

August 5th, 2019 Mayville City Council

The Mayville City Council met in regular session on August 5th, 2019 at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding to call of the roll: Carr, Meshefski-Labine, Petersen Moen. Absent: Bohnsack, O'Brien. Also, in attendance: Gail Olstad, Julie Christianson, Shelia Anderson, Cassie Tostenson.

Meshefski-Labine made a motion to accept the approval agenda on the following items:

1. Minutes from 7-1-19 Council meeting and Minutes from 7-15-19 Canvassing meeting & Special Council meeting.
2. Auditor's office approvals: Top Hat liquor license transfer for wedding reception on 8-31-19 and expiring 9-1-19 at 2 am. Midwest Distributing door to door Kirby vacuum demonstrations.
3. Upcoming Conference: ND League of Cities – Annual Conference, September 19-21, Bismarck Event Center (three motel rooms have been reserved.)
4. Audit: Audit fieldwork and follow-up are complete. Draft report and Council presentation in October or November. .
5. Special Election July 9: Charlie Moen elected. Byron Kleven second candidate. The cost for the special election is being tabulated.
6. Legal Services of ND: Handout for landlord/tenant information given.
7. ND Housing Finance Agency: Assistance available for Development of Affordable Housing.
8. Governor's Main Street Initiative: Funding available for improvements.
9. Blight: Continuing to work with property owners to resolve issues. Report new/continuing concerns.
10. City Siren Information: Should Auditor run informational ad in newspaper?
11. Thank you card received from Dan Overmoe & family in memory of their mother, Ida Mae Overmoe.

Petersen second the motion, motion carried.

Don Moen updated the council on July 11th LAWA Board meeting. They are still trying to figure what it is going to cost each city. More information will be presented at the September meeting. Don Moen made the recommendation for putting Bill Bohnsack as a director on this Board and having Don Moen be the alternate.

Review of August Actual & Estimated Bills

15375	420 Praxair	streets	maint/operation	\$25.55
15376	Aasen Drug	water treatment	office supplies	\$15.33
15377	Aasen Drug	library	office supplies	\$42.69
15378	Acme Tools	streets	tools & accessories	\$52.54
15379	Aflac	all	insurance	\$800.92
15380	Agassiz Sales	streets	maint/operation	\$34.95
15381	American Funds	all	retirement	\$3,782.65
15382	American Solutions for Business	all	office supplies	\$343.07
15383	Ameripride	all	misc	\$1,455.84
ACH	Bank of North Dakota	Sewer 17	loan payment	\$46,912.50
ACH	Bank of North Dakota	Sewer 19 & 20	loan payment	\$79,537.50
ACH	Bank of North Dakota	Water 16	loan payment	\$52,275.00
ACH	Bank of North Dakota	Tiff #25 BND	loan payment	\$20,400.00
ACH	Bank of North Dakota	Water 26 pt. 1	loan payment	\$27,000.00
ACH	Bank of North Dakota	Sewer 24	loan payment	\$65,050.00
ACH	Bank of North Dakota	Water 23	loan payment	\$17,250.00
15384	Batchelor Business Machines	library	office supplies	\$274.50
15385	Brite-Way Window Cleaning	city hall	misc	\$42.00
15386	Brudvik Law	city attorney	legal issue - Special meeting	\$100.00
15386	Brudvik Law	water distribution	legal retainer	\$225.00
15387	Cardmember Services	all	misc	\$742.41
15388	City of Fargo	water treatment	testing	\$43.00
15389	Crane Johnson	streets	maint/operation	\$137.77
15390	Dacotah Paper	all	paper supplies	\$142.91

