

April 20th, 2015 Mayville City Council

The Mayville City Council met in regular session on April 20th, 2015 following the Public Tax Equalization meeting in the council chambers with Mayor Don Moen presiding and the following Aldermen responding to call of the roll: Jorgensen, O'Brien, Bohnsack, Carlson, Petersen, Meshefski-LaBine; Absent: none. Gail Olstad, Lynn Slaathaug, Sheila Anderson, Alana Gerszewski, Melissa Beach, Jay Henrickson, Deputy Brian Erovick, Paul Krienke were also in attendance.

The minutes of the April 6th, 2015 Council meeting were reviewed. A motion was made by Meshefski-LaBine to approve the minutes and was seconded by Petersen supporting it, motion carried.

The following bills were presented for Council discussion:

10402	Access	Judge	office supplies	\$172.55
10403	Access	Auditor's	water billing cards	\$317.42
10404	American Funds	all	retirement - Feb	\$2,755.44
10405	American Funds	all	retirement - March	\$2,761.55
10406	Ameripride	all	misc	\$307.34
10407	B & B	auditor's	misc	\$30.00
10408	Bouquets On Burrel	all	flowers	\$63.00
10401	Brittany Bachmeier	library	salary	\$36.25
10409	Brudvik Law	City attorney	legal	\$140.00
10410	Cardmember Services	water & all	office supplies & misc	\$106.83
10411	City of Fargo	Water treatment	water lab tests	\$10.00
10413	Discovery Benefits	all	March	\$50.00
10413	Discovery Benefits	all	Jan & Feb	\$100.00
10412	Delbert's	City Hall	window washing	\$42.00
10419	Mayville Fire Dept	Fire dept	ceritification of trucks	\$3,758.30
10367	First & Farmers Bank	Fire dept	annual fire truck payment	\$15,912.25
10414	Gary Winger	office & cemetery	salary	\$725.00
10415	Great America Copier Lease	all	copier lease	\$392.16
10416	Hawkins	Water treatment	chemicals	\$6,076.88
10417	MayPort Insurance	all	surety bond - Julie	\$50.00
10417	MayPort Insurance	State Aid	sprayer	\$9.00
10420	Mayville Plumbing	water distribution	repair & maint	\$1,463.26
10421	Midcontinent	all	phone service	\$836.61
10422	Millers Fresh Food	Library	main & operation	\$39.29
10423	Network Center	Auditor's	software support	\$123.75
10424	Northern Improvements Co	Streets	potholes	\$150.50
10425	PC Plus	Library	repair & maint	\$80.00
10426	Precision Electrical	Auditor's	a/c repair	\$223.97
10427	Sanitation Products Inc	streets	repair of sweeper	\$901.68
10428	Soholt Bakery	all	misc	\$40.00
10400	Trall County Recorder	cemetery	warranty deed	\$10.00
10429	Trall County Treasurer	Police	monthly contract	\$15,649.20
10430	Uglen Ness	State Aid	sprayer	\$3,578.00
10352	USPS	water	water billing	\$247.52
10431	Verizon	all	cell phones	\$300.25
10432	Xcel Energy	street lighting	electricity	\$2,369.05
10433	Zee Medical Service	Streets	supplles	\$50.85
10418	MayPort Community Club	Non-dept	misc	\$250.00

REPORT TOTALS

\$60,129.90

Meshefski-LaBine moved to pay the bills a second by O'Brien supported the motion, motion carried.

Financial for 2014 were scheduled and the Auditor's office will contact Brady Martz to schedule the Annual Audit.

May 4th: June, July & Aug

May 11th: Sept & Oct

May 18th: Nov & Dec

EOM Auditor's Adjusting Entries, 2014 completed

Calendars for April, May & June were reviewed and discussed.

A refund was received from NDIRF in the amount of \$2,665 for the year of 2014.

Property information for Traill County (most properties) is available at trailnd.mygisonline.com.

Spring Cleanup week is planned for May 12th and 13th. In addition the landfill will be open free of charge to Mayville residents 2 weeks prior and through May 14th.

