

**March 7<sup>th</sup>, 2016 Mayville City Council**

The Mayville City Council met in regular session on March 7<sup>th</sup>, 2016 at 6:00 pm in the council chambers with Mayor Don Moen presiding and the following Aldermen responding to call of the roll: Carlson, Bohnsack, Petersen and Jorgensen. Absent: O'Brien, Meshefski-Labine and Gail Olstad. Shelia Anderson, Julie Brenna, and Lynn Slaathaug Moen were also in attendance. Also present at the meeting was Melissa Beach, Senator Murphy, Alaina Gerszewski, Dennis Peterson and Cassie Olson

Petersen made a motion to approve the Council Minutes from 02-16-16, Jorgensen seconded it, motion carried.

The following February 2016 bills were presented for Council discussion:

11220	Aasen Drug	library	office supplies	\$18.35
11221	American Funds	all	retirement	\$3,128.25
11222	B & B Outdoor Services	City Hall	hired snow removal	\$126.00
11223	Brudvik Law	Sanitation	payment for March	\$225.00
11224	Cal Peterson	vector control	reimbursement for conf	\$77.46
11225	City of Fargo	water treatment	water samples	\$38.00
11226	Dacotah Paper	all	misc	\$419.76
11227	Delbert's Window Cleaning	city hall	misc	\$42.00
11228	Farmers Union Oil	streets	tire repair on pickups	\$55.00
11229	Ferguson Waterworks	water distribution	maint & collection	\$1,243.62
11230	First & Farmers Bank	all	water collection fee	\$2.32
11231	Gary Winger	auditor, cemetery & sani	misc	\$310.00
11232	Goose River Bank	all	water collection fee	\$70.68
11233	H. E. Everson	water treat & streets	maint & operation	\$83.14
11234	Haroldson's	all	office supplies	\$135.85
11235	Hawkins	water treatment	maint & operation	\$150.00
11237	Highway Motor Service	water treat & water dist	repair on dodge pickup	\$102.75
11236	Hi-Line Electric Inc	water treatment	maint & operation	\$412.50
11238	Margaret Rice	library	reimbursement	\$94.19
11239	MayPort Farms Coop	all	Fuel-vehicles	\$879.96
11240	MayPort Hardware Hank	all	misc	\$305.70
11241	Mayville Airport Authority	airport	Jan & Feb 2016 specials	\$5,043.05
11242	Mayville Plumbing	water treatmet	maint & operation	\$17.29
11243	Mayville State University	sales tax	January 2016 payment	\$15,223.33
11244	Midcontinent Communications	all	phones	\$856.79
11245	Millers Fresh Foods	city hall	misc	\$51.95
11246	MPEDC	sales tax	January 2016 payment	\$5,175.93
11247	Napa	streets & water treatment	misc	\$43.77
11248	ND Rural Water Systems Association	water treat & water dist	registration dues	\$450.00
11249	NDPERS	insurance	March's payment	\$3,523.68
11250	Network Center Inc	auditor	software support	\$33.00
11251	One Call Concepts	water treatment	maint & operation	\$1.00
11252	Polar	auditor	telephone	\$60.77
11253	Powerplan	streets	payloader	\$174.99
11254	Ramada Plaza & Suites	water treatment	travel for nd rural water conf	\$624.00
11255	Reliance Standard	all	life insurance	\$189.00
11256	Soholt Bakery	non dept	misc	\$49.65
11257	Team Lab	waste water treatment	chemicals	\$1,217.50
11258	Torgeson's Body Shop Inc	sheriff	fix 2014 explorer	\$2,148.19
11259	Traill County Highway Dept	streets	Hwy Tax Special	\$21,147.94
11260	Traill County Treasurer	police	payment for March	\$15,649.20
11261	Traill County Tribune	all	printing	\$346.32

11262	Traill Water District	water treatment	purchase of raw water	\$5,142.49
11263	TRW Debt & Reserve	Water #26	debt and reserve	\$2,330.00
11264	USA Bluebook	water treatment	maint & operation	\$124.64
11218	USPS	auditor & water treat & dist	postage on water bills	\$224.79
11265	Waste Management	Sanitation	garbage & recycling	\$20,457.71
11266	Xcel Energy	all	electricity	\$11,014.99
	<u>H2O Deposit refunded</u>			
11267	City of Mayville (Cassandra Jones)			\$102.18
11268	Peter Boe Jr Elementary (Cassandra Jones)donation			\$47.82
		<b>REPORT TOTALS</b>		<b>\$ 119,392.50</b>

Petersen moved to pay the bills, a second by Bohnsack supported the motion, motion carried.

The March, April and May calendars were reviewed and a change was made to May's calendar moving Physical Plant Meeting and Exec from May 11<sup>th</sup> to June 1<sup>st</sup>. No other changes made.

Merv Carlson and Don Moen plan on attending March Madness on March 8<sup>th</sup> & 9<sup>th</sup>, 2016.

