

June 3rd, 2019 Mayville City Council

The Mayville City Council met in regular session on June 3rd, 2019 at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding to call of the roll: Carr, Bohnsack, O'Brien, Meshefski-Labine. Absent: Petersen. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenon.

Meshefski-Labine made a motion to accept the approval agenda on the following items:

1. Minutes from 5-6-19 meeting.
2. Auditor's office approvals: Portland Liquor Store LCJ Inc. to the Mayville Armory for Nerby/DeSautel wedding reception on June 16, 2019.
3. Upcoming Conference: ND League of Cities – Legislative Session Review – June 4, 5, & 6: Carrington, Grand Forks, West Fargo locations; ND League of Cities Annual Conference, September 19-21, 2019 Bismarck Event Center (three motel rooms have been reserved.)
4. Shopko Bankruptcy: Shopko closed all retail locations as part of Chapter 11 Bankruptcy filing.
5. First & Farmers Bank has been purchased by First State Bank. Safety deposit box rent will be due November 10th, 2019 and revert to December 10th billing date in 2020. They will remain a designated depository under the new name for the city.
6. Riverwood Lots: Building plans have not moved forward to the satisfaction of the owner; and therefore they are working with Valley land on the future of their Riverwood lot , the Forrester lot is Lot 20, Block 4.
7. Jeremy Marquardt has been appointed to replace Erick Nygaard on the Park Board until 2020 election.
8. Special Election Action: Two candidates for vacant position. Notices have been posted.

Bohnsack seconding the motion, motion carried.

15243	420 Praxair	streets	maint/operation	\$25.55
15245	Acme Tools Fargo	streets	tools & accessories	\$15.96
15244	Acme Tools Fargo	streets	tools & accessories	\$119.00
15246	Aflac	all	insurance	\$800.92
15247	American Funds	all	retirement	\$3,907.65
15248	Ameripride	all	misc	\$477.99
15249	Bill's Repair	sanitation	weld cat track rollers	\$300.00
15249	Bill's Repair	streets	repair/maintenance	\$100.00
15250	Border States	waste water collections	maint/operation	\$764.00
15251	Brite-Way Window Cleaning	city hall	misc	\$175.00
15251	Brite-Way Window Cleaning	armory	misc	\$95.00
15252	Brudvik Law	streets	legal retainer - June	\$225.00
15253	Butler	sanitation	cat repairs	\$2,467.51
15254	Cardmember Services	all	misc	\$1,740.04
15255	City of Fargo	water treatment	samples	\$43.00
15256	Dacotah Paper	all	misc	\$189.88
15257	Demco	library	community service project	\$58.47
15258	Derek Petersen	cemetery	contract	\$2,750.00
15259	East Central Regional Water District	water treatment	purchase of raw water	\$5,235.98
15260	Ferguson Waterworks	water distribution	maint/operation	\$2,365.97
15261	Finley Motors	streets	rep 2016 Chevy Pickup	\$335.21
15262	First & Farmers Bank	water distribution	water collection fee	\$1.12
15263	Gary Winger	cemetery	misc	\$160.00
15264	Goose River Bank	water distribution	water collection fee	\$56.81
15265	Great America Copier Lease	all	lease on copier	\$447.65
15266	In Contol Inc	water treatment	repair/maintenance	\$700.00
15268	MayPort Farmers Coop	all	fuel for vehicle	\$745.23
15267	Jeff's Electric	armory	repair/maintenance	\$94.59
15269	MayPort Hardware Hank	all	maint/operation	\$389.01
15270	Mayville State University	sales tax	April's rec'd in May	\$19,483.18

