

## September 12<sup>th</sup>, 2016 Mayville City Council

The Mayville City Council met in regular session on September 12<sup>th</sup>, 2016 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Bohnsack, Lipsiea, O'Brien, Petersen, Carlson; Absent: Meshefski-LaBine; Don Moen, Gail Olstad, Julie Brenna, Steve Hunt, Mark Nisbet, Terry Sando, Merri Mooridian, Jim Johnson, and Dean Sletten were also in attendance.

The Council received an activities report from Xcel Energy/GF Region Economic Development Corporation; Mark Nisbet and Terry Sando. There was a video of the data as seen by the UAV under different environments such as daylight, heat vision,... they are now working on the computer analysis of reading the video to detect storm damage.

Petersen made a motion to approve the Council Minutes from 08-01-16, Lipsiea seconded it, motion carried.

The following 2016 bills with amendment (removal of Hatton Co-op bill for Park Board) were presented for Council discussion:

|       |                                  |                           |                              |             |
|-------|----------------------------------|---------------------------|------------------------------|-------------|
| 11591 | Aasen Drug                       | non dept.                 | misc.                        | \$19.24     |
| 11592 | ACME tools                       | water distribution        | tools & accessories          | \$508.68    |
| 11593 | Aflac                            | all                       | insurance                    | \$648.57    |
| 11594 | American Funds                   | all                       | retirement                   | \$3,111.40  |
| 11595 | American Water Works Association | water treat & dist.       | dues - Matt Weaver           | \$75.00     |
| 11596 | Ameripride                       | all                       | misc.                        | \$330.82    |
| 11597 | Braaten Body Shop                | streets                   | repair on 2004 pickup        | \$27.48     |
| 11598 | Brady Martz                      | non dept.                 | audit fee                    | \$6,066.25  |
| 11599 | Brite Way Window Cleaning        | non dept.                 | misc.                        | \$42.00     |
| 11600 | Brittany Bachmeier               | Library                   | salary                       | \$123.25    |
| 11601 | Brudvik Law Office               | city attorney             | legal                        | \$398.00    |
| 11602 | Cardmember Services              | all                       | misc.                        | \$238.03    |
| 11603 | City of Fargo                    | water treatment           | samples                      | \$66.00     |
| 11604 | Crane Johnson Lumber Co          | streets                   | maint/operation              | \$25.00     |
| 11605 | Dacotah Paper                    | all                       | misc.                        | \$379.12    |
| 11606 | Daedalus Music                   | Library                   | books                        | \$34.85     |
| 11607 | Derek Petersen                   | cemetery                  | mowing                       | \$2,400.00  |
| 11608 | Diamond Vogel                    | streets                   | maint/operation              | \$577.70    |
| 11609 | Domier Construction              | library                   | restoration                  | \$25,995.00 |
| 11610 | Ecolab                           | sanitation                | maint/operation              | \$146.33    |
| 11611 | Envirotech Heating & Air         | city hall                 | repair/operation             | \$168.56    |
| 11612 | Ferguson Waterworks              | water treat & dist.       | maint/operation              | \$1,115.55  |
| 11613 | First & Farmers Bank             | all                       | water collections            | \$2.23      |
| 11614 | Goose River Bank                 | all                       | water collections            | \$148.04    |
| 11615 | Grainger                         | water treatment           | maint/operation              | \$197.94    |
| 11616 | Grand Forks Utility Billing      | waste water treatment     | samples                      | \$110.50    |
| 11617 | Great America Copier Lease       | all                       | lease on copier              | \$449.64    |
| 11618 | H.E. Everson                     | streets & water treatment | maint/operation              | \$152.87    |
| 11619 | Hannaheer's                      | Library                   | office supplies              | \$73.98     |
| 11620 | Haroldson Office Supply          | all                       | office supplies              | \$340.00    |
| 11621 | Hawkins                          | water treatment           | chemicals                    | \$6,848.63  |
| 11622 | Highway Motor Service            | waste water treat & coll  | repair of 1999 Dodge pickup  | \$43.73     |
| 11623 | In Control Inc.                  | waste water collection    | maint/operation              | \$801.30    |
| 11624 | Loretta Larson                   | Library                   | salary                       | \$120.00    |
| 11625 | MayPort Farmers Coop             | all                       | fuel/vehicles                | \$2,364.30  |
| 11626 | MayPort Hardware Hank            | all                       | maint/operation              | \$224.10    |
| 11627 | MayPort Insurance                | police                    | insurance on new cop car     | \$819.00    |
| 11628 | Mayville Airport                 | airport                   | specials for airport         | \$8.82      |
| 11629 | Mayville State University        | sales tax                 | sales tax for July in August | \$12,152.79 |

