

CITY OF PORTLAND COUNCIL MINUTES

Monday October 12, 2015

The Portland City Council met in regular session on Monday October 12, 2015 in the Memorial Hall Building. The meeting was called to order Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Josh Braaten, Ed Lenaburg and Public Works Director Ben Basol. Absent was Alderman Heather Hutchins.

Deputy Sheriff Cote was in attendance. Discussion regarding the city ATV ordinance. The Council requested to be informed of the changes that are made if any to the City of Mayville or City of Hatton ATV ordinances. State of North Dakota ATV ordinance supersedes any city ordinance.

Minutes for the September 14, 2015 regular meeting were presented. Motion Braaten, second Nielson to approve meeting minutes, all aye, motion carried.

Mail reviewed. The City of Portland to send a letter to a resident who has posted "Private Property" signs on a city alley, requesting that such signage be removed immediately. The alley is not the resident's private property and all utility companies need access to the alley.

The following bills were presented:

SALARIES	\$4,243.49
MSU	\$1,944.07
Barbara Rygg	\$50.00
Aflac	\$314.08
American Funds	\$143.45
American Funds	\$242.68
IRS	\$1,301.34
Barbara Rygg	\$50.00
Ben Basol	\$473.87
City of Fargo	\$14.00
City of Mayville	\$1,600.00
H E Everson	\$64.50
Jeff's Electric	\$842.71
Job Service of ND	\$14.09
MayPort Hardware Hank	\$218.29
ND Office of State Tax Comm	\$106.59
ND Sewage Pump	\$434.70
Postmaster	\$151.00
Powerplan	\$44.16
Quill Corp	\$294.73
Sven Mickels	\$299.41

Trail County Tribune	\$112.32
Trail Rural Water District	\$4,889.40
USDA	\$6,949.37
Xcel Energy	\$552.58
ND League of Cities	\$345.00
ND Sewage Pump	\$1,462.70
Office of Treasurer	\$4,498.00
Trail Rural Water District	\$1,309.80
Waste Management	\$3,464.48
One Call Concepts	\$8.80
RVS Software	\$623.00
Ben Basol	\$658.79
Total	\$37,721.40

Motion Braaten, second Lenaburg to approve Mayor Mickels attendance at the NDLC convention in Fargo. Motion Braaten, second Nielson to pay bills as presented, on roll, all aye, motion carried

Financial reports presented. Motion Braaten, second Nielson to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: no additional report. **Streets** – Heather Hutchins: Street sweeping to occur next week. **Water** – Josh Braaten: Over due bills discussed. Six (6) accounts scheduled to be turned off on Monday October 19, 2015 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers.

Buildings/Grounds/Equipment – JoAnna Nielson: no report. **Director of Public Works:** no report.

City of Portland 2016 budget that was approved last month, motion Braaten, second Lenaburg to approve 2016 budget, on roll, all aye, motion carried. Audit results for 2012 and 2013 were reviewed. Motion Nielson, second Lenaburg to approve audit results, on roll, all aye, motion carried. Mayor Mickels reviewed information from the NDLC convention. City of Portland to consider renaissance zone for the city that is similar to that of the city of Cavalier. City Auditor to get specific information from Cavalier to discuss at next meeting. Motion Nielson, second Lenaburg to reduce the price of lots in Heskin Meadows to \$3500.00 from \$7000.00 for small lots, \$4000.00 from \$8000.00 for medium size lots and \$5000.00 from \$10,000.00 for large lots, on roll, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor

