

September 6th, 2019 Mayville City Council

The Mayville City Council met in regular session on September 6th, 2019 at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding to call of the roll: Moen, Petersen, Meshefski-Labine (phone). Absent: Carr, O'Brien, Bohnsack. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson.

Moen made a motion to accept the approval agenda on the following items:

1. Minutes from 8-5-19 meeting and special council meeting from 8-28-19.
2. Oskar Gorbands to sell books door to door, August 21 & 22, 2019
3. Floyd's Bar liquor license transfer to City armory for MSU Sportsmen's Raffle, September 14 until 2:00 am September 15, 2019.
4. Wellspring for the World to conduct a raffle to November 1, 2019.
5. Mayville Caring Club to conduct a raffle September 11, 2019.
6. Upcoming Conferences: ND League of Cities – Elected Officials Workshop, September 19. Annual Conference, September 19-21, Bismarck Event Center (Mayor plans to attend).
7. Audit: Audit fieldwork and follow-up are complete. Draft report and Council presentation likely in November.
8. Fall Clean up: Dates to be determined.
9. Natural Gas to Mayville: Dakota Natural Gas continues to explore options for Mayville. Mayor to receive briefing later this month.
10. Blight: Continuing to work with property owners to resolve issues. Report new/continuing concerns. Will have Tostenson follow up with a resident with some blight issues.
11. Main Lift Station Pump: Repaired and available as a reserve pump.

Petersen seconded the motion, motion carried.

Review of August Actual & Estimated Bills

15456	420 Praxair	streets	maint/operation	\$26.02
15457	Aasen Drug	library	office supplies	\$51.24
15458	Aflac	all	insurance	\$800.92
15459	American Funds	all	retirement	\$3,766.27
15460	American Solutions for Business	all	office supplies	\$900.56
15461	Ameripride	all	misc	\$499.86
15462	Baker & Taylor	library	books	\$137.30
15463	Brite-Way Window Cleaning	city hall	misc	\$175.00
15463	Brite-Way Window Cleaning	armory	misc	\$95.00
15464	Brudvik Law Office	water distribution	legal retainer	\$225.00
15465	Cardmember Services	all	misc	\$812.94
15466	City of Fargo	water treatment	testing	\$43.00
15467	Countryside Creations	non dept	misc	\$50.00
15468	Crane Johnson Lumber	streets	repair/maint	\$59.90
15469	Dacotah Paper	armory	cleaning supplies	\$411.50
15469	Dacotah Paper	all	misc	\$47.65
15470	Darrin Berg	water distribution	overpaid water bill	\$24.45
15471	Derek Petersen	cemetery	mowing contract	\$2,750.00
15472	ECRWD	water treatment	purchase of raw water	\$4,284.64
15474	Farmers Union Oil	streets	33# cylinders - forklift	\$40.80
15475	Ferguson Waterworks	wastewater collection	repair/maint	\$60.66
15476	Finley Motors	water & wastewater	repair on 99 Dodge	\$110.25
15477	First & Farmers Bank	water & wastewater	collection fee	\$1.12
15478	Flaten & Johnson	streets	maintainer	\$50.00
15473	FM Forklift	streets	repair on forklift	\$1,340.08
15479	Goose River Bank	water & wastewater	collection fee	\$64.35
15480	Grand Forks Utility Billing	wastewater treatment	testing	\$357.57
15481	Great America Copier Lease	all	lease on copier	\$503.96

15482	H.E Everson	streets & non dept	maint/operation & misc	\$259.55
15483	Hawkins	water treatment	chlorine	\$292.50
15484	Jeff's Electric	fire dept	building	\$2,200.00
15484	Jeff's Electric	streets	maint/operation	\$238.31
15485	KRB Gravel Ltd	streets	maint/operation	\$1,650.00
15486	KRB Gravel Ltd	streets	maint/operation	\$1,100.00
15487	Mainland Bound LLC	water distribution	overpaid water bill	\$31.72
15488	MayPort Auto & Truck Parts Inc	streets	maint/operation	\$23.37
15489	MayPort Farmers Coop	all	fuel for vehicles	\$614.68
15490	MayPort Hardware Hank	all	maint/operation	\$97.80
15491	Mayville Airport Authority	airport	July's specials rec'd in Aug	\$644.60
15491	Mayville Airport Authority	airport	Aug specials rec'd in Sept	\$113.56
15492	Mayville State University	sales tax	July's rec'd in August	\$23,410.49
15493	Midcontinent Communications	all	internet	\$946.94
15494	Miller's Fresh Foods	library	maint/operation	\$17.48
15494	Miller's Fresh Foods	library	community serv projects	\$12.20
15495	MPEDC	sales tax	July's rec'd in August	\$7,959.56
15496	Mudpumpers Mudjacking LLC	fire dept	maint/operation	\$2,750.00
15497	ND Sewage Pump & Lift	wastewater collection	maint/operation-Ann Contract	\$1,045.00
15497	ND Sewage Pump & Lift	wastewater collection	repair/maint-spare pump	\$2,545.00
ACH	NDPERS	all	insurance	\$5,187.14
15498	Neset Repair & Sales	water & wastewater	repair on 99 Dodge	\$1,133.00
15499	Network Center	all	backup	\$424.50
15500	Newman Signs Inc	streets	Stan Dakken street signs	\$57.15
15501	North Dakota Dept of Health	water distribution	maint/operation	\$223.63
15502	Northdale Oil	streets	heating	\$152.21
15502	Northdale Oil	fire dept	heating	\$453.59
15502	Northdale Oil	lift station	heating	\$40.28
15503	One Call Concepts	water distribution	maint/operation	\$22.25
15504	Opp Construction	streets	repair/maint	\$616.56
15505	Polar	auditor	lease on phones	\$60.77
15506	Productivity Plus Account	streets	payloader	\$329.12
15507	Quorum Consulting Group	city pension	retirement fee	\$800.00
15508	Ralph's Sharp Shop	streets	repair/maint	\$14.95
15509	Reader's Digest	library	periodicals	\$15.00
15510	Reliance Standard	all	life insurance	\$115.75
15511	Reminisce	library	periodicals	\$10.00
15512	Soholt Bakery	city hall	misc	\$18.75
15513	The James Hopp Company	library	misc	\$26.00
15514	Tim Johnson	water distribution	overpaid water bill	\$12.24
15515	Traill County Treasurer	sheriff	contract	\$23,500.00
15516	Traill County Tribune	non dept	printing	\$54.00
15517	USA Blue Book	water treatment	maint/operation	\$169.36
15517	USA Blue Book	water distribution	maint/operation	\$64.31
15454	USPS	water distribution	postage for water bills	\$213.36
15518	Valley United	streets & sewer treatment	chemicals	\$246.66
15519	Verizon	all	cell phones	\$276.67
15520	Waste Management	sanitation	garbage & recycling	\$23,030.60
15521	Water Environment Federation	water & wastewater	dues	\$155.00
15522	Xcel Energy	all	electricity	\$9,985.48

