

September 22nd, 2014 Mayville City Council

The Mayville City Council met in regular session on September 22nd, 2014 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Jorgensen, O'Brien, Meshefski-LaBine and Carlson; Absent: Bohnsack and Petersen; Don Moen, Gail Olstad, Lynn Slaathaug Moen, Shelia Anderson, Julie Brenna, Kelli Tvedt and Scott Cranston were also in attendance.

The minutes of the September 8th, 2014 Council meeting were reviewed. A motion was made by O'Brien to approve the minutes and was seconded by Jorgensen supporting it, motion carried.

The following bills were presented for Council discussion:

9/23/2014	9780 Bill Bohnsack	City Hall	Maint & repairs	\$	275.00
	9781 Brady Martz	All	Audit/legal	\$	3,831.75
	9784 City of Fargo	water treatment	tests	\$	10.00
	9783 Card Member Services	Previous Approved		\$	194.74
	9785 Dakota Hose	Water Dist	hose repairs	\$	97.60
	9786 Gary Winger	office & cemetary	office \$50.00	\$	400.00
	9787 GRB	All	Payment Collections	\$	81.20
	9788 Great America	All	copier lease	\$	296.55
	9789 Mayport Hardware Hank	All	Maint & Operations	\$	145.78
	9792 MPEDC	Sales Tax	July Sales Tax Paid in Aug	\$	6,626.20
	9793 MPEDC	Sales Tax	Aug Sales Tax Paid in Sept	\$	3,835.99
	9790 MSU	Sales Tax	July Sales Tax Paid in Aug	\$	19,878.62
	9791 MSU	Sales Tax	Aug Sales Tax Paid in Sept	\$	11,507.99
	9794 Quorum Consulting Group	All	quarterly retirement Adm	\$	700.00
	9795 Reliance Standard	All	retirement	\$	112.25
	9796 USA Blue Book	water treatment	sample & supplies	\$	650.87
	9797 Valley Plains Equipment	streets	mower repair	\$	262.23
	9798 Verizon Wireless	street, water, sewer	cell phones	\$	230.12
	9799 Xcel Energy	All	electricity	\$	10,534.64
	9800 Custom Fire Apparatus Inc	Fire Department	new fire truck	\$	185,169.56

REPORT TOTALS

\$ 244,841.09

Meshefski-LaBine moved to pay the bills as presented. A second by O'Brien supported the motion, motion carried.

Calendars for September, October and November were reviewed and discussed. The planning meeting with KLJ on Strategic Planning was moved to 2015, the Budget Hearing on 10/6/14 will be held at 6pm.

The Auditor reported that we are making due until the server is installed. The server is with Pete Schumacher of Hope Electric, due to other jobs being behind schedule he has not been able to address our project yet. We are awaiting the SQL Software ordered from Software Innovations and have given notice to our vendors that we will not be moving to the new server this week. Cabling in the office and power also need to be completed before the server is installed. Our window to move to the server is this week, once we are past this we will have water readings, billing and month end before we can make the move.

Reminder that the Public Hearing on the 2015 budget will be held at 6pm on Monday October 6th at City Hall.

Fall Cleanup Days are scheduled for September 30th – October 1st. It was noted that the City is offering free access to the landfill for Mayville residents on October 2nd and October 4th during normal landfill times.

The proposed employee evaluation forms were reviewed and any changes or information should be given to the Auditor no later than September 26th. A thank you to Larry O'Brien for providing the copies that his firm uses.

The Physical Plant Committee continued their meeting at the cemetery to review plans to plant additional trees in the new undeveloped section. We will receive a plan at the October 6th Council Meeting.

The Annual AE2S Utility rate survey was provided and reviewed.

The City was notified that Rikki Roehrich is our new Renaissance Zone Contact in the state Division of Community Services.

The Auditor's Office issued the following permits:

- Bingo Permit for the Senior Center
- Parade Permit for the October 4th MSU Homecoming
- Transient Merchant License for Organic Cleaners – September 25th-26th.
- Liquor License Transfer for HRS Inc. for the college for 10/4/14 Homecoming.

KLJ strategic planning personnel are now planning to meet with the Council on October 20th.

There was nothing new to report during the Sheriff's report.

The Council considered the offer of \$8,000.00 for the Riverwood Lots 24 and 25 from Tyler and Sarah Sletten. The Physical Plant Committee and the Administrative Committee recommend we approve the sale contingent upon the approval of the EDC Riverwood subcommittee and the Cities Planning and Zoning as well as the inclusion in the contract that building must begin within 1 year or penalties will be assessed until it has begun. Carlson made a motion to approve the deal with the aforementioned contingencies, Jorgensen seconded the motion and upon a roll call vote the following voted: Yea: Jorgensen, O'Brien, Carlson, Meshefski-LaBine; Nay: 0; Absent: Bohnsack, Petersen.

O'Brien made a motion to approve the Physical Plant Committee's recommendation to purchase a new snow plow for approximately \$18,000. , Jorgensen seconded the motion and upon a roll call vote the following voted: Yea: O'Brien, Carlson, Meshefski-LaBine, Jorgensen; Nay: 0; Absent: Bohnsack, Petersen.

Progress on the search for a snow removal truck will be discussed at the next Physical Plant Committee meeting.

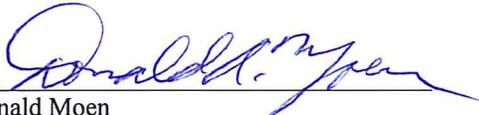
O'Brien made a motion to accept the First and Farmers 12 year lease proposal for the fire truck as recommended by the Administrative Committee and to write the check to CustomFire from the general fund. Meshefski-LaBine seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Meshefski-LaBine, Jorgensen, O'Brien; Nay: 0; Absent: Bohnsack, Petersen.

Merits of retaining the traffic lights at Main Street and Center Avenue were discussed. Council member Jorgensen brought the topic to the council after being approached by local citizens. The Auditor reported that the cost for power is approx. \$60.00 per month. The lights cycle 24x7, the flashing function of caution-stop no longer works and people have to wait the whole cycle to precede even in the dead of night was a main concern. The Council decided to leave the lights as they are at this time.

Council discussed possible ordinance changes concerning parking vehicles on lawns, lack of parking in residential areas especially when single-family housing become multi-family housing and how to allow parking to accommodate snow removal. The general consensus being we have limited parking available already and changes to the ordinances will not undo this. It is a function of the Planning and Zoning to review prior to approval of permits to ensure that we do not further the problem.

Carlson made a motion to adjourn, Meshefski-LaBine seconded it, motion carried.

Attest: 
Gail Olstad City Auditor

Mayor: 
Donald Moen