

## September 8th, 2014 Mayville City Council

The Mayville City Council met in regular session on September 8th, 2014 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Bohnsack, Jorgensen, O'Brien, Meshefski-LaBine, Petersen and Carlson; Absent: none; Don Moen, Gail Olstad, Lynn Slaathaug Moen, Jim Johnson, Mike Carr, Julie Brenna, and Steve Hunt were also in attendance.

The minutes of the Aug 18th, 2014 Council meeting were reviewed. A motion was made by O'Brien to approve the minutes and was seconded by Bohnsack supporting it, motion carried.

The following bills were presented for Council discussion:

9/9/2014	9697	USPS	H2O Dst, Sewer, Santi.	Water Bills	\$	218.87
	9712	Alco	Library	Misc	\$	18.96
	9713	Ameripride	All	Rugs	\$	286.67
	9711	Assen Drug	Library	Supplies	\$	7.38
Future	Brady Martz	All		Audit 2013	\$	11,750.00
	9714	Brudvik Law - Committee Ord.	Legal	Committee Ord	\$	87.50
	9714	Brudvik Law - Fire Truck	Legal	Fire Truck	\$	1,915.00
	9715	Butler	H2O Treat	Generator Repairs	\$	4,307.28
	9717	City of Fargo	H2O Treat	Tests	\$	10.00
	9717	City of Fargo	H2O Treat	Water Tests	\$	28.00
	9718	Consumer Reports	Library	Subscription	\$	26.00
	9719	Crane Johnson	Streets	Parts	\$	8.49
	9719	Crane Johnson	Cemetery, Misc	Stakes	\$	15.90
	9720	DELBERT'S	City Hall	Windows	\$	40.00
	9721	Ecolab	Sanitation	Landfill	\$	140.03
	9724	F&F - Payment Collection	All	Util Pay	\$	2.23
	9722	FARMERS UNION OIL COMPANY	Streets	Tire Tubes	\$	48.05
No CK	Ferguson	Water Dist		Warranty Credit	\$	(332.10)
	9723	Finley Motors	Streets	93 Chev Truck	\$	175.72
	9725	Flaten & Johnson	Streets	Repairs	\$	329.85
	9727	Grandforks Utility	H2O Treat	Tests	\$	197.03
	9726	GRB - Payment Collection	All - May-Jul	Util Pay	\$	225.80
	9728	Great American Financial Services	All	Copier Lease	\$	391.71
	9729	Ground Up	Sanitation	Backhoe	\$	358.60
	9732	HB Computers	All	Offline Backup – ending July	\$	135.00
	9730	H. E. Everson	Streets	Shop Towels	\$	43.47
	9731	Hawkins	H2O Treat	Chemicals	\$	1,375.15
	9733	HEPPER OLSON ARCHITECTS	All	Signs	\$	406.78
	cc	ISA	All	Certification	\$	30.00
	97.4	Jeff's Electric	Streets	Parts	\$	15.29
	9735	Mayport Farmers Elevator	All	Fuel, Oil, Maint	\$	973.03
	9737	Millers Fresh Food	Auditor's	Misc	\$	31.55
	9737	Millers Fresh Food	Library	Misc	\$	12.40
	9736	MSU Bookstore	Auditor's	Computer Drives, Supplies	\$	62.85
	9738	NAPA AUTO PARTS	All	Parts	\$	70.50
	9739	NDWPCC - Registration, Matt, Tom, Dan	H2O, Sewer, Sanit.	Training	\$	380.00
	9740	Newman Signs	Streets	Signs	\$	269.65
	9741	One Call Concepts	All	Locate	\$	22.00
	9742	Opp Construction	Streets	Hot Mix	\$	588.84
	9743	Paulson Gravel	Streets	Culvert	\$	111.00
	9743	Paulson Gravel	Streets	Gravel	\$	925.00