|       |                                       |                              |                                |             |
|-------|---------------------------------------|------------------------------|--------------------------------|-------------|
| 11630 | Michael J Burns Architect             | Library                      | restoration                    | \$640.00    |
| 11631 | Midcontinent Communications           | all                          | phones & internet              | \$2,288.57  |
| 11632 | Millers Fresh Foods                   | city hall                    | misc.                          | \$55.55     |
| 11633 | Moore Engineering                     | sanitation reserve           | landfill permit                | \$1,741.90  |
| 11634 | MPEDC                                 | sales tax                    | sales tax for July in August   | \$4,131.95  |
| 11635 | Napa Auto Parts                       | streets & water treatment    | maint/operation                | \$85.08     |
| 11636 | ND Sewage Pump & Lift Station Service | waste water collection       | lift station repairs           | \$895.20    |
| 11637 | NDBOA                                 | non dept.                    | dues                           | \$50.00     |
| 11638 | NDPERS                                | all                          | insurance                      | \$3,523.68  |
| 11639 | Network Center Inc.                   | all                          | City Computer                  | \$272.00    |
| 11640 | Northern Improvement Company          | streets & water distribution | maint/operation                | \$280.00    |
| 11641 | One Call Concepts                     | water treatment              | maint/operation                | \$30.20     |
| 11642 | Opp Construction                      | streets                      | repair/operation               | \$466.44    |
| 11643 | PC Plus                               | city hall                    | misc.                          | \$120.00    |
| 11644 | Polar                                 | auditors                     | phone                          | \$60.77     |
| 11590 | Praxair                               | streets                      | maint/operation                | \$43.08     |
| 11645 | Precision Electric                    | water treatment              | maint/operation                | \$144.00    |
| 11646 | Reliance Standard                     | all                          | life insurance                 | \$234.00    |
| 11647 | Reynolds United                       | streets                      | maint/operation                | \$169.17    |
| 11648 | Sanitation Products                   | streets                      | repair on sweeper              | \$901.68    |
| 11649 | Shopko                                | Library                      | office supplies                | \$44.89     |
| 11650 | Soholt Bakery                         | non dept.                    | misc.                          | \$70.00     |
| 11651 | Traill County Treasurer               | police                       | sheriff contract & new car     | \$28,364.28 |
| 11652 | Traill County Tribune                 | all                          | printing                       | \$1,393.47  |
| 11653 | Traill Rural Water                    | water treatment              | purchase of raw water          | \$6,030.48  |
| 11654 | Traill Rural Water Debt & Reserve     | Water #26                    | debt & reserve                 | \$2,330.00  |
| ACH   | USDA                                  | water 26 pt 1                | loan payment                   | \$41,525.62 |
| 11534 | USPS                                  | all                          | postage for August water bills | \$224.99    |
| 11589 | USPS                                  | all                          | postage for Sept water bills   | \$225.83    |
| 11655 | Valley Plains Equipment               | streets                      | mower                          | \$57.43     |
| 11656 | Verizon                               | all                          | cell phones                    | \$464.08    |
| 11657 | Waste Management                      | sanitation                   | garbage & recycling            | \$42,987.85 |
| 11658 | Water Environment Federation          | water treatment              | dues - Dan Overmoe             | \$148.00    |
| 11659 | Xcel Energy                           | all                          | electricity                    | \$14,727.88 |

**H2O Deposits refunded**

|       |                                    |  |          |
|-------|------------------------------------|--|----------|
| 11660 | Ashley Stibbe                      |  | \$75.00  |
| 11662 | City of Mayville (Josh Janzen)     |  | \$12.05  |
| 11664 | Josh Janzen                        |  | \$137.95 |
| 11661 | City of Mayville (Heather Nygaard) |  | \$69.35  |
| 11663 | Heather Nygaard                    |  | \$80.65  |

\$ 222,457.77

Carlson moved to pay the bills, a second by Bohnsack supported the motion, motion carried.

Calendars for September and October were reviewed and discussed. Committee meeting for Physical Plant and Exec will be November 2<sup>nd</sup> not the 26<sup>th</sup> of October.

ND League of Cities annual meeting to be held in Bismarck September 15 & 16.

The Auditor's Office issued liquor license transfers to the Mayville Golf Club for: Comet Athletic Club and Farmer's Bowl.

