

**March 5<sup>th</sup>, 2018 Mayville City Council**

The Mayville City Council met in regular session on March 5th, 2018 at 6:00 pm in the council chambers with Mayor Moen presiding and the following Aldermen responding to call of the roll: Bensen, Carr; Bohnsack, Petersen: Absent: O'Brien Meshefski-LaBine. Also in attendance: Don Moen, Sean Thom, Dennis Peterson and Deputy Dylan Norgard.

The following 2018 bills were presented for Council discussion:

Bensen moved to pay the bills as presented, a second by Petersen supported the motion, motion carried.

14250	420 Praxair	streets	maint/operation	\$23.16
14251	A & B/Haroldsons	all	office supplies	\$287.57
14253	Aflac	all	insurance	\$667.20
14254	American Funds	all	retirement	\$3,496.26
14255	Ameripride	all	misc	\$446.29
14256	Brite Way Window Cleaning Inc	armory	misc	\$95.00
14256	Brite Way Window Cleaning Inc	city hall	misc	\$175.00
14257	Brudvik Law Office	city attorney	legal retainer for Feb & March	\$450.00
14257	Brudvik Law Office	city attorney	legal fees	\$600.00
14258	Cardmember Services	all	misc	\$3,089.31
14259	City of Fargo	water treatment	samples	\$43.00
14260	Countryside Creations	non-dept	misc - flowers for Miles	\$58.50
14261	Dan Overmoe	water & ww	samples, training & travel	\$702.21
14261	Dan Overmoe	water treatment	training & travel	\$729.29
14262	Ecolab	sanitation	maint/operation	\$156.75
14263	Farmers Union Oil	streets	heating	\$929.67
14264	First & Farmers Bank	water distribution	water collections fees	\$1.10
14265	Flaten & Johnson	streets	repair/maint	\$975.66
14266	Goose River Bank	water distribution	water collections fees	\$50.78
14267	Great America Copier Lease	all	lease on copier	\$782.59
14268	H. E. Everson	all	maint/operation	\$575.98
14270	Jacobson Brothers	City hall	snow removed - hired out	\$360.00
14270	Jacobson Brothers	Library	snow removed - hired out	\$312.50
14270	Jacobson Brothers	armory	snow removed - hired out	\$250.00
14271	Legacy Mark LLC	cemetery	software support	\$506.34
14274	MayPort Auto & Truck Parts Inc	streets	maint/operation	\$431.73
14273	MayPort Hardware Hank	all	maint/operation	\$108.11
14275	Mayville Airport Authority	airport	specials	\$8,237.43
14276	Mayville Plumbing & Heating	armory	repair/maint	\$176.50
14276	Mayville Plumbing & Heating	water distribution	water leak by Millers	\$237.38
14277	Mayville State University	sales tax	Jan 2018 rec'd in Feb	\$22,964.75
14280	MPEDC	sales tax	December 2017 rec'd in Jan	\$1,506.18
14281	ND Sewage Pump & Lift Station Service	ww collections	repair/maint	\$425.90
14282	NDPERS	all	insurance	\$3,223.80
14283	Network Center	all	datto backup	\$239.00
14285	Paulson Gravel Service Inc	emergency	pushing up piles at the bowl	\$300.00
14286	Polar	auditor	lease on phones	\$60.77
14288	Ramkota Hotel	mayor	travel - Main Street Summit	\$207.98
14289	Reliance Standard	all	life insurance	\$194.00
14290	Septic Tank Servicing	streets	maint/operation	\$380.00
14292	Soholt Bakery	City hall	misc	\$10.00
14293	Steve Lee	streets	street sander	\$55.00
14295	Trall Rural Water	water treatment	purchase of raw water	\$6,457.29
14297	Waste Management	sanitation	garbage & recycling	\$30,530.71
14298	WSI	all	premium for 2018	\$3,080.12
14299	Xcel Energy	all	electricity	\$13,393.75

H2O Deposits refunded		
14300	City of Mayville (Jose Martinez Gonzales)	\$96.22
14302	Jose Martinez Gonzales	\$53.78
14301	City of Mayville (Shane Clancy)	\$122.79
14304	Shane Clancy	\$27.21
14303	Mike Moore	\$150.00
		\$108,411.40

Calendars for March and April were reviewed.