Our state permit to operate the landfill expires in November 2016. Brandon Oye from Moore Engineering met with the Physical Plant and it was decided to go ahead and renew the existing permit. It was estimated that the landfill has 10 years of useful life left. The City will need to do some planning on extending possibly to the east if at a reasonable price.

Moore Engineering met with Don Moen, Dan Overmoe and Gail Olstad. Steve Alschlager and Kent Ritterman represented Moore Engineering. Steve is conducting a study related to potential improvements at the water treatment plant. The main focus is aimed at identifying potential improvements that will help the plant ride through upsets that occur when incoming raw water fails to meet design specifications. Steve's study found 9 upset events that occurred between September 2014 and January 2016. Steve hopes to be able to suggest practical improvements that will help the plant ride through these occasional upsets with less need for operator intervention. Steven has found in no case did we violate either primary or secondary drinking water standards and in no case did we put our RO membranes in jeopardy. Granted, timely operator intervention played a role in achieving this level of success. We give a big thank you to Dan Overmoe, Matt Weaver and Tom Nielson. Job well done!

Spring Clean-up days were discussed and the council gave their okay to go ahead with clean up days this spring. An ad will be going in the paper to let residents know about this. We will get the okay from the Street department also before the ad goes in the paper.

We will be publishing a notice in the newspaper for tree trimming, but making plans for the city crew to trim trees that make problems for snow removal or other equipment unless property owners to take care of it themselves.

We received a letter from the State Engineer's Office. It explains changes in flood insurance policies that have recently occurred.

The auditor's office approved a liquor license transfer to HRS Inc. for the recent Sparking Affair that took place on MSU campus.

Casey's General Store has purchased property just west of Cenex. The have picked up the appropriate forms but has not yet submitted them back to us.

General Dohrmann of the National Guard and his staff met with Don Moen, Merv Carlson and Gail Olstad along with our 3 District 20 Legislators on March 4<sup>th</sup>. The Guard is seriously considering relocating the Mayville Platoon to its parent unit in Fargo as of August 2017. General Dohrmann explained that h is personally not enthusiastic about closing community armories

but that pressures from Washington are making that necessary. He expects to make a final decision on Mayville in August. Assuming we do lose our Guard unit, the Guard would continue to pay armory rent for one additional year. There would be no restrictions on our use of the space during that time.

The Mayor explained to the council that he made a few suggestions in the hazards mitigation plan as he is on the committee with the Traill County Sheriff.

There was no sheriff's report.

Melissa Beach from TCEDC gave the annual report.

Carlson made a motion to accept the bid from Hatton Ford at \$24609.00 for a new police car. That price includes the trade in of the 2010 Expedition. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Carlson, Jorgensen and Petersen; Nay: 0; Absent: O'Brien and Meshefski-Labine

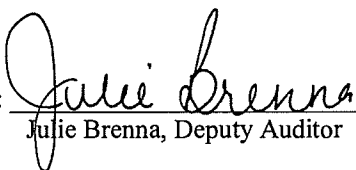
Petersen made a motion to accept the insurance bid from MayPort Insurance & Realty at \$19717.00 Jorgensen seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Bohnsack, Petersen and Jorgensen; Nay: 0; Absent: O'Brien and Meshefski-Labine.

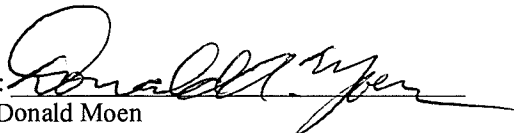
Discussion was held for converting street lights to LED. There is 11 street lights along Highway 200 that we need to add to our existing maintenance contract with Xcel Energy. The 2 street lights by the park are owned by NDDOT and they do not wish to convert those lights over to LED. Bohnsack made a motion to add those 11 street lights to our existing contract with Xcel Energy and to have Mayor Moen write a letter to Xcel Energy to let them know of this. Petersen seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Bohnsack, Jorgensen and Carlson; Nay: 0; Absent: O'Brien and Meshefski-Labine.

Cassie Olson from Valley Land Investments came with a proposal for a sale of lots in Riverwood. The Lots are 17 & half of 18 which has a storm sewer running 10' on each side of Lot 17 & 18. Cassie explained to the council that the interested party know it is all contingent on the planning and zoning and Riverwood committee's approval. Also contingent on whether the interested party can get the electrical and cable boxes moved to their desired location on the property. Petersen made a motion to accept the bid of \$5000.00 for lots 17 & W ½ of lot 18. Carlson seconded the motion and upon a roll call vote the following voted: Yea: Jorgensen, Petersen, Carlson and Bohnsack; Nay: 0; Absent: O'Brien and Meshefski-Labine.

Carlson brought up some discussion from the MPEDC meeting which was held March 3<sup>rd</sup>, 2016. He reported that Jay Hendrickson is wondering if it is possible to add more Renaissance zones (potentially south of Hwy 200). It was tabled at this time.

Carlson made a motion to adjourn, Bohnsack seconded it, motion carried

Attest:   
Julie Brenna, Deputy Auditor

Mayor:   
Donald Moen