There will be a defensive Driving course sponsored by NDRIF and the Traill County Sheriff's Department from 6-10 pm at the Armory on May 20th. It is open to all city employees, elected officials and their families.

A Thank You was received from the Elvira Olstad Family.

The Auditor's Office approved a Liquor License Transfer for Stub's Bar for the Armory on 4/25/15.

Melissa Beach presented the annual Traill County EDC report for the City Council. Alana Gerszewski, the City of Mayville Representative, and Jay Henrickson the MSU Representative provided Melissa with backup during the presentation. The Housing Study was reviewed, Mayville for 2020 is in need of 66 units, and financing for buyers is also a need and being looked at. The need for a natural gas option for the county is another project being reviewed and the Playground Equipment that was acquired by grant has just been installed were also discussion items.

During the law enforcement portion no new issues have arisen.

Paul Krienke from PCL Construction attended the meeting and provided information on the demolition and fill routes the college will be using. The project was overviewed and contact information exchanged.

O'Brien moved to accept the low bid for a two year Cemetery Contract provided by Derek Petersen of \$14,400 both years. The other bids received were: Miller's Lawn Care Service: 1 year at \$15,000, Kevin Nelson Mowing: \$17,400 2015, \$18,000 2016, Tim Knutson \$17,700 both years. The Auditor's Office will contact the other three bidders with a no thank you and the winning bid as well as award the bid to Derek Petersen and get the contract signed and insurance certificate. Meshefski-LaBine seconded the motion and upon a roll call vote the following voted: Yea: Meshefski-LaBine, Bohnsack, Carlson, O'Brien, Jorgenson; Nay: 0; Absent: None, Abstain: Petersen.

Meshefski-LaBine made a motion to approve the Annual Gaming Site permits for the Top-Hat, Stub's Bar and Tommy's. Jorgensen seconded the motion, motion carried.

Petersen made a motion to approve up to \$6,075 to repair the armory roof. We have a bid for from D&D Roofing already, the city would like an additional bid and Greenberg Roofing from Grand Forks has been contacted. Repairs must be completed prior to May 22nd and the reimbursement for the work from the National Guard filed prior to June 1st. Carlson seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Carlson, Petersen, O'Brien, Jorgenson, Meshefski-LaBine; Nay: 0; Absent: None. For next year the bids will be taken for a future replacement on the roof and we will work with the National Guard on a cost share basis to gain approval.

O'Brien made a motion to accept the bid from Kris Moen to put a retaining wall in at the City Shop for the compost area at a cost of \$3,421.25. Meshefski-LaBine seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Petersen, O'Brien, Jorgenson, Meshefski-LaBine, Bohnsack; Nay: 0; Absent: None.

Carlson made a motion to accept Domier Construction's bid to level 16 manholes, to be completed prior to September 1st, 2015, for a total of \$14,756.96 with the stipulation that if not completed by 9/1/15 a 1% penalty per week late will apply. Funds to be paid out of the \$91,000 Street Funding received from the State previously. Jorgensen seconded the motion and upon a roll call vote the following voted: Yea: Petersen, O'Brien, Jorgenson, Meshefski-LaBine, Bohnsack, Carlson; Nay: 0; Absent: None.

O'Brien made a motion to allow Tyler Sletten to rescind his purchase of 2 lots in the Riverwood Addition. They have purchased a home in Mayville at this time and their plans for building are on hold. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: O'Brien, Jorgenson, Meshefski-LaBine, Bohnsack, Carlson, Petersen; Nay: 0; Absent: None.

O'Brien made a motion to fund advertising and recruitment for the city of \$250.00 during Summerfest through the MayPort Community Club subject to City Attorney approval. Petersen seconded the motion supporting it and upon a roll call vote the following voted: Yea: Jorgenson, Meshefski-LaBine, Bohnsack, Carlson, Petersen, O'Brien; Nay: 0; Absent: None.

O'Brien made a motion to adjourn, Bohnsack seconded it, motion carried.

Attest: 
Gail Olstad City Auditor

Mayor: 
Donald Moen