The Auditor's office approved:

- Raffle permit for District 20 Republicans
- Raffle permit for Mayport-CG Robotics

Mayor Moen gave a report on WTP high service pumps: At the February Council meeting, we decided that rather than spend money on a "bandaid" temporary fix for a malfunctioning high service pumping system, we would plan to tap reserve funds to replace at least one old high service pump with a new pump, new motor, and VFD drive.

Dan is working on getting quotes for equipment, Gail is working on finding funds, and I am continuing to research technical issues. Dan is finding that prices are actually coming in lower than expected. It looks like the cost to replace both pumps (including new motors and VFDs) will be in the range of \$50K - \$75K. With this pleasant surprise, we are now hoping to find enough money to replace both high service pumps and drives. We are trying to do as much of the work as we can ourselves, but Gail tells me there is the possibility of using loan financing which would bring in the need for a Moore Engineering signoff.

Mayor Moen gave a report on LAWA: Gail and I recently met with Shawn Gaddie from Nexus regarding the Red River Valley Water Supply Project (RRVWSP). The meeting slides are included in our packets. Nexus and Ernst & Young are working towards defining schemes that will make it more palatable for smaller participants like us to afford the final project buy-in. This is still a work in progress, but there are several alternatives on the table and the costs vary quite a bit from one alternative to another. We came away from the meeting with the understanding that when the time comes to make that final go/no-go decision, we might want to make a statement something like: "We are in contingent on the cost being no more than X."

Nexus is seeking water cost and rate information from the smaller participants to help them understand the limitations we are working with. We are cooperating. Gail has determined that much (but not all) of the information they are requesting was compiled in our recent rate study and is thus readily available.

A discussion was held on the Main Street Initiative Summit that Mayor Moen attended: On February 12 and 13, 2018, I attended a conference in Bismarck promoted by Governor Burgum called "Main Street Initiative." The purpose of this conference was to inspire cities throughout North Dakota to develop innovative solutions to rejuvenation of downtown areas. Representatives from 64 of the 350+ cities in North Dakota were present. Did I come away with any magical answers? No. Did I come away with ideas worth thinking about? Definitely.

The conference featured talks by Governor Burgum, Lieutenant Governor Sanford, nationally recognized experts on various topics, and other local speakers. I think the main idea presented was that a city's downtown area should reflect that city's "brand." What is our "brand?" Nationally recognized speaker Roger Brooks said that "branding" is what people think of when they think of your city. The concept he presented of a modern downtown is that it should be a place where people like to go to just hang out – especially after 6:00 pm. He stated that, today, 70% of all "bricks & mortar" spending occurs after 6:00 pm.

With this concept of downtown, our picture changes from what we have probably envisioned previously. Instead of car friendly wide streets with lots of parking, we are now looking at pedestrian friendly "walkable" narrow streets that create an intimate neighborhood atmosphere. If people need to park a couple of blocks away, that is not viewed as an issue. Is this a picture that seems to cater to the younger crowd? Indeed, there was emphasis that we need to involve the younger crowd in developing our downtown areas. This means people 35 and under.

Roger Brooks presented examples from cities of various sizes he has worked with in various places around the country including some smaller than Mayville. It is clear that there is no "one-size-fits-all" solution. Each city

needs to find its own niche. Roger advocated starting small and then evolving – there are often ways to get started with only a modest expenditure. He continued to emphasize, however, the importance of involving the younger crowd in the planning. We old farts need to be brave enough to step back and let those young whippersnappers run!

Roger commented that many millennials today do not own a car. That is hard for me to imagine in Mayville. Then again, maybe Doc Neilson was really a millennial way ahead of his time!

