

**November 2<sup>nd</sup>, 2015 Mayville City Council**

The Mayville City Council met in regular session on November 2<sup>nd</sup>, 2015 at 6:00 pm in the council chambers with Mayor Don Moen presiding and the following Aldermen responding to call of the roll: Carlson, O'Brien, Meshefski-LaBine, and Jorgensen. Absent: Bohnsack, Petersen. Julie Brenna, Gail Olstad, Kevin Karel, Peter Haugen, Richard Moen, Aaron & Angie Lande, Deputy Tvedt and Sheila Anderson attended also.

Carlson made a motion to approve the Council Minutes from 10-19-15, Jorgensen seconded it, motion carried.

The following bills were presented for Council discussion:

|               |                                 |                            |                         |    |                  |
|---------------|---------------------------------|----------------------------|-------------------------|----|------------------|
| 10899         | Aasen Drug                      | library                    | office supplies         | \$ | 60.78            |
| 10900         | Aflac                           | all                        | insurance               | \$ | 648.57           |
| 10901         | Bank of North Dakota            | Water 19 & 20              | interest                | \$ | 2,809.74         |
| 10902         | Barnes & Noble                  | library                    | books                   | \$ | 139.77           |
| 10903         | Butler Cat                      | armory                     | service contract        | \$ | 1,001.20         |
| 10903         | Butler Cat                      | water treatment            | service contract        | \$ | 1,416.80         |
| 10903         | Butler Cat                      | Waste Water Collections    | service contract        | \$ | 918.40           |
| 10903         | Butler Cat                      | sanitation                 | service contract        | \$ | 631.00           |
| 10904         | City of Fargo                   | water treatment            | testing fees            | \$ | 38.00            |
| 10905         | Dacotah Paper Co                | all                        | paper products          | \$ | 390.50           |
| 10906         | Discovery Benefits              | Non dept                   | prof fees for October   | \$ | 50.00            |
| 10907         | EF Library Services             | library                    | books                   | \$ | 22.00            |
| 10908         | Envirotech Plumbing             | City Hall                  | repair/maint            | \$ | 140.00           |
| 10909         | First & Farmers Bank            | all                        | water collection fee    | \$ | 2.24             |
| 10910         | Flaten & Johnson                | streets                    | 95 Ford/Freightliner    | \$ | 174.38           |
| 10911         | Goose River Bank                | all                        | water collection fee    | \$ | 50.72            |
| 10912         | Matthew Bender & Co Inc         | legal & police             | 2015 Traffic manual     | \$ | 111.43           |
| 10913         | MayPort Hardware Hank           | all                        | maint/operation         | \$ | 147.60           |
| 10914         | Mayville State University       | Sales tax                  | September's payment     | \$ | 11,804.03        |
| 10915         | MPEDC                           | Sales tax                  | September's payment     | \$ | 4,013.37         |
| ACH           | ND Public Finance Authority     | Refunding 2012             | 2002 & 2003 RD loan     | \$ | 18,982.50        |
| 10916         | ND Water & Pollution Conference | Water dist/Water treatment | dues                    | \$ | 350.00           |
| 10917         | NDPERS                          | all                        | insurance               | \$ | 3,523.68         |
| 10918         | Network Center                  | Auditor                    | backup                  | \$ | 321.00           |
| 10919         | Northwest Asphalt & Maintenance | Sales tax                  | crack sealing streets   | \$ | 15,000.00        |
| credit        | Polar Communications            |                            |                         | \$ | (86.43)          |
| 10920         | Quorum Consulting Group         | City Pension Fund          | administration fee      | \$ | 1,450.00         |
| 10921         | Reliance Standard               | all                        | insurance               | \$ | 189.00           |
| 10922         | Sanitation Products Inc         | streets                    | street sweeper          | \$ | 16.97            |
| 10923         | Titan Machinery                 | streets                    | portable air compressor | \$ | 609.36           |
| 10923         | Titan Machinery                 | Sewer Collections          | sewer cleaner           | \$ | 349.06           |
| 10923         | Titan Machinery                 | streets                    | street sweeper          | \$ | 641.32           |
| 10924         | Traill Rural Water              | water treatment            | purchase of raw water   | \$ | 5,584.67         |
| 10925         | TRW Debt & Reserve              | water imp #26              | traill rural water      | \$ | 2,330.00         |
| 10926         | USPS                            | all                        | mail presort            | \$ | 225.00           |
| 10927         | Waste Management                | sanitation                 | garbage & recycling     | \$ | 12,620.31        |
| REPORT TOTALS |                                 |                            |                         | \$ | <u>86,676.97</u> |

O'Brien moved to pay the bills, a second by Meshefski-LaBine supported the motion, motion carried.

