

July 11th, 2016 Mayville City Council

The Mayville City Council met in regular session on July 11th, 2016 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Bohnsack, Lipsiea, O'Brien, Petersen, Meshefski-LaBine and Carlson; Absent: 0; Don Moen, Gail OIstad, Lynn Slaathaug Moen, Julie Brenna, Sheila Anderson, Eric Strand, Shelly Anderson, Rick Tessin, Jon Eaton and Cassie Olson were also in attendance.

Lipsiea made a motion to approve the Council Minutes from 06-06-16, Meshefski-LaBine seconded it, motion carried.

Meshefski-LaBine made a motion to approve the Council Minutes from the 06-28-16 Organizational Meeting, Carlson seconded it, motion carried.

The following July 2016 bills were presented for Council discussion:

11457	Access Printing Solutions	all water	cardstock for water bills	\$320.56
11458	Aflac	all	insurance	\$648.57
11459	American Funds	all	retirement	\$3,081.33
11460	Ameripride	all	misc	\$325.93
11461	Aqua-Pure Inc	water treatment	maint/operation	\$1,608.00
11462	Bank of North Dakota	community water	interest	\$1,035.68
11463	Brian Berg	water	overpayment of bill	\$34.27
11464	Brudvik Law Office	city attorney	legal	\$425.00
11465	Cal Peterson	vector	training	\$66.10
11466	Cardmember Services	all	office 365	\$93.63
11467	City of Fargo	water treatment	samples	\$38.00
11468	Countryside Creations	city hall	flowers	\$143.50
11469	Dacotah Paper Co	armory	cleaning supplies	\$580.21
11470	Daniel Overmoe	water treat/ww collections	maint/operation	\$391.28
11471	Derek Petersen	cemetery	mowing	\$2,400.00
11472	Emergency Apparatus Maintenance Inc	fired dept	certification of trucks	\$3,226.91
11473	Ferguson Waterworks	water distribution	main distribution	\$488.96
11474	First & Farmers Bank	all	collection fee	\$2.25
11475	Goose River Bank	all	collection fee	\$69.60
11476	Great America Copier Lease	all	lease on copier	\$356.34
11477	H.E. Everson	streets	maint/operation	\$102.25
11478	Haroldson' Office Supply	all	office supplies	\$344.23
11479	Hatton Ford Inc	Police	new sheriff vehicle	\$23,920.00
11480	Hawkins	water treatment	chemicals	\$5,018.03
11481	International Society of Arboriculture	streets	training	\$25.00
11483	Margaret Rice	library	postage	\$87.20
11484	MayPort Farmers Coop	all	fuel - vehicles	\$467.84
11485	MayPort Hardware Hank	all	maint/operation	\$256.31
11487	Mayville Airport Authority	all	May's special posted in June	\$62.83
11489	Mayville State University	sales tax	May's payment in June	\$17,365.85
11488	Mayville State University Bookstore	water treat/water distribution	office supplies	\$128.98
11490	Michael Burns Architects Ltd	library	restoration	\$1,920.00
11491	Midcontinent	all	phone & internet	\$2,331.18
11492	Millers Fresh Foods	library	maint/operation	\$29.73
11492	Millers Fresh Foods	elections	misc	\$26.20
11493	Moen's Excavating & Concrete			\$480.00
11494	Moore Engineering Inc	sanitation reserve	Landfill license renewal	\$3,703.20
11495	MPEDC	sales tax	May's payment in June	\$3,778.35
11486	Napa	streets/water distribution	maint/operation	\$161.49
11496	ND Department of Health	h20 dist, treat & ww treat	dues	\$45.00
11531	ND Insurance Dept	insurance		\$3,214.86

