

January 19th, 2016 Mayville City Council

The Mayville City Council met in regular session on January 19th, 2016 at 6:00 pm in the council chambers with Mayor Don Moen presiding and the following Aldermen responding to call of the roll: Carlson, O'Brien, Meshefski-LaBine and Bohnsack. Absent: Petersen, Jorgensen. Gail Olstad, Shelia Anderson, and Lynn Slaathaug Moen were also in attendance.

O'Brien made a motion to approve the Council Minutes from 01-04-16, Bohnsack seconded it, motion carried.

The following December 2015 bills and January 2016 bills were presented for Council discussion after the addition of \$450.00 for ND Rural Dues:

11125	Brittany Bachmeier	library	salary	\$87.00
11126	General Equipment & Supplies Inc	streets	maintainer	\$733.26
11127	Margaret Rice	library	equipment - reimbursement	\$159.80
11128	Midcontinent	all	phones	\$854.77
11129	ND Dept of Transportation	Reserve Expend	welcome signs	\$2,033.90
11130	ND League of Cities	streets & water treatment	drug testing	\$240.00
11131	Network Center	all	datto backup for January	\$209.00
11132	Trail County Treasurer	police	January 2016 payment	\$15,649.20

December 2015 bills

11100	Aasen Drug	Library	office supplies	\$40.00
11101	American Funds	all	retirement	\$7,063.85
11102	Ameripride	all	misc	\$325.93
11103	B & B Outdoor Services	City Hall	snow removal-hired	\$230.00
11104	Brudvik Law	City Attorney	legal - Shopko	\$1,540.00
11104	Brudvik Law	City Attorney	legal - 2015 Bldg Permits	\$52.50
11104	Brudvik Law	City Attorney	legal - 2015 Eastvold lots	\$35.00
11104	Brudvik Law	City Attorney	legal - Krackelbert Trailer	\$227.50
11104	Brudvik Law	Library Restoration	legal - maint & operation	\$67.50
11104	Brudvik Law	City Attorney	legal - 2015 ATV issues	\$262.50
11105	Cardmember Services	all	misc	\$913.98
11106	City of Fargo	water treatment	testing fees	\$28.00
11107	Countryside Creations Floral	Non dept	misc	\$53.00
11108	Farmers Union Oil Co	all	fuel - vehicles	\$387.76
11109	Gary Winger	auditor, cemetery, sani	misc	\$425.00
11110	Ground Up Ag	streets	maintainer	\$772.00
11111	H E Everson	streets	maint & operation	\$17.08
11120	James Hopp Company	library	office supplies	\$18.00
11112	MayPort Hardware Hank	all	misc	\$478.18
11113	Mayville Airport Authority	specials	December payment	\$66.53
11114	Millers Fresh Foods	library	maint & operation	\$36.01
11114	Millers Fresh Foods	Non dept	misc	\$46.92
11115	Napa Auto Parts	streets	payloader & maint/operation	\$321.32
11116	ND Rural Water Systems Association	water distribution/treatment	registration for Dan & Matt	\$450.00
11117	One Call Concepts	water treatment	locates	\$1.10
11118	Powerplan	streets	maintainer	\$33.84
11099	Praxair	streets	maint & operation	\$82.55
11119	Soholt Bakery	City Hall	misc	\$22.80
11121	Trail County Tribune	city hall & library	printing	\$742.84
11070	USPS	water distribution	postage for water bills	\$226.56
11122	Verizon Wireless	all	cell phones	\$232.00
11123	Waste Management	sanitation	garbage & recycling	\$7,899.31
11124	Xcel Energy	street lights	electricity	\$2,413.66

H2O DEPOSITS REFUNDED

11095	City of Mayville (Erica Baldock)	1/1/2016	\$113.09
11096	City of Mayville (Leta Holsinger)	1/1/2016	\$15.07
11135	City of Mayville (Heather Sullivan)	1/2/2016	\$150.00
11137	Lindsey Gonsior	1/3/2016	\$150.00
11136	Juliane Flori	1/4/2016	\$150.00
11133	Allan Dostal		\$128.45
11134	City of Mayville (Allan Dostal)		\$21.55

REPORT TOTALS

\$46,208.31

Meshefski-LaBine moved to pay the bills, a second by O'Brien supported the motion, motion carried.

The Auditor reported that the adjusting entries for 2014 are being completed. This will restate 2014 and allow us a solid beginning for 2015 as well as complete the outstanding reviews of 2014. Audits have been forwarded to the lending agencies that the city works with.

Calendars for January, February and March were reviewed and discussed.

Please RSVP to Julie Brenna regarding the Holiday Party, to be held at Paula's January 23rd, Happy Hour at 5:30pm, and Supper at 6:30pm.

The Council received a Thank You for the plant from the Tvedt family.

NDLC March Madness is in Bismarck March 8 & 9, 2016. The Auditor's Office has rooms available if anyone needs.

The Stop sign requested by Cota/Lande was reviewed with the Traill County Sheriff Department at the Physical Plant committee and it was decided to authorize the change from a yield sign to a stop sign, this has already been changed out.

The low bidder on the North Dakota state vehicle contract is Nelson Ford of Fergus Falls, MN. Deputy Steinhauser estimated that the cost of the new vehicle will be in the range of \$27 – 28 K less trade in value of old vehicle plus the cost of police equipment. Net cost will be some over \$30 K as an estimate. Request for Bids will be posted once we have the okay from the Sheriff Department.

