

May 2nd, 2016 Mayville City Council

The Mayville City Council met in regular session on May 2nd, 2016 at 6:00 pm in the council chambers with Mayor Don Moen presiding and the following Aldermen responding to call of the roll: Carlson, Jorgensen, Petersen, O'Brien and Bohnsack. Absent: Meshefski-LaBine. Gail Olstad, Shelia Anderson, Julie Brenna, Roger Baier, Steve Hunt, Cassie Olson, Lowell Domier and Lynn Slaathaug Moen were also in attendance.

Petersen made a motion to approve the Council Minutes from 04-04-16, Carlson seconded it, motion carried.

O'Brien made a motion to approve the Tax Equalization Minutes from 04-18-16, Petersen seconded it, motion carried.

The following May 2016 bills were presented for Council discussion:

11333	Aflac	all	insurance	\$648.57
11334	American Funds	all	retirement	\$3,168.88
11335	Ameripride	all	misc	\$330.82
11336	Bank of North Dakota	water 17	payment on loan	\$3,186.00
11368	Best Western (Ramkota Hotel)	waste water collections	training - Dan & Matt	\$480.60
11337	Brittany Bachmeier	library	salary	\$116.00
11338	Brudvik Law	streets & City Attorney	legal & legal retainer	\$265.00
11339	Cardmember Services	all	training Merv & Don, office 365	\$330.29
11340	City of Fargo	water treatment	testing fees	\$38.00
11341	Daniel Overmoe	waste water collections	travel - Dan	\$342.60
11342	Delbert's Window Cleaning Service	city hall	misc	\$42.00
11343	Edward R Hamilton	library	books	\$212.75
11344	Envirotech Heating & Air	library	repair/maintenance	\$189.95
11345	First & Farmers	all	water collection fee	\$1.10
ACH	GO Bonds	Armory Bonds 2009	bond payment	\$5,000.00
11346	Goose River Bank	all	water collection fee	\$63.23
11348	Great America Copier Lease	all	lease on copier	\$493.60
11349	H.E. Everson	streets	bucket truck, sweeper	\$94.55
11350	Haroldson's Office Supply	all	office supplies	\$176.69
11351	Karen Murphy	library	books	\$234.32
11352	Loretta Larson (House of Vacuums)	library	repair/maintenance	\$42.58
11353	Margaret Rice	library	books	\$13.55
11354	Matthew Weaver	waste water collections	travel - Matt	\$115.00
11355	MayPort Hardware Hank	all	misc	\$200.37
11356	Mayville Airport Authority	Airport	March specials ptd in April	\$173.15
***	Mayville Park District	all	insurance 2015 & 2016	\$2,236.36
11357	Mayville Plumbing & Heating	armory	maint/operations	\$97.36
11358	Mayville State University	sales tax	March 2016 payment	\$8,270.18
11359	Midcontinent Communications	all	phones	\$857.84
11360	NDPERS	all	insurance	\$3,523.68
11361	Network Center	all	backup & anti-virus	\$242.00
11362	Newman Signs	streets	parking sign - bill to WTA	\$16.46
11363	Norseman Field Service	streets	repair/maintenance	\$170.00
11363	Norseman Field Service	streets	repair/maintenance	\$200.00
11363	Norseman Removal Services	library restoration	removal of lead from windows	\$3,050.00
ACH	North Dakota Public Finance Authority	refunding 2012	bond payment	\$73,982.50
11364	One Call Concepts	water treatment	locates	\$4.00
11365	Polar	auditor	phones	\$60.77
11332	Praxair	streets	oxygen cylinders	\$21.73
11366	Productivity Plus	streets	repair international truck	\$233.23
11367	Ralph's Sharp Shop	streets	maint/operations	\$4.99
11369	Reliance Standard	all	insurance	\$189.00
11370	Soholt Bakery	non departmental	misc	\$40.00
11371	The Meyer Group LLP	State Aid & Sales tax	professional fees	\$5,830.00
11372	Trall Rural Water District	water treatment	purchase of raw water	\$6,297.21
11373	Trall Rural Water District	Debt Service & Reserve	payment	\$2,330.00
ACH	USDA	sewer 24	loan payment	\$115,327.00
11271	USPS	all	postage for water samples	\$77.40
11270	USPS	all	postage for water bills	\$233.94
11374	Verizon	all	cell phones	\$231.92
11375	Waste Management	sanitation	garbage & recycling	\$8,189.71
11376	Xcel Energy	all	electricity	\$11,988.01

ADDED PRIOR TO MEETING

11347	Grand Forks Utility Billing	Waste Water Treatment	samples	\$105.50
				\$ 259,770.39

O'Brien moved to pay the bills as amended, a second by Jorgensen supported the motion, motion carried.

Calendars for May and June were reviewed and discussed.

Spring cleanup will be held for residents May 10th and 11th.

The emergency generator for the Riverwood lift station has been ordered, delivery is expected in July.

