

December 5th, 2016 Mayville City Council

The Mayville City Council met in regular session on December 5th, 2016 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Bohnsack, Carr, Meshefski-LaBine, Petersen, and Carlson; Absent: O'Brien; Don Moen, Gail Olstad, Julie Brenna, Lynn Slaathaug Moen, Steve Hunt, and Shelia Anderson were also in attendance.

Council Minutes from 11-07-16 were not available

The following 2016 bills were presented for Council discussion:

11792	Aasen Drug	library	office supplies	\$19.99
11793	Aflac	all	insurance	\$672.23
11794	American Funds	all	retirement	\$2,992.01
11795	Ameripride	all	misc	\$325.93
11796	Baker & Taylor	library	books	\$635.73
11797	Brady Martz	all	partial of audit	\$14,000.00
11797	Brady Martz	non dept	audit fee	\$1,610.00
11798	Brite Way Window Cleaning	city hall	misc	\$42.00
11799	Brittany Bachmeier	library	salary	\$123.25
11800	Brudvik Law Office	city attorney	legal	\$445.00
11801	Cardmember Services	all	maint/operation	\$1,467.14
11803	CraneJohnson Lumber	streets	maint/operation	\$27.86
11802	City of Fargo	water treatment	testing	\$38.00
11804	Daniel Overmoe	armory	reimbursement for misc	\$257.61
11805	Ecolab	sanitation	maint/operation	\$146.33
11806	Envirotech Heating & Air	water distribution	repair/maint	\$640.00
11807	Ferguson Waterworks	water distribution	meters	\$1,053.77
11808	First & Farmers Bank	all	water collections	\$2.30
11809	Goose River Bank	all	water collections	\$51.94
11810	Great America Copier Lease	all	lease on copier	\$345.67
11811	Hannahers	library	office supplies	\$160.35
11812	Haroldson's Office Supply	all	office supplies	\$172.77
11813	Hawkins Inc	water treatment	chemicals	\$6,585.39
11814	Jet Way Multiple Services	ww collections	lift station repair	\$1,148.00
11815	Lorenz Plumbing & Heating	water distribution	repair/maint - Skarperud	\$240.00
11816	MayPort Farmers Coop	all	fuel	\$1,627.31
11817	MayPort Hardware Hank	all	maint/operation	\$311.27
11818	MayPort Truck & Auto Parts	streets & ww treat	maint/operation	\$272.72
11819	Mayville Airport Authority	airport	Oct specials in November	\$167.72
11820	Mayville State University	sales tax	Oct payment in Nov	\$19,233.27
11821	Millers Fresh Foods	library	maint/operation	\$38.32
11822	Moen's Excavating & Concrete	water distribution	repair/maint - Sailor	\$300.00
11822	Moen's Excavating & Concrete	water distribution	repair/maint - Skarperud	\$420.00
11823	Moore Engineering	sanitation reserve	landfill permit	\$830.65
11823	Moore Engineering	non dept	elevations	\$500.00
11824	MPEDC	sales tax	Oct payment in Nov	\$4,904.68
11825	ND Rural Water Systems Assoc	non dept	dues	\$230.00
11826	ND Water & Pollution Conf	sewer coll & treatment	fees for Tom N & Matt W	\$410.00
11827	NDPERS	all	insurance	\$3,523.68
11828	Network Center	all	datto backup	\$209.00
11829	Nortwestern Equipment Inc	streets	repair on sander	\$208.88
11830	One Call Concepts	water treatment	maint/operation	\$15.10
11831	Paulson Gravel Service	water distribution	water leak	\$240.00
11831	Paulson Gravel Service	armory	repair/maint	\$1,313.00
11832	PC Plus	library	repair/maint	\$80.00
11833	Polar	auditor	phone	\$60.77

11791	Praxair	streets	maint/operation	\$21.73
11834	Productivity Plus	streets	misc/95 Farmall tractor	\$438.56
11835	Ralph's Sharp Shop	streets	repair/maint	\$35.98
11836	Reliance Standard	all	life insurance	\$234.00
11837	Team Lab	ww treatment	chemicals	\$1,417.50
11838	The Vermont Country Store	library	Furniture & Equipment	\$74.90
11839	Tom Moe	judge	travel	\$235.20
11841	Traill County Tribune	all	printing	\$358.56
11842	Traill Rural Water	water treatment	purchase of raw water	\$5,753.87
11843	Traill Rural Water Debt Reserve	water 26 pt 1	debt reserve	\$2,330.00
11844	USA Bluebook	water treatment	maint/operation	\$190.35
11845	USPS	non dept	PO Box annual fee	\$138.00
11846	USPS	library	postage	\$294.00
11847	Valley Plains Equipment	water treatment	misc	\$105.00
11848	Verizon	all	cell phones	\$231.81
11849	Waste Management	sanitation	garbage & recycling	\$8,223.63
11850	Xcel Energy	all	electricity	\$12,246.35
11840	Traill County Sheriff's Bill	Steve to Bring with	Will need motion to pay Actual before end of 2016	