The Armory floor was refinished over the Christmas/New Year's Holiday in 2015. The school took the lead to get his accomplished and the City custodial staff worked with them to do the annual cleaning. Carlson reported they did an excellent job! Thank You!

The National Guard has a new NCO in charge of the Mayville Armory, Sergeant Tanner Norton.

NDLC Mayor for a day competition is coming up, Mayville will be pleased to be included if one or more of the teachers at the school are interested in pursuing it.

Mayville uses the State reimbursement rates by Ordinance. New Rates for 2016 are as follows: Mileage Rate: .54; Breakfast: \$7.00; Lunch: \$10.50; Dinner: \$17.50; Lodging \$80.10.

A permit was granted for the ShopKo signage.

Spring Election 2016 will be June 14th, 2016. Candidates running for elected offices in the June election can pick up petition forms in the auditor's office or get them on line. Positions up for election are 3 Council Members – at large – 4 year term and 3 Park Board Members – 4 year term. Petitions of nomination must be turned into the Auditor's Office no later than 4pm 4/11/16.

Meshefski-LaBine made a motion for the Auditor to advertise for insurance bids that for Liability Insurance to be opened March 7th at 6pm. Bohnsack seconded the motion, motion carried.

The Auditor's Office approved two liquor license transfers for the Pit Stop in Clifford.

Bohnsack made a motion to approve the signing of the contract between The Library and Domier Construction for a total of \$111,864 inclusive of all options. O'Brien seconded the motion and upon a roll call vote the following voted: Yea: O'Brien, Bohnsack, Carlson, Meshefski-LaBine; Nay: 0; Absent: Jorgensen, Petersen.

O'Brien made a motion to accept the Physical Plant committee recommendation to award the 2016 crack sealing contract to Northwest Asphalt at their bid price of \$0.63 per foot for a total of \$20,000 from the 105 Sales Tax Fund for \$15,000 budgeted and the remaining dollars from the 2013 91k highway distribution in the 102 Street Fund. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Meshefski-LaBine, O'Brien, Bohnsack; Nay: 0; Absent: Petersen, Jorgenson.

Carlson made a motion to approve the Physical Plant Committee recommendation to award the 2016 manhole elevation adjustment contract to Key Contracting of West Fargo, 15 manholes at \$1,100 each to be paid out of the 602 Sewer Fund. Meshefski-LaBine seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Meshefski-LaBine, O'Brien, Bohnsack; Nay: 0; Absent: Petersen, Jorgenson.

Meshefski-LaBine made a motion to issue the Mayor's commendation to the Mayport Community Club for excellent work in organizing Winterfest:

WHEREAS: The Mayport Community Club decided in 2015 to re-establish a late fall community celebration to be known as "Winterfest," AND

WHEREAS: Members of the Mayport Community Club worked hard to organize a series of events that were enjoyed and appreciated by a large number of people – people from the surrounding area as well as citizens of Mayville and Portland, AND

WHEREAS: These activities served well to inspire community spirit among us and reflect favorably on our community,

NOW THEREFORE BE IT RESOLVED: That the Mayville City Council commends the Mayport Community Club for a job well done and much appreciated. Carlson seconded it, motion carried.

O'Brien made a motion to designate the Goose River Bank and the First and Farmers Bank as City depositories of public funds. Carlson seconded the motion supporting it and upon a roll call vote the following voted: Yea: Meshefski-LaBine, O'Brien, Bohnsack, and Carlson; Nay: 0; Absent: Petersen, Jorgensen.

O'Brien made a motion to accept the second reading of changing from two meetings a month to one. Bohnsack seconded it:

AN ORDINANCE TO AMEND CHAPTER II, ARTICLE 2 OF THE REVISED ORDINANCES OF 1979 OF THE CITY OF MAYVILLE RELATING TO REGULAR MEETING TIMES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAYVILLE, NORTH DAKOTA:

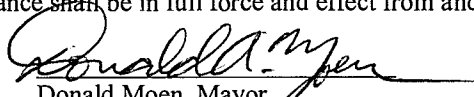
SECTION 1. Section 2-0201 of Article 2 of the Revised Ordinances of 1979 of the City of Mayville, North Dakota, is hereby amended and reenacted to read as follows:

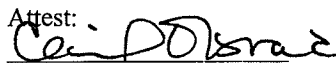
ARTICLE 2. GOVERNING BODY - CITY COUNCIL.

2-0201. REGULAR MEETINGS.

The City Council shall meet regularly at the City Auditor's office every first (1st) Monday in accordance with Section 40-08-10 of the North Dakota Century Code, at the hour of 6:00 o'clock P.M. unless some other time or place shall be specifically fixed by the Council.

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after the date of its second reading and final passage.


Donald Moen, Mayor
Mayville, North Dakota

Attest:

Gail Olstad, City Auditor
January 19th, 2016

First Reading: 1/4/2016
Roll Call Vote: Yes: Meshefski-LaBine, O'Brien, Bohnsack, Jorgenson
No: Petersen, Carlson
Absent: None

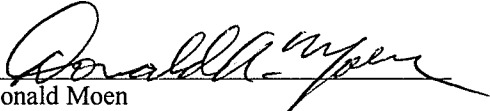
Second Reading and
Final Passage: 1/19/2016
Roll Call Vote: Yes: Meshefski-LaBine, O'Brien, Bohnsack
No: Carlson
Absent: Jorgensen, Petersen

Publication Date: 2/6/2016

Effective Date 2/6/2016
Of Ordinance:

O'Brien made a motion to adjourn, Carlson seconded it, motion carried.

Attest: 
Gail Olstad Auditor

Mayor: 
Donald Moen