

**June 5<sup>th</sup>, 2017 Mayville City Council**

The Mayville City Council met in regular session on June 5<sup>th</sup>, 2017 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Bohnsack, Carr, Petersen, O'Brien, Meshefski-LaBine and Carlson; Absent: 0. Also in attendance: Don Moen, Gail Olstad, Shelia Anderson, and Lynn Slaathaug Moen.

Meshefski-LaBine made a motion to accept the minutes from 04-27-2017 Tax Equalization Meeting. Petersen seconded the motion, motion carried.

Carr made a motion to accept the minutes from 05-03-2017 Special Interview Meeting. Meshefski-LaBine seconded the motion, motion carried.

Meeting minutes from Council meeting held 05-01-17 were not available and will be provided at the next council meeting.

The following amended 2017 bills were presented for Council discussion:

13661	Praxair	streets	cylinder rental	21.95
13660	3D Specialties	streets	parts	46.38
13663	Aasen Drug	library	office supplies	\$64.57
13664	Aflac	all	insurance	\$575.38
13665	American Funds	all	retirement	\$2,729.89
13666	Ameripride	all	misc	\$325.93
13667	B & B Outdoor Services	city hall	snow removal	\$30.00
13668	Baker & Taylor	library	books	\$627.74
13669	Braaten Body Shop	streets	2004 pickup	\$85.75
13670	Brady Martz	all	audit fee 2016	\$10,000.00
13671	Brite Way Window Cleaning Inc	city hall	April & May	\$84.00
13672	Brudvik Law Office	streets, TRW, snow plow	legal	\$965.00
13673	Butler	sanitation	bulldozer	\$1,588.72
13674	Cardmember Services	all	misc	\$492.51
13603	Christian Gage	water & waste water	travel	\$1,000.00
13675	City of Fargo	water treatment	samples	\$66.00
13678	Country Side Creations	all	Hometown Inn	\$85.50
13680	CraneJohnson	city hall	repair/maint	\$200.99
13682	Daedalus Books	library	books	\$74.75
13681	Dacotah Paper	all	paper supplies	\$213.71
13683	Dan Overmoe	water treat & distribution	postage	\$141.52
13685	Demco	library	books and office supplies	\$642.63
13686	Derek Petersen	cemetery	contract	\$2,750.00
13687	Ecolab	sanitation	maint/operation	\$151.45
13688	Emergency Apparatus Maint Inc	fire dept reserve	fire truck certifications	\$5,167.76
13689	Farmers Union Oil	streets	mower tire	\$20.16
13690	Ferguson Waterworks	water distribution	meters	\$438.26
13691	First & Farmers Bank	all	water collection fee	\$3.40
13692	Flaten & Johnson Truck Equip	streets	sweeper & tractor	\$297.54
void	Gary Winger	inventory & cemetery	misc	\$485.00
13694	Goose River Bank	all	water collection fee	\$46.33
ACH	Goose River Bank	Armory bonds 2009	bond payment	\$5,000.00
13695	Grand Forks Park District	cemeb	maint/operation	\$553.40
13696	Grand Forks Utility Billing	ww treatment	samples	\$304.23
13697	GreatAmerica Copier Lease	all	lease on copier	\$497.46
13698	H E Everson	streets	maint/operation	\$67.67
13699	Hannaher's	library	office supplies	\$79.98
13662	Haroldson's Office Supply	all	office supplies	\$57.41
13700	Josbhq	water dept	ad for employment	\$608.00
13704	MayPort Auto & Truck Parts	water treat & distribution	tools & maint/operation	\$22.48
13705	MayPort Community Club	general	advertising for Summerfest	\$250.00