15271	Merrill & Janet Meyer LLP	sales tax	tax assessing	\$7,840.00
15272	Midco	all	internet & phones	\$946.03
15273	Millers Fresh Foods	library	maint/operation	\$108.22
15274	MPEDC	sales tax	April's rec'd in May	\$6,624.28
15275	Naastad Brothers Inc	water distribution	repair/maintenance	\$8,401.85
15276	ND Sewage Pump & Lift Station	water treatment	repair/maintenance	\$3,825.00
15276	ND Sewage Pump & Lift Station	waste water collections	repair/maintenance	\$228.31
15277	Network Center	all	city computers	\$280.50
ACH	NDPERS	all	insurance	\$4,513.32
15278	Polar	auditor	lease on phones	\$60.77
15279	Quorum Consulting Group	city pension	fee	\$1,000.00
15280	Reliance Standard	all	life insurance	\$158.75
15281	Septic Tank Servicing	streets	maint/operation	\$195.00
15282	Soholt Bakery	city hall	misc	\$19.00
15283	Traill County Treasurer	sheriff	contract	\$23,500.00
15284	Traill County Tribune	all	printing	\$1,428.50
15285	Verizon	all	cell phones	\$274.57
15286	VFW	city hall	misc - new flags	\$38.00
15287	Waste Management	all	garbage & recycling	\$24,332.67
15288	Xcel Energy	all	electricity	\$10,240.90

H2O Deposits refunded

15289	City of Mayville (S Mallonee)			\$150.00
-------	-------------------------------	--	--	----------

\$138,435.39

Carr made the motion to approve the bills as presented as actual & estimated. Meshefski-Labine seconding the motion, motion carried

Motion was made by O'Brien to approve January & February 2019 financial reports; 2018 post Audit review. Carr seconded the motion, motion carried.

Meshefski-Labine made the motion to review calendars: June and July 2019. Note: Annual Audit field work, June 10-14; Independence Day, Thursday, July 4th & 5th, City Special Election, July 9. Bohnsack seconded the motion, motion carried.

A motion made by O'Brien to approve the Gaming Site Authorization: Allow Listen, Inc to provide gaming at Hero's & Legends, July 1, 2019 – June 30, 2020. The motion was seconded by Meshefski-Labine, motion carried.

Carr made the motion to approve sale of one cemetery plot to Steven & Aprill Hastings. Section 4A NH, Lot 5, Grave 08. Meshefski-Labine seconded the motion, motion carried.

O'Brien made the motion to approve the Auditor's Bond

Resolution Setting Auditor Bond Limit

Whereas, The City of Mayville is covered by a blanket bond by the North Dakota state bond fund; and,

Whereas, the North Dakota state bonding fund provides fidelity bond coverage for the city employees and public officials in dealing with public funds; and,

Whereas, the bond is fixed by the city governing body and set by resolution as outlined in NDCC 40-13-02; and,

Whereas, at the June 3rd, 2019 regular City Council meeting of the Mayville City Council the current bond limits were reviewed and found to be sufficient.

Now, therefore, be it resolved by the city council of the city of Mayville, North Dakota, that the auditor bond coverage by the state bonding fund in the amount of one million, four hundred and ninety thousand dollars (\$1,490,000.00), has been reviewed and found sufficient.

Dated this 3rd, day of June 2019

Attest: Gail Olstad
Gail Olstad, City Auditor

Mayor: Steven Bensen
Steven Bensen

Bohnsack seconded the motion, motion carried.

2020 Budget Preparation: snow removal, street maintenance, Sheriff's budget, other 2020 budget needs. Preliminary budget is due in August.

Sale of S ½ Lot 2 and All Lot 3 Block 2, Eastvold 4th Addition to Jason and Dawn Huard for \$3750.00 contingent on approved plans within 90 days. Meshefski-Labine made a motion to accept this lot sale. Carr seconded the motion and upon a roll call the following voted: Yea: Bohnsack, O'Brien, Meshefski-Labine, Carr; Nay: 0; Absent: Petersen.

A motion was made by O'Brien to authorize the Auditor to sign the Sales Tax Contract for 2019-2021 with the Office of State Tax Commission. Meshefski-Labine seconded the motion, motion carried

Sheriff Steve Hunt talked about the preliminary budget was due that day. He stated that will bring to the July meeting the budget that gets passed by the County Commission. He very briefly talked about using a template for a basic contract.

Carr moved to Adjourn, O'Brien seconded it, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: Steven Bensen
Steven Bensen