

May 6th, 2019 Mayville City Council

The Mayville City Council met in regular session on May 6th, 2019 at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding to call of the roll: Carr, Bohnsack, O'Brien, Meshefski-Labine, Petersen. Absent: None. Also, in attendance: Gail Olstad, Julie Christianson, Robin Aanstad.

O'Brien made a motion to accept the approval agenda on the following items:

1. Minutes from 4-1-19 meeting.
2. Minutes from 4-23-19 Tax Equalization meeting.
3. Hydrant Repairs – Valves/hydrants \$5K - \$6.5K, digging, labor and parts.
4. Annual Drinking Water Quality Report – East Central Regional Water District reported that our drinking water is safe and meets Federal & State requirements. Report published in Traill County Tribune, April 27, 2019.
5. Mitigation Matters – The ND Department of Emergency Services (NDDDES) has released a second addition of Mitigation Matters located on agency's website link: <https://www.nd.gov/des/disaster/mitigation-matters/>
6. Water Tower Parking Reminder – Do not park any cars or trailers under or near water tower. This is not a driveway or parking lot.
7. Auditor's office approvals – See the following:
 - a) Up, Up & Away to sell fireworks within city limits June 27, 2019 until July 5.
 - b). MPMPCEC – liquor license transfer to armory for hockey fundraiser.
 - c) It's A Wrap food truck - \$100.00 permit
8. Upcoming Conferences – ND Insurance Reserve Fund – Annual Meeting, May 22, Ramkota Hotel in Bismarck. ND League of Cities – Annual Conference, September 19-21, Bismarck Event Center
9. New HUD Data Information
10. Main Street Initiative Community Visit Information
11. Riverwood – Budget & TIF Information.

Petersen seconding the motion, motion carried.

15181	420 Praxair	streets	maint/operaton	\$26.02
15183	Aasen Drug	library	office supplies	\$15.13
15184	Aflac	all	insurance	\$800.92
15185	Agassiz Drain Tile LLC	emergency	snowblower repair	\$450.00
15117	Agassiz Sales	streets	repair/maintance	\$106.28
15186	Agassiz Sales	streets	repair/maintenance	\$45.45
15187	American Funds	all	retirement	\$3,869.00
15182	American Solutions for Business	library	office supplies	\$195.02
15188	Ameripride	all	misc	\$477.99
15189	Bank of North Dakota	water 19 & 20	loan payment	\$12,241.62
15121	Black Mountain Software	all	computer software	\$4,073.00
15190	Brite-Way Window Cleaning	city hall	misc	\$42.00
15191	Brudvik Law	city attorney	legal issue	\$80.00
15191	Brudvik Law	streets	legal retainer	\$225.00
15192	Butler	waste water treat & coll	lift station repairs	\$4,930.59
15193	Butler	water, waste water	generator annual contracts	\$5,581.00
15194	Cardmember Services	all	misc	\$860.06
15195	City of Fargo	water treatment	samples	\$43.00
15197	CraneJohnson	streets	maint/operaton	\$5.25
15198	Dacotah Paper	all	paper supplies	\$95.30
15199	Dan Overmoe	water & waste water	training & maint/operation	\$720.18
15200	Demco	library	community service projects	\$101.78
15201	Derek Petersen	cemetery	mowing contract	\$2,750.00
15202	East Central Regional Water District	water treatment	purchase of raw water	\$5,592.60
15203	Emergency Apparatus Maintenance Inc	fire dept	truck certifications	\$621.86

15204	Erickson Pest Control	sanitation	maint/operaton	\$60.00
15132	Farmers Union Oil	streets	pickup repair	\$55.00
15205	Ferguson Waterworks	water distribution	maint/operaton	\$495.45
15205	Ferguson Waterworks	water distribution	meters	\$256.40
15206	First & Farmers Bank	water dist, waste water	collection fee	\$1.12
15114	First & Farmers Bank	sales tax	payloader payment	\$15,912.25
15207	Flaten & Johnson Truck Equip	emergency	snowblower repair	\$351.92
15208	Good Housekeeping	library	periodicals	\$8.00
15209	Goose River Bank	water dist, waste water	collection fee	\$50.10
15210	Grainger	water distribution	repair/maint	\$128.85
15211	Grand Forks Utility Billing	waste water treatment	samples	\$237.00
15212	GreatAmerica Copier Lease	all	lease on copier	\$477.94
15138	H.E Everson	water & streets	maint/operaton	\$97.26
15213	H.E Everson	streets	repair/maint & sweeper	\$286.89
15214	Hawkins	water treatment	chemicals	\$620.00
15215	Jacobson Brothers	emergency	snow removal hired	\$100.00
15216	Jeff's Electric	street lights	repair/maintance	\$74.37
15217	Lake Agassiz Water Authority	water treatment	dues	\$250.00
15143	MayPort Auto & Truck Parts	water & streets	maint/operaton	\$244.51
15218	MayPort Auto & Truck Parts	wst water & streets	maint/operaton	\$23.76
15219	MayPort Farmers Co-op	all	fuel for vehicles	\$2,096.02
15144	MayPort Farmers Co-op	all	fuel for vehicles	\$3,104.62
15220	MayPort Hardware Hank	all	maint/operaton	\$155.67
15221	Mayville Airport Authority	airport	February & March specials	\$4,473.17
15222	Mayville State University	sales tax	March's rec'd in April	\$8,654.01
15222	Mayville State University	sales tax	Jan's rec'd in Feb - error	\$7,279.37
15223	Mid-Valley Geo-Thermal Inc	armory	repair/maint	\$112.00
15147	Midco	all	nternet & phone	\$930.21
15224	Midco	all	internet & phone	\$932.49
15225	Millers Fresh Foods	library	community service projects	\$32.05
15225	Millers Fresh Foods	city hall	misc	\$8.62
15148	Millers Fresh Foods	city hall	misc	\$90.62
15226	MPEDC	sales tax	Feb & March's sales tax	\$4,887.61
15226	MPEDC	sales tax	Jan's rec'd in Feb - error	\$2,474.99
15227	Naastad Brothers	water distribution	repair/maint - hydrant leak	\$6,777.90
ACH	NDPERS	all	insurance	\$4,513.32
15154	NDSU Pesticide Program	vector	training - Christian	\$125.00
15228	Network Center	all	backups & anti-virus	\$730.50
15229	Norseman Field Service	sanitation	cat repairs	\$250.00
ACH	North Dakota Public Finance Authority	refunding 2012	bond payment	\$77,282.50
15230	One Call Concepts	water distribution	maint/operaton	\$9.05
15157	One Call Concepts	water distribution	maint/operaton	\$3.60
15231	Petty Cash	all	replenish petty cash	\$168.26
15158	Petty Cash	library	establish petty cash	\$200.00
15232	Polar	auditor's	lease on phones	\$60.77
15233	Productivity Plus Account	non dept	misc	\$30.50
15164	Reliance Standard	all	life insurance -May	\$185.75
15234	Septic Tank Servicing	streets	maint/operaton	\$195.00
15166	Soholt Bakery	city hall	misc - March	\$52.75
15168	Stone's Mobile Radio Inc	streets	radio for new payloader	\$1,186.30
15235	Swanston Equipment Corp	emergency	snowblower repair	\$68.38
15169	Swanston Equipment Corp	emergency	snowblower repair	\$471.10
15179	Traill County Recorder	cemetery	burial transit	\$10.00