11497	ND Sewage Pump & Lift Station	ww collections	electric lifts	\$1,573.10
11498	NDPERS	all	insurance	\$3,523.68
11499	Network Center	all	computer	\$448.00
11500	Northern Improvement Co	water dist/streets	repair/maintenance	\$196.00
11482	Northwest Asphalt & Maint	sales tax	crack sealing	\$20,000.00
11501	One Call Concepts	water treatment	maint/operation	\$19.00
11502	Polar	auditor	phones	\$60.77
11456	Praxair	streets	maint/operation	\$21.73
11503	Precision Electric	water	maint/operation	\$201.00
11504	Productivity Plus	streets	2008 Farnall tractor	\$78.09
11505	Ralph's Sharp Shop	streets	maint/operation	\$39.89
11506	Reliance Standard	all	life insurance	\$189.00
11507	Reynolds United	streets	weed killer	\$171.71
11508	Septic Tank Servicing	streets	maint/operation	\$185.00
11509	Shopko	library	office supp/misc	\$188.46
11510	Soholt Bakery	city hall	misc	\$17.20
11511	Team Lab	ww treatment	maint/operation	\$1,484.50
11454	Trail County Recorder	cemetery	warranty deed - Karboviak	\$10.00
11512	Trail County Treasurer	Police	contract for May & June	\$29,749.16
11513	Trail County Tribune	all	printing	\$599.00
11513	Trail County Tribune	library	printing	\$203.00
11514	Trail Rural Water	water treatment	purchase of raw water	\$7,120.68
11515	TRW Debt & Reserve	water imp #26	debt & reserve	\$2,330.00
11455	USPS	all	postage for water bills	\$225.55
11448	USPS	all water	postage for water bills	\$124.44
11516	Valley Plains Equipment	streets	mower	\$98.83
11517	Verizon	all	cell phones	\$463.96
11518	Waste Management	sanitation	garb & recyc (May & June)	\$37,831.79
11519	Wigen	water treatment	maint/operation	\$633.15
11520	Xcel Energy	all	electricity	\$11,210.72

H2O Deposits refunded

11521	Bryen Pyles			\$128.19
11523	City of Mayville (Bryen Pyles)			\$21.81
11530	Rick Karboviak			\$33.52
11527	City of Mayville (Rick Karboviak)			\$116.48
11529	Landon Rude			\$128.19
11526	City of Mayville (Landon Rude)			\$21.81
11525	City of Mayville (Josette Glatt)			\$150.00
11524	City of Mayville (Jordan Ares)			\$150.00
11528	Drew Harpestad			\$150.00
11522	City of Mayville (Amber Gabel)			\$150.00

\$ 198,852.06

Petersen moved to pay the bills, a second by O'Brien supported the motion, motion carried.

Calendars for July and August were reviewed and discussed.

ND League of Cities annual meeting to be held in Bismarck September 15 & 16.

The Auditor's Office approved a liquor license transfer for the street dance in connection with Summerfest.

Mayville will be hosting a meeting related to the Red River Valley Water Supply Project on July 12th at City Hall.

The State Water Commission is conducting a series of meetings throughout the state to facilitate local participation in the water planning and development process. The closest for Mayville will be West Fargo and Jamestown, both of these are being held July 26th.

Mayor's letter regarding Vietnam veterans: Mayor Moen provided the "Welcome" letter included in our packets and will also briefly address the group Saturday morning. Note also that we are in the final stages of becoming a "North Dakota Cares" city. Recall that we approved the resolution initiating this action at the June meeting. I understand that General Dohrmann will present our certificate at the meeting. We owe a "thank you" to Rob Powers for stepping up to the plate and being the guy who led the work to reach this goal.

The annual NDIRF report is available in the Auditor's Office for review.

Carlson, O'Brien, Petersen and Dan Overmoe will be participating in the Moore Annual Golf Outing, it is being hosted in Mayville this year on July 27th.

The bench in memory of Linda Lande has been installed on the Bike path between the cities, it is a nice addition and a good job was done by all to get it in place.

During the Sheriff report it was noted that the new patrol car has been received and is in process of being equipped.

Carlson made a motion to have Dan Overmoe work with TRW's Jon Easton to have Tonka Water, from Plymouth MN, do a free assessment of the filtration options, specifically using green sand+ filters at the Mayville Water Treatment Plant. (The assessment to focus on feasibility, benefits and cost/economics of such a change.) We will not involve Moore Engineering for Mayville or AE2S for TRW in the initial assessment; it will be limited by what Mayville and TRW know; if information is needed beyond what Mayville/TRW can provide or if the assessment shows it to be feasible, then, with Council authorization, the engineers will become involved. O'Brien seconded the motion, motion carried.

Cassie Olson from Valley Land presented James and Rhonda Hodges offer for Lot 9, Block 4 Riverwood Addition for \$6,500 with the City picking up all the closing costs. Meshefski-LaBine made to motion to accept the sale under the usual terms of a split of closing costs as a counter offer with the usual contingency of official house plan approval by P&Z and The Riverwood Subcommittee.. Lipsiea seconded the motion and upon a roll call vote the following voted: Yea; O'Brien, Bohnsack, Carlson, Petersen, Lipsiea and Meshefski-LaBine; Nay: 0; Absent: 0.