H2O Deposits refunded

\$
<u>100,429.08</u>

Meshefski-LaBine moved to pay the bills, a second by Petersen supported the motion, motion carried.

Financial for October 2016 were presented and reviewed.

Calendars for December and January were reviewed and discussed. Monday January 2nd is a holiday so Carlson made a motion to move council to January 9th, Petersen seconded the motion, motion carried.

Tom Neilson received Meritorious Operator Award at ND Water and Pollution Control Conference and is retiring after 42 years of service to the city of Mayville. Petersen made a motion to hold the retirement party and provide a gift from the city at the Holiday Party on January 12th, Carlson supported it and the discussion that followed it was decided to keep the retirement along the lines of the last one which was Gary Winger's. Upon a roll call vote the following voted: Yea: Carlson, Carr, Bohnsack, Meshefski-LaBine, Petersen; Nay: 0; Absent: O'Brien.

Mayville's ND Cares sign made the City Scan Publication.

The Auditor's office has issued permits for:

- Our Lady of Peace Catholic Church – raffle
- Mayville Fire & Rescue – raffle
- Mayport Community Club – Winterfest Parade

The North Dakota Rural Water Association is making scholarships available to children and grandchildren of city/rural water system employees or elected city/rural water systems officials.

The North Dakota League of Cities is sponsoring a legislative workshop to be held in Bismarck at the North Dakota Heritage Center on December 07, 2016.

Moore Engineering's annual open house will be held December 14th from 4 – 7 pm at their West Fargo office. Elected officials and city employees are invited.

Meshefski-LaBine made a motion to have the Auditor record for the record that the allocation changes that the true for Joint Powers are using are accepted. The change came before the first true up and has been used for the last 3 years; it was not confirmed either in the City records or the JP Minutes. Petersen seconded it, motion carried.

The Council discussed the ongoing issues with the disrepair of the railroad crossing by the school. No action can be taken at this time.

Meshefski-LaBine made a motion to ratify the Mayor's appointment of Mike Carr to the Council until the next city election to replace Harry Lipsiea. Bohnsack seconded the motion, motion carried.

**CITY OF MAYVILLE
RESOLUTION APPOINTING PERSON TO FILL A VACANCY**

WHEREAS, a vacancy exists on the Mayville City Council.

WHEREAS, pursuant to NDCC **§ 40-08-08** the council shall fill the vacancy by appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAYVILLE, NORTH DAKOTA AS FOLLOWS:

1. The council appoint Mike Carr to fill the vacant position until the next city election


Adopted by the City Council of the City of Mayville on December 5th, 2016.

Approved:



Mayor

Attested:



City Auditor

During the Sheriff Report Council was updated that the final bill from the Sheriff office for actual expenses will be received at the end of the month and asking that Council will pay before 12/31/16. They also informed us there are more thefts taking place and to remind everyone to secure their belongings including xmas decorations.

**AN ORDINANCE TO AMEND CHAPTER III, ARTICLE 5 OF THE
REVISED ORDINANCES OF 1979 OF THE CITY OF MAYVILLE BY
AMENDING THERETO ORDINANCE NO. 3-0503.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
MAYVILLE, NORTH DAKOTA:**

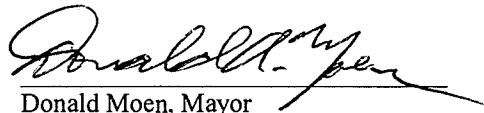
SECTION 1. Ordinance No. 3-0503 of the Revised Ordinances of 1979 of the City of Mayville, North Dakota, is hereby amended and reenacted to read as follows:

3-0503. UNCLAIMED AND ABANDONED PROPERTY – HOLDING – NOTICE AND SALE.