Federal rules prohibit disposal of grease in sanitary sewers: After a recent incident in which a city sewer line became plugged with grease from a local restaurant, the question was raised as to whether or not we have an ordinance prohibiting such disposal. We do not have such a prohibition in our city ordinances, but Dan's research uncovered a federal rule that prohibits this practice.

City Streets will get bids to remove 7 trees from the entrance to the cemetery. The city requires that the party removing the trees has liability insurance.

The Auditors Office has approved:

- Up, Up & Away Fireworks Permit
- Hero's & Legends Liquor License Transfer
- Raffle Permit for the Golf Course TMG Benefit (Travis Mathew Gerszewski)

Annual CCR 2015 Reports: Mayville & TRW are available in the Auditor's office for review

Summerfest 5K is going to be on Thursday, June 23rd, at 6:45pm. Same Route as last year.

Fire Departments pending purchase of a pickup: Even though the Fire Department is using their own money, they are under the City EIN, Using the Fleet #, Insurance, and Tax Exempt Status we have to Advertise for Bids.

During the Law Enforcement Report Sheriff Steve Hunt informed us we do not have a receipt date for the new service vehicle yet.

Roger Baier provided a presentation regarding City Scapes Wellness Trail. It was proposed that the City's current sign posts be used to help mark the trails by adding small signs. Carlson made a motion to allow the walking trail signs to be affixed to the existing city signs. Jorgensen seconded the motion, motion carried.

Carlson made a motion to approve the second reading of the ordinance recommended by the Planning and Zoning and issue the conditional use permit. O'Brien seconded it for a roll call vote:

**An Ordinance to Amend Ordinance
Chapter Seventeen Article No. 4 of the Revised
Ordinances of 1979 of the City of Mayville
By Adding a Portion
Thereto Ordinance No. 17-0402**

Be it Ordained by the City Council and Mayor of the City of Mayville, North Dakota

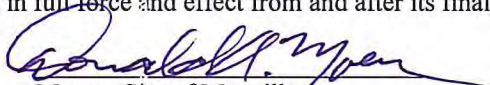
Section 1. Amendment. Ordinance No. 17-0402 relating to "Zoning District Maps" which accompany and are made a part of the regulations and ordinance is hereby amended to change "B-G" (Business General), as defined by the 1979 Revised Ordinances of the City of Mayville, as amended, to "I-L" (Industrial Light), as defined by the 1979 Revised Ordinances of the city of Mayville, as amended, the following property:

An area 366' x 70' East of the railroad tracks and West of 2nd Ave SE, running parallel to the rail and 2nd Ave SE. The South border (approx. 70') is the holdings of Mayport Co-Op and is zoned I-L. The area runs from the South side of East Main Street along 2nd Ave SE up to the South side of 1st ST SE (366'), all within the City of Mayville, Trail County, North Dakota.

As is depicted on the attached map, which reflects the zoning change to take place on the City of Mayville's Zoning District Maps.



Section 2. Time of Taking Effect. This ordinance shall be in full force and effect from and after its final passage and adoption.


Mayor, City of Mayville

ATTEST:

Gail Olstad, City Auditor

First Reading (Date) 04-04-2016

Roll Call Vote:

Yea: O'Brien, Bohnsack, Carlson, Jorgensen, Petersen

Nay:

Absent: Meshefski-LaBine

Second Reading and Final Passage: 05-02-2016

Roll Call Vote:

Yea: O'Brien, Bohnsack, Carlson, Jorgensen, Petersen

Nay:

Absent: Meshefski-LaBine

Publication Date: 05-06-2016

Effective Date: 05-06-2016

Carlson made a motion to receive sealed bids for Block 4, Lots 12 & 13 by noon 5/6/2016. O'Brien seconded the motion, motion carried. The Auditor will post and set up the special meeting to receive the bids.

Carlson made a motion to accept D&D Roofing's bid of \$52,965 to redo the Armory roof in 2017. This is contingent on the Guards cost sharing plan and the awarding of \$20,000 to offset the cost for 2017. The roof must be completed Mid May 2017. Petersen seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Carlson, Jorgensen, Petersen, and O'Brien; Nay: 0; Absent: Meshefski-LaBine.

City Attorney Lynn Slaathaug-Moen will check into the easement for the pipes for sewer and water that were installed by Cenex and the transfer of those line to the City.

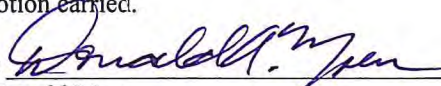
O'Brien made a motion to approve the Traill County Tribune as the official newspaper, Jorgensen seconded the motion, motion carried.

Bohnsack made a motion to provide \$250 for advertising for Summerfest. Petersen seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Jorgensen, Petersen, O'Brien, and Bohnsack; Nay: 0; Absent: Meshefski-LaBine.

The Council discussed the option of having a Commercial Cleanup Days in the future and determined that is not something the city can do at this time.

Bohnsack made a motion to adjourn, Petersen seconded it, motion carried.

Attest: 
Gail Olstad Auditor

Mayor: 
Donald Moen