

**July 1<sup>st</sup>, 2019 Mayville City Council**

The Mayville City Council met in regular session on July 1st, 2019 at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding to call of the roll: Carr, Bohnsack, O'Brien, Meshefski-Labine, Petersen. Absent: None. Also, in attendance: Gail Olstad, Julie Christianson, Shelia Anderson, Cassie Tostenson.

O'Brien made a motion to accept the approval agenda on the following items:

1. Minutes from 6-3-19 meeting.
2. Auditor's office approvals: Heroes & Legends transfer liquor license for street dance during Summerfest, June 22 until 2:00 am June 23, 2019
3. Upcoming Conference: ND League of Cities – Annual Conference, September 19-21, Bismarck Event Center (three motel rooms have been reserved.)
4. Audit: Audit fieldwork is complete. Draft report and Council presentation within a couple of months.
5. Special Election July 9: Two candidates for vacant position. Notices have been posted. Securing workers.
6. ND League of Cities – Legislative Review: Mayor Bensen attended the session in Carrington June 4. HB1066 Municipal Infrastructure Fund – Capital construction to construct new or replace existing infrastructure including sewer and water lines, storm water infrastructure including curb and gutter and other projects. No debt repayment. HB1356 Bidding on Construction on Public Improvements – Increases bidding and engineering threshold from \$150000.00 to \$200000.00; HB1435 State Interoperable Radio Network (SIRN) – provides state cost sharing for each radio up to \$1500.00.
7. Planning and Zoning Committee: Perry Paschke has agreed to serve on the committee.
8. Blight discussion including write-ups, notices, extra-territorial requirements.
9. Bank of North Dakota – Infrastructure Revolving Loan Fund Program. Bank of North Dakota is now accepting applications for this fund program. It would be used for water or wastewater treatment plants, sewer, storm sewer and water lines, transportation infrastructure (including curb & gutter construction). These funds may be used for new construction, repair & replacement.
10. NDDOT – Special Road Fund Project Applications: The NDDOT is accepting applications for Special Road Fund (SRF) projects. SRF projects are limited to roads that provide access to and/or are within recreational, tourist and historical areas.

Bohnsack seconding the motion, motion carried.

**Review of July Actual & Estimated Bills**

15293	420 Praxair	streets	maint/operation	\$26.02
15294	A & B Business Solutions	all	office supplies	\$127.57
15295	A & B Business Solutions	library	office supplies	\$301.65
15296	Aasen Drug	library	office supplies	\$34.61
15297	Acme Tools	streets	tools & accessories	\$34.25
15298	Aflac	all	insurance	\$1,201.38
15299	Agassiz Sales	sanitation	dozer repairs	\$33.95
15300	American Funds	all	retirement	\$5,223.47
15301	Ameripride	all	misc	\$477.99
15302	Baker & Taylor	library	books	\$159.92
15303	Bank of North Dakota	water 17	interest	\$2,391.25
15304	Brady Martz	all	audit fee	\$15,000.00
15305	Brite-Way Window Cleaning	city hall	misc	\$42.00
15306	Brudvik Law Office	state aid	legal retainer	\$225.00
15307	Cardmember Services	library & all	books & office 365	\$270.36
15308	City of Fargo	water treatment	samples	\$43.00
15309	Countryside Creations	non dept	misc	\$50.00
15310	Crane Johnson	streets	maint/operation	\$90.51
15311	Dallas Evanson	streets	maint/operation	\$160.00
15312	Derek Petersen	cemetery	contract	\$2,750.00
15313	East Central Regional Water District	water treatment	purchase of raw water	\$5,937.79
15314	Ferguson Waterworks	water distribution	meters	\$797.42