The Auditor's office has issued raffle permits for:

Mayville Sanford Hospital Caring Club  
MPCG Booster Club  
Luther Memorial Home Auxiliary  
Mayville Golf Club  
Mayport CG Dollar for Scholars

Fall Cleanup for residents is scheduled for October 4<sup>th</sup> & 5<sup>th</sup>, items may begin being set out on September 30<sup>th</sup>.

Ray Petersen will be the city representative on the Cardiac Ready Community Team.

The City Team continues to combat mosquitoes with ongoing spraying and pellets to kill larva.

The City plans on attending the flood emergency action plan meeting on September 29<sup>th</sup>. Sheriff Hunt, Mayor Moen, Deputy Auditor Julie Brenna, and Water/Waste Water Superintendent Dan Overmoe will be attending the session in Moorhead.

There are Housing needs assessment regional meetings scheduled through the ND League of Cities and information provided in the packets for dates and times.

Council President Merv Carlson commended the Cruise to the Island Car Show; they did an excellent job and their efforts were very impressive and successful. Their recognition of our first responders was especially impressive.

The work at the water treatment plant for the pre-Chlorination process is underway with probes being ordered and initial tests completed.

Carlson made a motion to have the City enter into a contract with the Humane Society in Grand Forks to allow the TC Sheriff's Department to bring dogs after all reasonable efforts to locate the owner. Petersen seconded the motion and upon a roll call vote the following voted: Yea; O'Brien, Bohnsack, Lipsiea, Carlson and Petersen; Nay: 0; Absent: Meshefski-LaBine.

Petersen made a motion to have the Sheriff's Department look into disposing of the accumulated unclaimed bicycles. Bohnsack seconded the motion, motion carried.

O'Brien made a motion to approve the contract to continue the participation in the Red River Valley Water Supply Project (RRVWSP) through the next phase at .5 CFS, designated industrial, for an estimated \$5,400 to be paid in 2016. Merri Mooridian from Garrison Diversion Conservancy District reviewed with Council and the City's Attorney. Petersen seconded the motion and upon a roll call vote the following voted: Yea: O'Brien, Bohnsack, Carlson, Petersen and Lipsiea; Nay: 0; Absent: Meshefski-LaBine.

Carlson made a motion to purchase a new pickup truck, ¾ ton 4x4, from Finley Motors for \$27,997 with the addition of running boards for \$400. Lipsiea seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Lipsiea O'Brien, Petersen and Carlson; Nay: 0; Absent: Meshefski-LaBine.

O'Brien made a motion to approve the application to renew the landfill permit prepared by Moore Engineering. This will be a 10 year renewal and it is recommended that the city review again in 5 years. The current life expectancy is 10-15 years for this landfill – future options would be to expand the current or place a new landfill at a different site. Expanding would come with about a \$30,000 license cost where a new may be that or higher. Committees are to review options on getting the most of this landfill for the city. Bohnsack seconded the motion, and upon a roll call vote the following voted: Yea: Lipsiea, Petersen, O'Brien, Bohnsack, Carlson; Nay: 0, Absent: Meshefski-LaBine.

The Preliminary budgets categories with totals and a comparison for 2016 to 2017 were provided to all the council with a request for any changes. O'Brien moved to approve the 2017 preliminary budget to pass the first reading of the following Ordinance:

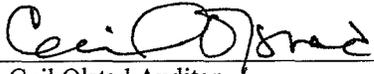
An Ordinance appropriating the sums of money necessary to defray the expenses and liabilities of the City of Mayville for the period beginning January 1, 2017 and ending December 31, 2017.

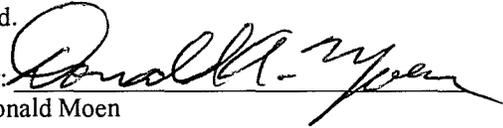
A second by Petersen supported the motion and upon a roll call vote the following voted: Yea: O'Brien, Bohnsack, Petersen, Carlson and Lipsica; Nay: 0; Absent: Meshefski-LaBine.

We need to get the Mill Levy Value from County after they receive it from State and we would also want to include September and October actuals in the estimated spending for 2016. Public hearing and final approval to be at Council on 10/3/2016 at 6pm. We will until October 10<sup>th</sup> to make any changes or amendments.

It was reported that the Riverwood Generator has been received for the lift station, install will be scheduled.

O'Brien made a motion and a second to adjourn, motion carried.

Attest:   
Gail Olstad Auditor

Mayor:   
Donald Moen