

May 1st, 2017 Mayville City Council

The Mayville City Council met in regular session on May 1st, 2017 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Bohnsack, Carr, Petersen, O'Brien and Carlson; Absent: Meshefski-LaBine. Also in attendance: Don Moen, Gail Olstad, Julie Christianson, Shelia Anderson, Cassie Olson and Lynn Slaathaug Moen.

Carr made a motion to accept the minutes from 04-03-2017. Bohnsack seconded the motion, motion carried.

The following amended 2017 bills were presented for Council discussion:

13605	420 Praxair	streets	maint/operation	\$24.21
13606	Aflac	all	insurance	\$575.38
13607	American Funds	all	retirement	\$2,627.41
13608	Ameripride	all	misc	\$325.93
13609	Bank of North Dakota	water 19 & 20	loan payment	\$11,824.98
13610	Black Mountain Software	all	annual maintenance contract	\$3,638.00
13611	Brudvik Law	streets	legal retainer for May	\$225.00
13612	Cardmember Services	all	misc	\$1,836.56
13613	City of Fargo	water distribution	testing	\$10.00
13614	Dacotah Paper	all	paper products	\$435.42
13615	Daedalus Books	library	books	\$46.83
13616	Dallas Evanson	city hall	repair/maint	\$100.00
13617	Demco	library	Community Service Project	\$192.14
13618	Derek Petersen	cemetery	contract fee	\$2,750.00
13620	First & Farmers Bank	water distribution	water collection fee	\$1.10
13621	Gary Winger	cemetery & inventory	misc	\$539.00
13622	Goose River Bank	water distribution	water collection fee	\$64.14
13623	Grainger	water treatment	maint/operation	\$95.70
13624	Great America Copier Lease	all	lease on copier	\$418.37
13625	Hannaher's	library	office supplies	\$79.98
13626	Hawkins	water treatment	chlorine	\$4,113.01
13627	Hillsboro Banner	all water	printing	\$44.00
13628	Hope's End Autobody Works	ww coll/ww treat	99 Dodge pickup	\$421.70
13629	Jemco Inc	water treatment	maint/operation	\$742.67
13630	MayPort Farmers Coop	all	fuel/vehicles	\$1,184.18
13631	MayPort Hardware Hank	all	maint/operation	\$145.87
13632	Mayville Airport Authority	airport	specials	\$511.68
13633	Mayville Plumbing & Heating	streets	repair/maint	\$138.20
13634	Mayville State University	sales tax	March special in April	\$11,708.63
13635	Midcontinent Communications	all	phone/internet	\$1,229.47
13636	Millers Fresh Foods	city hall	misc	\$63.90
13637	MPEDC	sales tax	March special in April	\$852.82
13638	MPEDC	sales tax	infrastructure - banners	\$1,810.00
13639	NDPER	all	insurance	\$3,523.68
13640	Network Center	all	City Computer	\$239.00
13641	Norseman Field Service	streets	repair/maint	\$95.00
13643	Northern Improvement Co	streets	repair/maint	\$560.00
13642	North Dakota Public Finance Authority	2012 refunding imp	bond payment	\$73,432.50
13644	Office of the State Auditor	all	audit fee	\$165.00
13645	One Call Concepts	water distribution	locates	\$4.00
13646	Polar Telcom	auditor	phones	\$60.77
13647	Productivity Plus	streets	maint/operation	\$97.70
13648	Sanitation Products Inc	streets	sweeper	\$1,671.89
13649	Shopko	sales tax	annual payment	\$22,605.58
13650	Soholt Bakery	non-dept	misc	\$60.00

13651	The Center For Western Studies	library	books	\$19.00
13652	Trail County Tribune	water treat/dist	printing	\$400.20
13653	Trail Rural Water	water treatment	purchase of raw water	\$5,470.22
11999	USPS	all	postage for water bills	\$221.24
13654	Valley Plains Equipment	streets	mower repair	\$162.93
13655	Verizon Wireless	all	cell phones	\$178.84
13656	Waste Management	sanitation	garbage & recycling	\$16,891.59
13657	Xcel Energy	all	electricity	\$11,086.77

H2O Deposits refunded

13619	Derek Rotenberger			\$150.00
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\$
<u>185,872.19</u>

Carr moved to pay the bills as amended, a second by O'Brien supported the motion, motion carried.

The financials will be presented once we have completed the true-up, the changes for the SRF refinancing and completion of the Audit.

Calendars for May & June were reviewed and discussed. It was noted that the 2017 Tax Equalization Meeting minutes will be provided for approval at the next meeting.

The Auditor's office approved a gaming permit for the Mayville Golf Course: The Golf Course will hold a raffle known as the "TMG benefit" on July 08.

Interviews with 3 job applicants to be held May 03: The plan is for Council members and applicants to meet at City Hall at 5:30 pm. We will then proceed to Tommy's as a group for a meal. After the meal, we will return to City Hall where the applicants will be interviewed individually and scored. Gail has prepared a questioning framework and a scoring sheet.