15236	Trails County Treasurer	sheriff	contract	\$23,500.00
15113	USPS	water distribution	postage for water bills	\$229.32
15180	USPS	water distribution	postage for water bills	\$238.28
15175	Verizon	all	cellphones	\$549.58
15237	Verizon	all	cellphones	\$274.57
15238	Waste Management	sanitation	garbage & recycling	\$23,693.50
15239	Xcel Energy	all	electricity	\$10,749.06

December 2018 bills

Emergency Apparatus Maintenance Inc	fire dept	truck certifications	\$4,036.54
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H2O Deposits refunded

15196	City of Mayville (Cassandra Fordice)		\$150.00
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Carr made the motion to approve the bills as presented as actual & estimated. Bohnsack seconding the motion, motion carried
Jorgensen seconded the motion, motion carried.

Meshefski-Labine made the motion to review calendars: May through October 2019. Note that Residential Curbside Cleanup Days, May 14 & 15; Annual audit field work, May 20-25; Memorial Day Holiday, Monday, May 27th. Carr seconding the motion, motion carried.

A motion made by O'Brien to approve the Generator Maintenance Contract for a three-year service contract, \$5581 annually from Butler Machinery. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Meshsefski-Labine, Petersen, Carr, Bohnsack, O'Brien; Nay: 0; Absent: None

Meshefski-Labine made a motion to raise rates on tall grass, noxious weeds and unwanted vegetation as follows: Mowing – when extra-long – never been mowed - \$400 lot/yard. Disposal – Raking, hauling, disposing of clippings, weeds, shrubs, limbs \$150.00 lot/yard. Trimming – areas mower cannot reach, fences \$150.00 lot/yard. Shrubs/Tree trimmings or removal - \$500.00 per incident for equipment/operator. Petersen seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Carr, Bohnsack, O'Brien, Meshefski-Labine; Nay: 0; Absent: None

A motion was made by Petersen to allow how Bank Deposit Pledges are done – ICS Demand & Savings option. An option other than securities pledged for public deposits. Bohnsack seconding the motion, motion carried.

O'Brien made a motion to accept a Gaming Site Authorization from Comet Athletic Club to request the Mayville Armory be designated a gaming site for Sportsmen's Raffle event September 14, 2019. Meshefski-Labine seconding the motion, motion carried.

It was decided to table the Credit Card Options until later. Gail is checking out other options.

Gail made the reminder about 2020 Budget Preparation – Snow removal, street maintenance, Sheriff's budget, other 2020 budget needs. Preliminary budget is due in August.

Special election Action: Charlie Moen will be listed first on the ballot, Byron Kleven will be listed as second as with a blank line for any write-ins.

Steve Hunt talked about making the sheriff's contract more simplified. One option brought up was that the County owns the car & insurance. The City would get billed for their portion. Steve wants to change out cars every 4 years. Meshefski-Labine made the motion to purchase new police vehicle at the state bid price of \$33591.34. Carr seconded the motion and upon the roll call vote the following voted: Yea: Petersen, Carr, Bohnsack, O'Brien, Meshefski-Labine; Nay: 0; Absent: None

O'Brien moved to Adjourn, Meshefski-Labine seconded it, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: Steven P Bensen
Steven Bensen

Resolution Setting Auditor Bond Limit

Whereas, The City of Mayville is covered by a blanket bond by the North Dakota state bond fund; and,

Whereas, the North Dakota state bonding fund provides fidelity bond coverage for the city employees and public officials in dealing with public funds; and,


Whereas, the bond is fixed by the city governing body and set by resolution as outlined in NDCC 40-13-02; and,

Whereas, at the June 3rd, 2019 regular City Council meeting of the Mayville City Council the current bond limits were reviewed and found to be sufficient.

Now, therefore, be it resolved by the city council of the city of Mayville, North Dakota, that the auditor bond coverage by the state bonding fund in the amount of one million, four hundred and ninety thousand dollars (\$1,490,000.00) ,has been reviewed and found sufficient.

Dated this 3rd, day of June 2019

Attest: 
Gail Olstad, City Auditor

Mayor: 
Steven Bensen