O'Brien made a motion to accept the 2nd reading of the Planning and Zoning Committees recommendation and Ordinance for the rezoning to BG the planned Dollar General property. Petersen seconded the motion

Ordinance No. 17-0402

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF MAYVILLE, NORTH DAKOTA, AS ADOPTED IN SECTION 17-0402 OF THE REVISED ORDINANCES OF 1979 OF THE CITY OF MAYVILLE.

Be it Ordained by the City Council and Mayor of the City of Mayville, North Dakota:

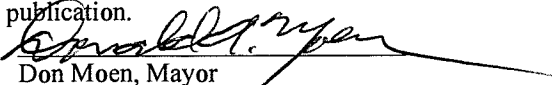
SECTION 1. The Official Zoning Map of the City of Mayville, North Dakota as adopted in Section No. 17-0402 of the Revised Ordinances of 1979 of the City of Mayville, North Dakota, is hereby amended as follows:

The district in the following described area shall be and the same is hereby rezoned from A (Agricultural) to B-G (Business General District):

The zoning district change involves an area consisting of the West 200' of the following: Parcel Number 27 0001 04225 006; 2.18 AC Tract Located in Lot 1 of NE1/4 Less PT Parc #17(.18) & less PT Parc #99(.54) 5-146-52 A-1.46, all within the City of Mayville, Traill County, North Dakota. See adjacent map.

SECTION 2. Amendment of Zoning Map. The proper City Officials are hereby authorized to amend and change the City Zoning Map to correspond thereto.

SECTION 3. Effective Date. This ordinance shall be in full force and effect from and after the date of its final passage and publication.


Don Moen, Mayor
Mayville, North Dakota

ATTEST:

Gail Olstad, City Auditor

July 11th, 2016

First Reading (Date) 6-6-2016

Roll Call Vote:

Yea: Bohnsack, Carlson, Petersen, O'Brien

Nay:

Absent: Meshefski-LaBine

Vacant: Jorgensen

Second Reading and Final Passage: 7-11-2016

Roll Call Vote:

Yea: Carlson, Lipsiea, Petersen, Meshefski-LaBine, O'Brien, Bohnsack

Nay: 0

Absent: 0

Publication Date: 7-16-2016

Effective Date: 7-16-2016

O'Brien made a motion to modify our tree removal agreement with Brad Beck to include an assumption of liability waiver vs. the liability insurance requirement when removing trees at the cemetery. Meshefski-LaBine seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Jorgensen, Petersen, O'Brien, Bohnsack, Meshefski-LaBine and Lipsiea; Nay: 0; Absent: 0.

Carlson made a motion to approve the following Ordinance with a second by Meshefski-LaBine

AN ORDINANCE TO AMEND CHAPTER II, ARTICLE 6 OF THE REVISED ORDINANCES OF 1979 OF THE CITY OF MAYVILLE BY AMENDING THERETO ORDINANCE NO. 2-0602.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAYVILLE, NORTH DAKOTA:

SECTION 1. Ordinance No. 2-0602 is hereby amended to the Revised Ordinances of 1979 of the City of Mayville, North Dakota, to provide as follows:

2-0602 - PROCEDURE.

All supplies and contractual services except as otherwise provided herein, when the estimated cost thereof shall exceed One Hundred Thousand Dollars (\$100,000.00) shall be purchased from the lowest responsible bidder after due notice inviting proposals. Due notice shall be given by advertising for the sale or purchase of the property or service by giving written notice in a paper of general circulation within the municipality for one (1) week and the opening of the bids so received not less than ten (10) days after the publication thereof. All sales or disposition of obsolete or unusable property when the estimated value shall exceed One Hundred Thousand Dollars (\$100,000.00) shall be sold to the highest responsible bidder. The lowest responsible bidder, or the highest responsible bidder shall be the bidder who in addition to price has the best ability, capacity and skill to perform the contract or provide the service required, promptly, or within the specified time without delay or interference. There shall also be considered character, integrity, reputation, judgment, experience and efficiency of the bidder, the quality of performance of previous contracts, sufficiency of financial resources and previous existing compliance with state and federal laws and city ordinance.

In any such circumstance as to cause the City Council to declare an emergency situation, the procedure so designated in regard to publishing invitations for proposals may be waived.

The City Council shall prescribe such regulations as are deemed advisable for the purchase of equipment or supplies not in excess of One Hundred Thousand Dollars (\$100,000.00).

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after the date of its second reading and final passage.