replacement check as first check to KRB was not received - first
ck#15325
bill came in after council meeting

H2O Deposits refunded

15523 City of Mayville (Daniel Lindgren)
15524 Daniel Lindgren

\$18.52
\$131.48

\$131,201.13

Petersen made the motion to approve the bills as presented as actual & estimated. Moen seconding the motion, motion carried

A motion was made by Moen to approve the financial reports: January through July summary available for review and approval. Meshefski-Labine seconded the motion, motion carried.

Petersen made the motion to accept September & October 2019 calendars noting that all city offices will be closed Labor Day, September 2nd; City Council and Preliminary Budget Public meeting, Monday, September 9. City Assessor appointment September 9. Meshefski-Labine seconded the motion, motion carried.

City Assessor Appointment was tabled till next month for discussion options and recommendations.

ND Sewage inspection recommendation, Lift #1 Guide rails rusting out, \$3550 quote; Lift #2 separation at cement, \$6895. Recommend repair this fall from within current budget. Moen made a motion to accept these recommendations. Petersen seconded the motion and upon a roll call the following voted: Yea: Petersen, Moen, Meshefski-Labine; Nay: 0; Absent: Bohnsack, Carr, O'Brien.

Meshefski-Labine made a motion to accept the following Cemetery plot sales: Approve sale of one lot to Ted & Lois Karlstad, Section 4A NH Lot 14 Grave 04. Approve the sale of two plots to Larry & Diane Young, Section 4A NH Lot14 Graves 02 & 03. This motion also included to amend previous recorded sale of two plots to James & Elizabeth LeClair. It should state Section 4A NH Lot 14 Graves 05 & 06. Moen seconded the motion and upon a roll call the following voted: Yea: Petersen, Meshefski-Labine, Moen; Nay: 0; Absent: O'Brien, Bohnsack, Carr.

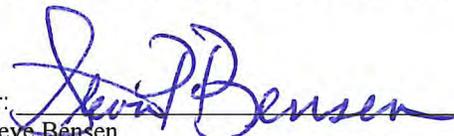
The Final 2019 Mayville City Budget with budget categories were provided to all the council with a request for any changes or input from the Public.

Petersen moved to approve the **2020 Municipal Budget** in the amount of **\$3,332,099.34** which does not include depreciation after adjustments as directed by the City Council and the Mill Levy value as approved by the State and provided by the County and to pass the second reading of the following Ordinance:

An Ordinance Appropriating the Sums of Money Necessary to Defray the Expenses and Liabilities of The City of Mayville For the Period Beginning January 1, 2020 And Ending December 31, 2020.

A second by Meshefski-Labine supported the motion and upon a roll call vote the following voted: Yea: Moen, Meshefski-Labine, Petersen; Nay: 0; Absent: Carr, O'Brien, Bohnsack.

Attest: 
Gail Olstad Auditor

Mayor: 
Steve Bensen

Meshefski-Labine made a motion to allow the variance submitted from the MayPort CG Middle & High School for their new greenhouse. Petersen seconded the motion, motion was carried.

A motion was made by Petersen to conditionally approve to have the City to sign the paperwork from Starion Bond Services after the City's attorney has reviewed it. Moen seconded the motion, motion was carried.

Moen made a motion to have City's attorney look into the Greensboro River Ordinance about letting people come and do door to door sales. Petersen seconded the motion and upon a roll call the following voted: Yea: Moen, Petersen, Meshefski-Labine; Nay: 0; Absent: Bohnsack, O'Brien, Carr.

Meshefski-Labine made the motion to adjourn the meeting with Petersen seconding the motion, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: Steven P Bensen
Steven Bensen