

**April 3<sup>rd</sup>, 2017 Mayville City Council**

The Mayville City Council met in regular session on April 3<sup>rd</sup>, 2017 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Bohnsack, Carr, Petersen, O'Brien, Meshefski-LaBine and Carlson; Absent: None. Also in attendance: Don Moen, Gail Olstad, Julie Christianson, Shelia Anderson, Cassie Olson and Brett Brudvik.

O'Brien made a motion to accept the minutes from February 06, 2017. Petersen seconded the motion, motion carried.

Petersen made a motion to accept the minutes from March 06, 2017. Carlson seconded the motion, motion carried.

The following 2017 bills were presented for Council discussion:

13550	420 Praxair	streets	rental of cyclinders	\$	21.15
13552	Aasen Drug	library	office supplies	\$	17.15
13553	Aflac	all	insurance	\$	672.23
13554	American Funds	all	retirement	\$	2,569.17
13555	Ameripride	all	rugs	\$	325.93
13556	B & B Outdoor Services	City Hall	snow removal hired	\$	30.00
13557	Baker & Taylor	library	books	\$	19.58
13558	Braaten's Body Shop	streets	2004 Chevy pickup	\$	121.64
13559	Brady Martz	all	audit fee	\$	6,168.00
13560	Brite-Way Window Cleaning	City Hall	misc	\$	42.00
13561	Brudvik Law	City attorney	legal retainer	\$	225.00
13562	Cardmember Services	all	misc	\$	1,014.86
13563	City of Fargo	water treatment	testing samples	\$	38.00
13564	Dacotah Paper	all	paper products	\$	265.20
13565	Daniel Overmoe	water distribution	maint/operations	\$	37.60
13566	Don Moen	Mayor	travel	\$	544.68
13567	First & Farmers Bank	water,ww wwater & sani	water collection fee	\$	2.26
13568	First & Farmers Bank	sales tax	pymt for payloader	\$	15,912.25
13569	Gary Winger	cemetery & inventory	misc	\$	170.00
13570	Goose River Bank	water,ww wwater & sani	water collection fee	\$	61.48
13571	GreatAmerica Copier Lease	all	lease on copier	\$	452.52
13551	Haroldson's Office Supply	all	office supplies	\$	386.72
13572	Kiplinger's	library	periodicals	\$	14.97
13573	MayPort Auto & Truck Parts Inc	streets	maint/operations	\$	186.84
13574	MayPort Hardware Hank	all	maint/operations	\$	193.14
13575	Mayville Airport Authority	airport	specials	\$	7,859.09
13576	Mayville Plumbing	water distribution	armory leak	\$	1,858.76
13577	Mayville State University	sales tax	February's sales tax in March	\$	14,129.87
13578	Merv Carlson	Governing board	travel	\$	371.18
13579	Millers Fresh Foods	City Hall	misc	\$	15.24
13580	Moen's Excavating & Concrete	water distribution	armory leak	\$	1,947.00
13581	Moore Engineering	sanitation reserve	landfill permit	\$	790.00
13582	MPEDC	sales tax	February's sales tax in March	\$	4,038.35
13583	ND Rural Water Systems Association	water treat & dist	training	\$	225.00
13584	NDPERS	all	insurance	\$	2,937.28
13585	Network Center Inc	all	datto backup	\$	209.00
13586	New Century Press	water treat, dist and wwwater	printing of job opening	\$	110.50
13587	Paulson Gravel Service Inc	water distribution	armory leak	\$	252.00
13588	Polar Communications	auditor	phone	\$	60.77
13589	Productivity Plus	streets	Case IH tractor	\$	247.25
13590	Reliance Standard	all	life insurance	\$	246.00
13591	Soholt Bakery	general	misc	\$	29.00
13592	Starion Bond Services	Tiff #25	bond payment	\$	155,588.25

13593	TeamLab	ww treatment	chemicals	\$	1,418.00
13594	Trail County Treasurer	police	monthly contract	\$	11,688.17
13595	Trail County Tribune	water and general	printing	\$	315.60
13596	Trail County Tribune	general	annual subscription	\$	36.00
13597	Trail Rural Water	water 26	debt & reserve	\$	2,330.00
13598	Trail Rural Water	water treatment	purchase of raw water	\$	4,946.27
13599	USA BlueBook	water treatment	chemicals	\$	178.35
13600	Waste Management	sanitation	garbage & recycling	\$	9,256.64
13601	Xcel Energy	all	electricity	\$	14,263.49
<b>H2O Deposits refunded</b>					
13602	City of Mayville (Angel Roblez)			\$	150.00
				<u>\$</u>	<u>264,989.43</u>

O'Brien moved to pay the bills as amended, a second by Carr supported the motion, motion carried.