13702	MayPort Farmers Coop	all	fuel	\$1,097.94
13703	MayPort Hardware Hank	all	maint/operation	\$252.39
13706	Mayville Airport Authority	airport	April's specials rec'd in May	\$1,165.20
13707	Mayville State University	sales tax	tax for April rec'd in May	\$11,709.26
13709	Midcontinent Communications	all	phone	\$1,314.23
13708	Mid-Valley Geo-Thermal Inc	armory	maint/operation	\$56.00
13710	Millers Fresh Foods	city hall & library	misc	\$68.11
13711	Moen's Excavating & Concrete	water distribution	armory leak	\$1,854.00
13712	MPEDC	sales tax	tax for April rec'd in May	\$2,556.45
13713	ND Dept of Health	water distribution	maint/operation	\$736.80
13714	ND Water & Pollution Control Conf	ww coll & treatment	training	\$20.00
13715	NDPERS	all	insurance	\$3,523.68
13716	Network Center	all	computer	\$344.00
13717	One Call Concepts	water distribution	maint/operation	\$38.65
13718	Polar	auditor	telephone	\$60.77
13719	Quorum Consulting Group	general	administration fee	\$1,725.00
13720	Reynold's United Co-op	streets	weed sprays	\$669.66
13721	Shopko Stores	library	books & office supplies	\$99.23
13722	Soholt Bakery	all	misc	\$20.00
13724	The Meyer Group	State Aid & Sales tax	assessment of property	\$6,450.00
13725	Traill County Treasurer	sheriff	contract for April	\$12,704.29
13725	Traill County Treasurer	sheriff	contract for May	\$14,805.40
13726	Traill County Tribune	all	printing	\$1,000.80
13727	Traill Rural Water	water treatment	water 26 pt 1	\$6,017.58
13728	Traill Rural Water	water 26 part 1	debt & reserve - May & June	\$4,660.00
13729	Univar	vector	chemicals	\$1,690.00
13730	USA Blue Book	water treatment	chemicals	\$487.02
ACH	USDA	sewer 24	payment	\$115,327.00
13604	USPS	water distribution	postage for water bills in April	\$222.37
13731	Valley Plains Equipment	streets	repair of John Deere mower	\$44.00
13732	Verizon Wireless	all	cell phones	\$77.61
13733	Waste Management	sanitation	garbage & recycling	\$17,701.80
13734	Xcel Energy	all	electricity	\$10,753.43

H2O Deposits refunded
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13679	Courtney Savage		\$150.00
13723	Stephany Wold		\$32.05
13701	Leigha Janssen		\$150.00
13676	City of Mayville (David Dukart)		\$54.29
13684	David Dukart		\$95.71
13677	City of Mayville (Stephany Wold)		\$117.95

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\$  
256,716.12

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O'Brien moved to pay the bills as amended, a second by Petersen supported the motion, motion carried.

The financials for April were presented and reviewed.

Calendars for June & July were reviewed and discussed.

The Auditor's office approved a Bingo permit for the Senior Citizens and a parade permit for Summer Fest.

The Annual NDIRF report was provided in the packets, there will be no refund this year.

Mayor Moen supplied a report on the simulated tornado emergency response exercise: The main exercise was held on Wednesday, May 31 in connection with a UAS conference in Fargo. Several dignitaries including Governor Burgum, Senator Hoeven, and Secretary of Transportation Chao were in Fargo. As drones flew search missions over Mayville, they provided streaming video to the conference in Fargo to demonstrate the technology.

There were actually 3 different drones involved in the exercise. The Hermes drone flew out of Hillsboro and photographed from higher altitudes. Skyscopes quadcopters flew at lower altitudes (about 400 ft). UND Aerospace also set up their Scan Eagle drone to operate from the Mayville airport and fly at intermediate altitudes. The Scan Eagle got some good video in a practice session on Tuesday but, unfortunately, it suffered a computer failure and was unable to fly during the big exercise on Wednesday. But, it was viewed only as a back-up to the Hermes so the exercise still came off in good form.

Sheriff Hunt served as the incident commander, and other groups participating in the drill included Xcel Energy, the Mayville Fire Department, West Traill Ambulance, Sanford Hospital, and Luther Memorial Home. Power line damage was simulated, and simulated casualties were planted at various locations. The drones were used to identify downed power lines and find "victims." Repair crews, fire trucks, and ambulances were dispatched as drones monitored and reported progress. "Victims" were actually transported to the hospital.