9744	Polar Communications	All	Phone, Internet	\$	885.36
9710	Praxaire	Streets	Tank Rent	\$	18.80
9745	Precision	FireHall	Fans for Furnace (2013)	\$	1,680.00
9746	Ralph's Sharp Shop	Streets	Parts	\$	135.97
9747	REYNOLDS UNITED	Vector	Parts	\$	161.29
9748	Soholt	Auditor's	Insurance meeting	\$	37.25
9749	Titan Machinery	Streets	Mower, Sweeper repairs	\$	39.57
9750	Traill County Highway Dept	Streets	Culvert	\$	682.24
9752	Traill County Treasurer	Sheriff Contract	Sept	\$	14,487.00
9753	Traill County Tribune	All	Minutes, Notices	\$	727.39
9755	Traill Rural Water	Water Treat	Raw Water	\$	5,112.53
9754	TRWD	Water 26	Debt & Reserve	\$	2,651.95
9756	USDA - 91-07, Water #26, Part 1	Princ/Int	Fund 520	\$	41,525.82
9758	WASTE MANAGEMENT	Sanitation	Apartments	\$	3,784.14
9757	WASTE MANAGEMENT	Sanitation	Commercial	\$	105.48
9759	WASTE MANAGEMENT	Sanitation	Residential	\$	15,616.62
cc	Water Environment Federation	Water	Dues - Dan (cc)	\$	116.00
9716	GRB Card Services - Visa	Auditor's	Computer, Virus, Parts	\$	1,357.00
9751	Traill County SCD	Cemetery	Trees	\$	503.00
<b>REPORT TOTALS</b>				\$	115,201.89

O'Brien moved to pay the bills as presented and to change the policy to allow the Auditor's Office to refund water deposits as they occur with mention in the next council minutes. A second by Meshefski-LaBine supported the motion, motion carried.

During the public portion of the meeting Mike Carr spoke on behalf of the Common Athletic Club (CAC) and thanked the city for their participation in making the Sportsman Raffle a success. An apology for the last minute confusion and any issues was offered along with the plan for future to have 1 point person for the City to work with. Due to harvest the attendance numbers were down slightly this time.

Calendars for September and October were reviewed and discussed.

The Auditor reported that we are making due until the server is installed. This was built by Daktech in Fargo and should be in the hands of Hope Electric, Pete Schumacher. We expect to recover 85% to 90% of all data prior to the crash.

Mayor Moen provided the Council with an update to on the sign progress; they have been completed and are fully functional.

Reminder was given that there will be an ad in the Tribune and Courier concerning residential trimming of trees and bushes. We are providing the resident's time to trim back their trees and hedges to allow for line of site at corners and clearance along all streets and allies to allow for city equipment and snow removal. City crews will be out after October 1<sup>st</sup> to trim anything remaining.

A reminder was provided the Council that the ND League of Cities Annual Meeting is to be held Minot September 24-27<sup>th</sup>.

A reminder was given that the Annual Rural Water Expo is to be held in Bismarck February 11-13<sup>th</sup> 2015. We will have a water department employee attend and are looking to have at least one from the Council as well.

A reminder that there is a "Downtown" conference to be held in Bismarck October 15-16<sup>th</sup> – the focus of the conference is revitalizing downtowns in ND.

Cody Schultz has been appointed the new ND Emergency Services Chief.

Dates and times for NDSWC hosted meetings across the state were provided. The State Water Commission is looking to increase local participation in the water planning and budgeting process.

Col Tabor for the National Guard has retired and is being replaced by Colonel Scott Boespflug.

The Strategic Planning Report: Due to the late Harvest the Council is questioning if we can reasonably expect local participation until after the 1<sup>st</sup> of the year? The Auditor will contact KLJ to see if they can attend one of the next Committee meetings or Council Meetings in order to discuss the timeline and also review the community questions. Carlson reported that the MPEDC received a presentation on strategic planning at their last meeting and will try to provide the Council with additional information and to help coordinate if both organizations go forward with planning.

There was nothing new to report during the Sheriff's report.

Preliminary budgets categories with totals and a comparison for 2014 to 2015 were provided to all the council with a request for any changes. Petersen moved to approve the 2014 preliminary budget to pass the first reading of the following Ordinance:

**An Ordinance appropriating the sums of money necessary to defray the expenses and liabilities of the City of Mayville for the period beginning January 1, 2015 and ending December 31, 2015.**

A second by O'Brien supported the motion and upon a roll call vote the following voted: Yea: Meshefski-LaBine, O'Brien, Bohnsack, Petersen, Carlson and Jorgensen; Nay: 0; Absent: 0.

We need to get the Prelim Budget ad to the Tribune by Noon on the 24th, Public hearing and final approval to be at Council on 10/6/2014 at 6pm. We will have the Council meeting of September 22<sup>nd</sup> for one last round of adds or changes.

Petersen made a motion to approve the quote from Software Innovation for SQL 2008 R2 for \$2,295. O'Brien seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Jorgensen, O'Brien, Petersen, Carlson, Meshefski-LaBine; Nay: 0; Absent: 0

Carlson made a motion to adjourn, Petersen seconded it, motion carried.

Attest: Gail Olstad  
Gail Olstad City Auditor

Mayor: Donald Moen  
Donald Moen