15315	First & Farmers Bank	water dist & ww coll & treat	collection fee	\$1.12
15316	Flaten & Johnson	streets	1991 truck	\$648.45
15317	Gary Winger	cemetery	misc	\$20.00
15263	Gary Winger	cemtery	misc	\$160.00
15318	Goose River Bank	water dist & ww coll & treat	collection fee	\$39.76
15319	Grand Forks utility Billing	waste water treatment	samples	\$118.50
15320	GreatAmerica	all	copier lease	\$410.95
15321	H.E. Everson	streets	maint/operation	\$12.90
15322	Hawkins	water treatment	chemicals	\$2,000.00
15323	HR Collaborative	auditor	training - Julie Christianson	\$50.00
15324	Julie Christianson	auditor	travel	\$251.14
15325	KRB Gravel Ltd	streets	maint/operation	\$1,650.00
15326	Library Journal	library	periodicals	\$99.00
15327	Loretta Larson	library	salary	\$65.00
15328	MayPort Auto & Truck Parts Inc	streets & water dist & treat	maint/operation	\$72.31
15268	MayPort Farmers Coop	all	fuel for vehicles	\$745.23
15329	MayPort Farmers Coop	all	fuel for vehicles	\$654.92
15330	Mayville Airport Authority	airport	spec for Feb - May	\$4,563.03
15331	Mayville State University	sales tax	May's sales tax rec'd in June	\$13,567.40
15332	Michael Todd & Company Inc	streets	maint/operation	\$259.02
15333	Midco	all	internet & phone	\$943.76
15272	Midco	all	internet & phones	\$946.03
15334	Millers Fresh Foods	library	comm projects & maintenance	\$20.55
15335	MPEDC	sales tax	May's sales tax rec'd in June	\$4,612.92
ACH	NDPERS	all	insurance	\$5,187.14
15336	Network Center	all	datto backup	\$254.50
15337	North Dakota Insurance Department	all	fire & tornado	\$4,165.45
15338	Northern Improvement Co	streets	repair/operation	\$427.50
15339	One Call Concepts	water distribution	maint/operation	\$36.65
15340	PC Plus	library	computer work	\$480.00
15341	Petty Cash	library	replenish the fund	\$200.00
15342	Polar Telcom	auditor	lease on phones	\$60.77
15343	Ramkota Hotel	auditor	training - Julie Christianson	\$169.20
15344	Reliance Standard Life Insurance	all	life insurance	\$98.00
15345	Sanitation Products Inc	streets	sweeper repairs	\$606.94
15346	Soholt Bakery	city hall	misc	\$46.75
15347	Stone's Mobile Radio	streets	old payloader	\$309.54
15348	Team Lab	waste water coll & treat	maint/operation	\$152.00
15349	Titan Machinery	streets	repair on old payloader	\$1,130.66
15350	Traill County Treasurer	police	sheriff contract	\$23,500.00
15351	Traill County Tribune	library	printing	\$120.00
15352	Uglen-Ness Company	emergency	tractor	\$9,899.91
15353	USA Blue Book	water treatment	chemicals	\$1,973.17
15292	USPS	water dist & ww coll & treat	postage for water bills	\$239.68
15354	Valley United	vector	chemicals	\$140.89
15355	Verizon	all	cell phones	\$276.67
15356	Vessco Inc	water treatment	maint/operation	\$288.43
15357	Waste Management	all	garbage & recycling	\$22,877.42
15358	Xcel Energy	all	electricity	\$9,443.27

<b>H2O Deposits refunded</b>
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15360	City of Mayville (Justin McMahon)			\$130.73
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15361	City of Mayville (Nancy Hagiwara)	\$150.00
15362	City of Mayville (Parker Stohr)	\$150.00
15359	City of Mayville (Jacob Pladson)	\$31.83
15364	Justin McMahan	\$19.27
15365	Natalie Carignan	\$150.00
15366	Sydney Magsam	\$150.00
15363	Jacob Pladson	\$118.17
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		\$150,248.65
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Carr made the motion to approve the bills as presented as actual & estimated. Petersen seconding the motion, motion carried

O'Brien made the motion to review calendars: July and August 2019. Note: Special Meeting, Monday, July 15 at 6:00 pm. Meshefski-Labine seconded the motion, motion carried.

Meshefski-Labine made the motion to approve July 9<sup>th</sup> Special City election workers. Petersen seconded the motion, motion carried.

Petersen made the motion to approve the updated City Armory Rental Agreement to include a \$50.00 (non-refundable) parking fee. An agreement between the City and Subway to allow parking on Subway's parking lot. The motion was seconded by Carr, motion carried.

2020 Budget Preparation: Snow removal, street maintenance, Sheriff's budget, Armory remodel and other 2020 budget needs. Preliminary budget is due in August.

A motion was made by O'Brien to authorize the Auditor to advertise for bids for City Propane for 2019-2020 heating season. Bids to be opened at August 5 Council meeting. Bohnsack seconding the motion, motion carried.

O'Brien made the motion to adjourn the meeting with Meshefski-Labine seconding the motion, motion carried.

Attest: Julie Christianson  
Julie Christianson, Deputy Auditor

Mayor: Steven Bensen  
Steven Bensen