ATTEST:

City Auditor

First Reading (Date) _____

Roll Call Vote:

Yea: Carlson, Lipsiea, Petersen, Meshefski-LaBine, O'Brien, Bohnsack

Nay: 0

Absent: 0

Second Reading and Final Passage: _____

Roll Call Vote:

Yea:

Nay:

Absent:

Publication Date: _____

Effective Date: _____

Both the Physical Plant Committee and the Administrative Committee recommend a ¾ ton pickup be purchased to replace the used 1993 diesel ½ ton truck. The Street department to review specifications and quotes to determine the equipment to purchase and bring back to Council.

O'Brien made a motion to accept the high bid of \$15.50 from Eric Nesheim to purchase and remove scrap metal from the Mayville landfill by August 1st, 2016. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Carlson, Petersen, Lipsiea O'Brien and Meshefski-LaBine; Nay: 0; Absent:0

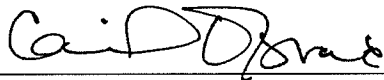
Meshefski-LaBine made a motion to approve the sale of GRAVES: 5 & 6, LOT NUMBER:21, SECTION: 4A . O'Brien seconded the motion, motion carried.

Carlson made a motion to accept a scope of services letter from Brady Martz to outsource on a one time basis completing 2015. O'Brien seconded it and upon a roll call vote the following voted: Yea: Carlson, Petersen, O'Brien, Lipsiea, Meshefski-LaBine and Bohnsack; Nay: 0; Absent: 0

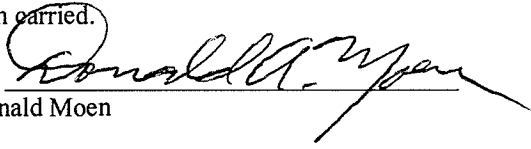
Bohnsack inquired about the home being moved into town on the old Dakken lot. This is permitted for a modular home, not a mobile home or trailer. The Auditor's office will be checking into this to match what was approved to what is there.

O'Brien made a motion to adjourn, Petersen seconded it, motion carried.

Attest:



Gail Olstad Auditor

Mayor: 
Donald Moen

AN ORDINANCE TO AMEND CHAPTER II, ARTICLE 6 OF THE REVISED
ORDINANCES OF 1979 OF THE CITY OF MAYVILLE BY AMENDING
THERETO ORDINANCE NO. 2-0602.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAYVILLE, NORTH
DAKOTA:

SECTION 1. Ordinance No. 2-0602 is hereby amended to the Revised Ordinances of
1979 of the City of Mayville, North Dakota, to provide as follows:

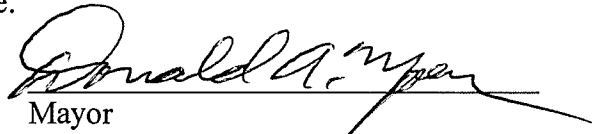
2-0602 - PROCEDURE.

All supplies and contractual services except as otherwise provided herein, when the
estimated cost thereof shall exceed One Hundred Thousand Dollars (\$100,000.00) shall
be purchased from the lowest responsible bidder after due notice inviting proposals. Due
notice shall be given by advertising for the sale or purchase of the property or service by
giving written notice in a paper of general circulation within the municipality for one (1)
week and the opening of the bids so received not less than ten (10) days after the
publication thereof. All sales or disposition of obsolete or unusable property when the
estimated value shall exceed One Hundred Thousand Dollars (\$100,000.00) shall be sold
to the highest responsible bidder. The lowest responsible bidder, or the highest
responsible bidder shall be the bidder who in addition to price has the best ability,
capacity and skill to perform the contract or provide the service required, promptly, or
within the specified time without delay or interference. There shall also be considered
character, integrity, reputation, judgment, experience and efficiency of the bidder, the
quality of performance of previous contracts, sufficiency of financial resources and
previous existing compliance with state and federal laws and city ordinance.

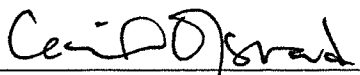
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the procedure so designated in regard to publishing invitations for proposals may be
waived.

The City Council shall prescribe such regulations as are deemed advisable for the
purchase of equipment or supplies not in excess of One Hundred Thousand Dollars
(\$100,000.00).

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after the
date of its second reading and final passage.


Mayor
Mayville, North Dakota

ATTEST:



City Auditor

Date of First Reading: 7/11/2016
Date of Second Reading: 8/1/2016