There was an earlier practice session on Friday, May 26th. That session collected recorded video so that if the weather turned out to be un-flyable on Wednesday, they would at least have video from Friday to show at the conference. As things turned out, the weather on Wednesday was beautiful so live video was used. The practice session on Friday did serve to work some rough edges off of procedures.

The City has received the \$20,000 payment for the Armory Roof Replacement Cost share.

Mayor Moen and Council President Carlson provided a report on preparation for "Final Formation" at armory: On June 23rd we are partnering with the National Guard to put on a ceremony to recognize the many Guardsmen who served from the Mayville armory and also other local veterans. The starting time will be 11:30 a.m., the program will take about an hour, and the Guard will provide a hot-dog lunch afterwards. We have invited our congressional delegation, our District 20 legislators, and the governor. It's not known how many will attend, but they have been invited. The Guard seeks to maximize community participation in the ceremony so we are working on that. Rich Peterson's color guard gang will handle posting and retiring the colors. The job of MC is still open, but conversations with the VFW commander (Jason Perkins) have been had and we are working on that.

The National Guard has advised it will be out of the armory by August 31st: The Guard has put this in writing (the letter was in our packets) and has also confirmed that they will continue to pay rent for an additional 18 months beyond August 31.

The Armory Decontamination has been completed.

The NDLOC Legislative Report was in the packets, City Attorney and Auditor to review to determine if changes are needed for the Ordinances.

We received a Thank You from the Hometown Inn.

During the Sheriff's report there was a request that the new Deputies attend a future Council Meeting as all have a chance to meet them.

Bohnsack made a motion to approve a \$250.00 from advertising to the Mayport Community Club for Summerfest promotion. Carlson seconded the motion and upon a roll call vote the following voted: Yea: O'Brien, Petersen, Bohnsack, Carr, Carlson, and Meshefski-LaBine; Nay: 0; Absent: 0.

Meshefski-LaBine made a motion to approve a site license for gaming at Hero's and Legends for Listen Inc. O'Brien seconded the motion, motion carried.

O'Brien made a motion to authorize the Auditor to renew the Midco Contract for 60 months. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Meshefski-LaBine, O'Brien, Bohnsack, Carlson, Carr; Nay: 0; Absent: 0.

Carlson made a motion to approve the 2017-2019 state contract for administration of the sales and use tax. Petersen seconded it and upon a roll call vote the following voted: Yea: Meshefski-LaBine, O'Brien, Bohnsack, Carlson, Carr, Petersen; Nay: 0; Absent: 0.

Obrien made a motion to approve the following resolution:

***Resolution Setting Auditor Bond Limit***

Whereas, The City of Mayville is covered by a blanket bond by the North Dakota state bond fund; and,

Whereas, the North Dakota state bonding fund provides fidelity bond coverage for the city employees and public officials in dealing with public funds; and,

Whereas, the bond is fixed by the city governing body and set by resolution as outlined in NDCC 40-13-02; and,

Whereas, at the June 5<sup>th</sup>, 2017 regular City Council meeting of the Mayville City Council the current bond limits were reviewed and found to be sufficient.

Now, therefore, be it resolved by the city council of the city of Mayville, North Dakota, that the auditor bond coverage by the state bonding fund in the amount of one million, five hundred and six thousand dollars (\$1,506,000.00) ,has been reviewed and found sufficient.

Dated this 5<sup>th</sup>, day of June 2017

Attest: Gail Olstad  
Gail Olstad, City Auditor

Mayor: Donald Moen  
Donald Moen

Carr seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Carlson, Petersen, Meshefski-LaBine, Carr and O'Brien; Nay: 0; Absent: 0.

Carlson made a motion to adjourn, Bohnsack seconded it, motion carried.

Attest: Gail Olstad  
Gail Olstad Auditor

Mayor: Donald Moen  
Donald Moen