Calendars for November and December were reviewed and discussed.

The Council received information from the NDDOT TAP (Transportation Alternatives Program).

The City received a thank you from the Rollan Knutson family

The Auditor's Office approved a raffle permit for the Peterson/McGarth Benefit.

Mill Levies for Tax Year 2015 for the 2016 Budget have been received from the Traill County Auditor and verified.

The Council was updated that the crack sealing for the 2015 year was completed. We would have liked to have completed 2 more blocks but stopped at the budgeted amount.

Council was updated that 19 manholes are near completion using Key Contracting. Domier Construction will attend the next Administrative meeting to discuss the initial contract.

An Invitation to a Sanford lunch on November 11<sup>th</sup> was received for the Council. All Council members are invited to participate in a luncheon at the MSU Luckason Room at noon. The speaker will be Sanford's Mr. Paul Richard, President, Fargo Marketing. He will talk about Sanford activities in the community. RSVP date is November 5th.

The City of Portland has given Mayville notice that they intend to review at their next Council meeting where misdemeanors are heard: City Court or County Court. We have discussed this but feel there are expenses associated with the change and would want to review before changing in Mayville.

The City has received a letter from the National Guard regarding the cost share proposal at the armory: We received a letter from the Division of Facilities Engineering advising that armories that once had an indoor firing range may have unacceptable levels of lead dust contamination. Our armory once had an indoor firing range. The letter goes on to explain that the dollars that had previously been planned to support armory maintenance and repair projects will now be used, instead, to support testing for potential lead contamination and potential clean up.

During the Sheriff's Report there were no items to review or discuss.

Aaron Lande the Fire Departments Assistant Fire Chief attended the meeting to address concerns that Officers of the Department were no longer residing in Mayville. The bylaws of the Fire Department do not require residence within the city limits; those who work in the City are eligible.

Kevin Karel, Richard Moen and Peter Haugen attended the meeting representing Mayport Co-Op Elevator. Kevin addressed the future needs and plans for the elevator to receive feedback from the Council. He will provide the Auditor's office with plans as they are produced. In general the Elevator is looking expand facilities North of the Silo's on 2<sup>nd</sup> Ave NE, it would include 2 new tanks and an added enclosed dump pit to further reduce airborne dust as well as improvements on the loading shoots and existing dump pit. At the current time loading trains is bottle necked and we require at least a month to transport product and plan for the loading. The Council requested that the elevator work with the Auditor's Office to review the permitting process and as they work through the feasibility study common concerns with the last proposed expansion of traffic, dust, pile driving be addressed. The Auditor's office will look into options.

The Physical Plant Committee approved extending Moore contract for maintenance activities at the Water Treatment Plant.

USDA annual information and project information is available at the Auditors office.

FEMA Hazard Mitigation Grant information was received and is available at the Auditor's Office – the publication is "Audit Tips for Managing Disaster-Related Projects Costs".

NDDOT has accepted highway 200 improvement project has been accepted by the project engineer and recommending acceptance of the job for federal funding.

Auditor's office has a new customer application form.

During the Sheriff's Report we were updated that the new deputy has been hired and has begun training.

O'Brien made a motion to sell the city lot at 334 1<sup>st</sup> avenue NW to Todd and Shannon Lang. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Meshefski-LaBine, O'Brien, Bohnsack, Carlson; Nay: 0; Absent: Jorgensen.

Bids were opened for the City Surplus sale. Carlson made a motion to accept the following high bids: Alton Anderson \$1,651.00 for the Ford Truck; Miles Eberhardt \$160.00 Pickup Sprayer; \$50.00 Hand Tamper; 330 JD Mower \$350.00; JD Walk Behind Snow Blower \$155.00; Paint Striper \$50.00.

The second reading of the Cart and ATV Ordinance was postponed to allow it to be reviewed at the next Physical Plant committee meeting.

O'Brien made a motion to move the contract with Domier Construction to Key Contracting with Domier Construction's approval and payment of the penalty or Difference in the contracts and confirmation that the Key Contracting bid contains rebar. 16 Manholes were approved last spring with 2 additional ones added and a third recommended by the Physical Plant committee late summer for a total of 19. Carlson seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Meshefski-LaBine, O'Brien, Bohnsack, Carlson; Nay: 0; Absent: Jorgensen.

Carlson made a motion to adjourn, O'Brien seconded it, motion carried.

Attest:   
Gail Olstad Auditor

Mayor:   
Donald Moen