Reminder – Clean-up days to be held May 09 & 10. The announcement sheet is in our packets.

Report on Xcel Energy "tabletop" drone exercise was given by Bohnsack. On April 19, Xcel Energy held a "tabletop" exercise in preparation for a drone trial to be held May 31 (weather permitting).

Legislative update meetings: The ND League of Cities is hosting a series of meetings around the state to update city officials regarding relevant legislation coming out of the 2017 legislative session. A copy of the announcement was in the packets. Note that the closest meeting to us will be in Grand Forks on Thursday May 11 at 5:30 pm.

Update on Casey's plans: According to our latest information, Casey's plans to start construction on May 15 and complete on or about September 01.

Changes to open meeting laws: Among the things coming out of the legislative session are changes to the state open records/meeting laws. A summary sheet is included in our packets. We should all review it. The whole manual for both records and meetings has been printed and is available in the Auditor's Office.

Pipe replacement at the water treatment plant has been completed, we had a short length of pipe that was specified to be ductile iron (DI) but plastic pipe was, in fact, installed. Moore Engineering and J. T. Jones Construction agreed to share the cost of replacing the plastic with the correct pipe. The replacement is now essentially complete. The DI pipe is now in service but during installation, we mutually decided it would be a good idea to add an additional vertical support due to the additional weight of the DI pipe. That additional support is right now temporary but it will soon get replaced with a permanent fixture.

National Guard Summer Fest plans: A copy of the email from Theresia Hersch was in the packets. The Guard plans to hold a "final formation" ceremony to honor all area veterans on Friday June 23 followed by a community thank you picnic lunch. After consulting with JoAnna Neilson, the NDARG was notified that these plans are fine with us by Mayor Moen. Mayor Moen did suggest that, for simplicity, the picnic lunch also be held at the armory.

Armory Decontamination Report: The contractor hired to perform lead decontamination at the armory is on site. They had planned to complete by April 28 but we have been advised that certain areas failed to meet acceptance criteria and will need to be repeated. Cleaning will continue through at least May 02.

City Residential Cleanup is scheduled for May 9th and 10th.

During the Sheriff's report there was an update on local break ins, this should be closed at this time.

Carlson made a motion to sell Lot 3 and East ½ Lot 4, Block 3, Riverwood addition to Darren and Samantha Tighe for \$3,500. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: O'Brien, Petersen, Bohnsack, Carr, Carlson; Nay: 0; Absent: Meshefski-LaBine.

O'Brien made a motion to authorize the Auditor to apply for SRF Surge funding to replace 4 motors at the Mayville Water Treatment Plant for a total of \$120,000. Bohnsack seconded the motion, motion carried.

Mayport Farmers Coop applied to the city for property tax incentives for expansion of an existing business. The City Attorney reviewed and requested that a certification from the Department of Commerce be provided stating that the Coop is a primary sector business.

The governing body of the municipality must have received the certification of the department of commerce division of economic development and finance that the 1P 4-1r project is a primary sector business, as defined in subsection 3 of section .71.4,1))1 • 40-57.1-02;

Mike Gratton, Mayport Coop GM, will be having construction meetings every Tuesday a.m. If there are any issues during construction, please bring these to his attention.

Carlson made a motion to approve an agreement form for use between the City and the Airport for cleaning snow with the pay loader and blower. During discussion it was noted that all streets must be opened prior to a contract taking effect for cleaning at the Airport. Bohnsack seconded the motion, motion carried.

O'Brien made a motion to designate the official newspaper as the Traill County Tribune. Bohnsack seconded the motion, motion carried.

O'Brien made a motion to have the Mayville City Council ratify the 2016 TRWD true-up agreed to at the Joint Powers Meeting, the true-up sum is \$34,692 owed from TRWD to Mayville. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Carlson, Carr, Petersen, O'Brien, Bohnsack; Nay: 0; Absent: Meshefski-LaBine.

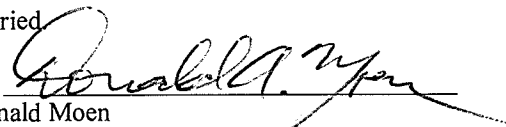
Carlson made the motion to approve the 1.61/1,000 gallon finished water rate with fixed payments remaining the same at \$4,140 for Mayville and for TRW \$0.49/1,000 gallon raw water with fixed cost of \$627.67, these numbers are based on the agreed upon true-up. Carr seconded the motion and upon a roll call vote the following voted: Yea: Carr, Petersen, O'Brien, Bohnsack, and Carlson; Nay: 0; Absent: Meshefski-LaBine.

A request from Neil Dornacker for an abatement was a defective request per the information provided, the information is not grounds for an abatement, public nuisance does not qualify. His remedy would have to be between the elevator and himself. The request died for lack of motion.

It was discussed and decided not to have Brady Martz walk through the 2015 Audit. We can rethink this and request coverage if we walk through the 2016 Audit.

Carr made a motion to adjourn, Petersen seconded it motion carried.

Attest: 
Gail Olstad Auditor

Mayor: 
Donald Moen