So, what does all this mean for Mayville? As I said, I have no magical answers. But, here are a couple of thoughts. I think the most unique feature of Mayville is Mayville State University. Mayville State University is a large cache of young people. What if we worked with Mayville State and somehow gave the kids an opportunity to design a downtown feature they think would be cool? Could we have some sort of competition for ideas and then select one to go forward? I'm going to be interested in Steve Bensen's views here.

Finally, there are plans for a "downtown" conference to be held in Grand Forks later this year (see [nddowntowns.com](http://nddowntowns.com)). I will no longer be Mayor when that happens, but I think someone from the City of Mayville should be there.

Council was reminded that the ND League of Cities March Madness is March 6&7 – now with the storm it is going to be 8&9.

Council was reminded that the 2019 budget requests should be gotten into the Auditor's office.

TRWD is now ECRWS = East Central Regional Water System.

The new guidelines for State Water Commission Financing was provided to the Council.

We are waiting to hear the official increase for the Grand Forks Landfill increase – this will impact Waste Management and the cost for our 2018 service through them.

NDDOT public meeting on ND highway 18 bridge project: The meeting will be held at City Hall from 5 – 7 pm on April 03, 2018.

Election time-line for 2018 – paperwork is to be turned into the Auditor's office no later than 4pm April 9<sup>th</sup>, 2018.

A-133 audit needed from Brady Martz: the need for this audit arises from our recent re-financing activity.

ND League of Cities "City Government Week:" April 02-06, 2018 has been designated City Government Week in North Dakota.

Opportunity Zones program: The Opportunity Zones program was included in the Tax Cuts and Jobs Act signed into law December 22, 2017. "The Opportunity Zones program provides incentives for investors to re-invest unrealized capital gains into Opportunity Funds in exchange for temporary tax deferral." The City of Mayville actually does not have a census tract that qualifies and the information was provided to Melissa Beach for TCEDC to review.

Trail County Flood Risk Assignment Discovery Meeting: FEMA and the state of North Dakota are conducting a Risk Mapping Assessment and Planning Program. Back in August of 2017, they held a Trail County "kick-off" meeting which we attended. Now they have scheduled a follow up meeting called a "discovery meeting." The memorandum describing the program is in our packets. The discovery meeting will be held at 9 am on Wednesday, April 25 in Hillsboro at the County Court House.

Snowbird cars were discussed with the Trail County Deputy.

Bohnsack made a motion to approve the sale of Lot 5, Block 2, Riverwood addition to Sean & Samantha Thom for the sum of \$2,000. The Sale to be contingent on approved house plans. Carr seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Bohnsack, Bensen, Carr; Nay: 0; Absent: Meshefski-LaBine, O'Brien.

Carr made a motion to accept the TRWD 2017 JP True-up and pay TRWD \$596 for the 2017 year. Bensen seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Bensen, Carr, Petersen; Nay: 0; Absent: O'Brien, Meshefski-LaBine.

Bensen made a motion to approve the 2018 Moore Engineering service agreement with a set limit of \$20,000.00. Carr seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack; Bensen; Petersen, Carr; Nay: 0; Absent: Meshefski-LaBine, O'Brien.

March 5<sup>th</sup>, 2018

Carr made the motion to approve the change in allocation % for sales tax beginning in January 2017. 20% will go to fund 105 Sales Tax, 7% to 102 Streets and 6% to 101 General Fund. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Bensen, Carr, Petersen; Nay: 0; Absent: O'Brien, Meshefski-LaBine.

Petersen made the motion to accept the 2018 NDIRF insurance bid presented by Dennis Peterson. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Bensen, Carr, Petersen, Bohnsack; Nay: 0; Absent: O'Brien, Meshefski-LaBine.

Carr made the motion to approve the sale of a cemetery lot: Section 8, Lot 9, Grave 5 to Neil and Janet Leum. Petersen seconded the motion, motion carried.

Garbage and Recycle cans left in the street hindering snow removal was discussed.

Carr moved to Adjourn, Petersen seconded it, motion carried.

*Carroll Bohnsack*