The following financials were presented at the meeting for January 2017 and February 2017.

Calendars for April & May were reviewed and discussed. It was noted that the 2017 Tax Equalization Meeting will be held April 27<sup>th</sup>, 2017 at 6 pm.

Mayor Moen and Council President Carlson gave a report on NDLOC march Madness.

Scrap iron at the landfill will be sold to Willie's Recycling from Karlstad MN at \$45 per ton – he was the next highest bidder last fall.

TRWD annual meeting is set for April 27<sup>th</sup> at 6pm.

The Armory will be reorganized the morning of April 19<sup>th</sup> prior to the lead abatement scheduled for April 24-28<sup>th</sup>. The Armory will be off limits until the lead decontamination is completed.

City Residential Cleanup is scheduled for May 9<sup>th</sup> and 10<sup>th</sup>.

The RO feed pipe at the WTP is being replaced by JT Jones/Moore engineering at no charge.

The City will be doing a rate study this summer.

The 2015 Audit was supplied by Brady Martz. Copies have been distributed to all council members.

NDDOT proposes highway changes where county roads 9 & 14 intercept state highway 18.

NOLOC has sent all an Earth Day message – earth Day is April 22.

Mayville was recognized by the ND State Department of Health for Drinking water.

O'Brien made a motion to authorize up to \$20,000.00 for cracking sealing from Northwest Asphalt for the summer of 2017. Carlson seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Carr, Petersen, Meshefski-LaBine, O'Brien, Bohnsack; Nay: 0; Absent: 0.

Meshefski-LaBine made the motion to approve an additional 5 manhole elevation adjustments for the summer of 2017 to be paid for from Sales Tax Fund 105. Expected cost is \$1,100 each from Key Contracting. Carr seconded the motion and upon a roll call vote the following voted: Yea: Carr, Petersen, Meshefski-LaBine, O'Brien, Bohnsack, and Carlson; Nay: 0; Absent: 0.

Agreement approval for renting the snow blower (with Operator) to the Airport Authority when required is tabled until Attorney Lynn Slaathaug Moen is available with the contract. It is required that City streets have priority in the contact.

O'Brien made a motion to allow the City Auditor to apply for refinancing for USDA Loans for Water 26 Part 1 and Sewer 24. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Meshefski-LaBine, O'Brien, Bohnsack, Carlson, Carr, Petersen; Nay: 0; Absent: 0.

Meshefski-LaBine made a motion to accept the 2015 Mayville/TRWD true-up from the March 23 meeting. The change moving the Mayville plant costs from a staffing model to a making water model were used as agreed upon by TRW and Mayville and resulted in a payment of \$41,349 to Mayville. Carlson seconded the motion and upon a roll call vote the following voted: Yea: O'Brien, Bohnsack, Carlson, Carr, Petersen, Meshefski-LaBine; Nay: 0; Absent: 0.

Petersen made a motion to authorize Moore Engineering to develop an estimate of probable cost for pump improvements at the WTP. Meshefski-LaBine seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Carr, Petersen; Nay: Meshefski-LaBine, O'Brien, and Bohnsack; Absent: 0. To break the tie Mayor Moen voted Yea.

Meshefski-LaBine made a motion to approve the gaming site authorization for Top Hat, Stub's Bar and Tommy's Sports Bar. O'Brien seconded the motion, motion carried.

Carlson made a motion to approve the cemetery policies and procedures document that Gary Winger compiled. Carr seconded the motion, motion carried.

O'Brien made a motion to approve the annual FEMA declarations. Bohnsack seconded the motion carried.

Petersen made a motion to sell Lot 3, Block 1 Eastvold 4<sup>th</sup> addition to Robin Aanstad for the offer price of \$2,500.00. The roof pitch and layout on the lot are still needed to proceed to the Riverwood Subcommittee and Planning and Zoning. The property falls under the Riverwood Covenants. O'Brien seconded the motion, motion carried.

O'Brien made a motion and Bohnsack seconded it to adjourn, motion carried.

Attest: Gail Olstad  
Gail Olstad Auditor

Mayor: Donald Moen  
Donald Moen