Such personal property as aforesaid shall be held by the city for a period of not less than sixty (60) days, after its seizure as provided herein and, after the expiration of said sixty (60) days the City Auditor shall cause notice to be published in the official paper of said city, said notice specifying and stating the description of the property so seized and held, the location of the place where the same was seized or taken by said city, and a further notice that said property will be sold, at public auction, to the highest bidder for cash, not less than ten (10) days from and after the date of publication of such notice and the hour, date, and place where said sale will be held.

Any sale may be postponed or discontinued by public announcement at the time of the sale when there are no bidders, when the amount offered is grossly inadequate or for other reasonable cause. The city may become purchaser of any or all property at such sale.

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after the date of its second reading and final passage.


Donald Moen, Mayor
Mayville, North Dakota

ATTEST:


Gail Olstad, City Auditor

Date of First Reading: 11/7/16
Motion by Petersen, seconded by Lipsiea
Yea: Carlson, O'Brien, Lipsea, Petersen, Bohnsack
Nay: 0
Absent: Meshefski-LaBine

Date of Second Reading: 12/5/16
Motion by Carlson, seconded by Carr
Yea: Carlson, Carr, Meshefski-LaBine, Petersen, Bohnsack
Nay: 0
Absent: O'Brien

Meshefski-LaBine made a motion to accept the listed liquor license applications: Petersen seconded the motion, motion carried.

APPROVAL OF BEER & LIQUOR LICENSES FOR 2017

<u>STUB'S BAR</u>	35 Center Ave S	\$	1,300.00	
BEER LICENSE ON	786-3542	\$	100.00	
BEER LICENSE OFF		\$	100.00	
LIQUOR LICENSE ON		\$	1,000.00	
SUNDAY OPENING		\$	100.00	
<u>TOP HAT INC</u>	131 1st Ave SE	\$	2,300.00	
BEER LICENSE ON		\$	100.00	
BEER LICENSE OFF		\$	100.00	
LIQUOR LICENSE ON		\$	1,000.00	
LIQUOR LICENSE OFF		\$	1,000.00	
SUNDAY OPENING		\$	100.00	
<u>PETRI ENT, DBA HEROES-N-LEGENDS SPORTS BAR</u>	P O Box 531	\$	1,300.00	
BEER LICENSE ON	786-4070	\$	100.00	
BEER LICENSE OFF		\$	100.00	
LIQUOR LICENSE ON		\$	1,000.00	
SUNDAY OPENING		\$	100.00	
<u>TOMAJE INC - DBA PIZZA SHOP</u>	47 2nd Ave SE	\$	1,200.00	
BEER LICENSE ON SALE	786-3273	\$	100.00	
LIQUOR LICENSE ON SALE	866-0715	\$	1,000.00	
SUNDAY OPENING		\$	100.00	

PAULA'S STEAKHOUSE

11 Main St W \$ 300.00

BEER + WINE LICENSE ON SALE

788-4026

\$ 200.00

SUNDAY OPENING

\$ 100.00

LLOYD I NELSON POST #4221 VETERANS OF FOREIGN WARS OF THE US, INC

813 Parke Ave

\$ 250.00

BEER LIC ON - Non-Transferable

Portland ND 58274

LIQUOR LIC ON - Non-Transferable

Bohnsack made a motion to authorize the Auditor to advertise for the 2017 fuel and gravel bids, Meshefski-LaBine seconded the motion, motion carried.

Meshefski-LaBine accepted to replace Lipsiea on the Lake Agassiz representative for the Mayville City Council.

Meshefski-LaBine made a motion to renew the cemetery care contract for 2017 & 2018 with Derek Petersen at \$16,500. The Council wishes to keep to a two year contract so increased the requested amount of \$15,890 for 2017 to \$16.500 for 2 years. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Carr, Meshefski-LaBine, Bohnsack, Carlson; Nay: 0; Absent: O'Brien; Abstained: Petersen

Petersen made the motion to set the sales commission for a sale of the city owned lots in Eastvold at \$1,000. Meshefski-LaBine seconded the motion, motion carried.

Petersen made a motion to true-up and pay the annual Moore engineering bills with the exception of the invoice #14168 for \$17,719.70. Meshefski-LaBine seconded the motion and upon a roll call vote the following voted: Yea: Carr, Petersen, Meshefski-LaBine, Bohnsack, Carlson; Nay: 0; Absent: O'Brien

Bohnsack made a motion and Carr seconded it to adjourn, motion carried.

Attest:

Gail Olstad
Gail Olstad Auditor

Mayor:

Donald Moen
Donald Moen