15391	Dan Overmoe	water treatment	postage	\$54.72
15391	Dan Overmoe	wastewater treatment	tools & accessories	\$96.51
15392	Derek Petersen	cemetery	contract	\$2,750.00
15393	Diamond Vogel	streets	maint/operation	\$477.21
15394	East Central Regional Water District	water treatment	purchase of raw water	\$4,892.12
15395	Edward R Hamilton	library	books	\$127.15
15396	Erickson Pest Control	sanitation	maint/operation	\$60.00
15397	Fargo Glass & Paint Co	city hall	repair/maint	\$391.69
15398	Farmers Union Oil	streets	mower	\$107.59
15399	Ferguson Waterworks	water distribution	meters	\$6,750.00
15399	Ferguson Waterworks	water distribution	maint/operation	\$437.53
15400	First & Farmers Bank	water distribution	collection fee	\$1.12
15401	Goose River Bank	water distribution	collection fee	\$52.89
15402	Grainger	water treatment	maint/operation	\$220.80
15403	Grand Forks Welding & Machine	streets	sander & misc	\$869.64
15404	Great America	all	copier lease	\$419.03
15405	H.E. Everson	streets	maint/operation	\$7.76
15406	Hallada Flowers	non dept	misc	\$72.00
15407	Hawkins	water treatment	chemicals	\$4,331.99
15408	In Control Inc	water treatment	maint/operation	\$738.27
15410	MayPort Auto & Truck Parts	all	maint/operation	\$369.57
15411	MayPort Farmers Co-op	all	fuel	\$1,898.19
15412	MayPort Hardware Hank	all	maint/operation	\$405.73
15413	Mayville Airport Authority	airport	June's special rec'd in July	\$51.26
15414	Mayville State University	sales tax	June's sales tax rec'd in July	\$10,360.73
15415	Midcontinent Communications	all	phone & internet	\$941.83
15416	Miller's Fresh Foods	city hall	misc	\$179.66
15417	Miller's Fresh Foods	library	maint/operation	\$74.29
15418	MPEDC	sales tax	June's sales tax rec'd in July	\$3,522.65
ACH	NDPERS	all	insurance	\$5,187.14
15419	ND League of Cities	non dept	dues	\$1,539.00
15420	ND Sewage Pump & Lift	wastewater collection	repair/maint	\$454.40
15421	Network Center	all	backup	\$318.50
15422	North Dakota Dept of Health	water distribution	maint/operation	\$353.10
15424	Northern Improvement	streets	repair/maint	\$427.50
15423	Northdale Oil	all	prepaid propane	\$5,000.00
15409	Northwest Asphalt & Maintenance	sales tax	crack sealing	\$19,890.00
15425	One Call Concepts	water distribution	maint/operation	\$10.80
15426	Opp Construction	streets	repair/maint	\$600.60
15426	Opp Construction	streets	repair/maint	\$595.56
15427	Polar	auditor	lease on phones	\$60.77
15428	Precision	water treatment	repair/maint	\$150.00
15429	PS Doors	fire	maint/operation	\$1,942.00
15430	Reliance Standard	all	life insurance	\$299.75
15431	Septic Tank Servicing	streets	maint/operation	\$195.00
15432	Smithsonian	library	periodicals	\$11.00
15433	Soholt Bakery	city hall	misc	\$91.00
15434	Steven Bensen	mayor	travel	\$109.04
15435	Team Lab	wastewater treatment	chemicals	\$1,419.00
15436	Titan Machinery	streets	old payloader	\$1,130.66
15437	Traill County Treasurer	police	contract	\$23,500.00
15438	Traill County Tribune	sanitation & non dept	printing	\$745.04

15439	Univar	vector	chemicals	\$4,240.00
	ACH USDA	water 26 pt. 2	loan payment	\$21,880.00
15373	USPS	water distribution	postage for water bills	\$237.44
15440	Valley United	wastewater treatment	chemicals	\$424.66
15441	Verizon Wireless	all	cell phones	\$276.67
15442	Waste Management	sanitation	garbage & recycling	\$22,891.18
15443	Xcel Energy	all	electricity	\$9,344.11

H2O Deposits refunded

15448	City of Mayville (Vanessa Preston)			\$150.00
15446	City of Mayville (Dylan Hanson)			\$95.50
15445	City of Mayville (Camran Bonnema)			\$123.86
15447	City of Mayville (Skyler Hill)			\$115.69
15449	Dylan Hanson			\$54.50
15444	Camran Bonnema			\$26.14
15450	Skyler Hill			\$34.31
				\$481,271.98

Carr made the motion to accept July actual and August 2019 estimated expenses. Petersen seconded the motion, motion carried.

Approval of the financial reports: Transactions have been posted January through June. Meshefski-Labine made the motion to accept the financial reports as presented. Moen seconded the motion, motion carried.

Meshefski-Labine made the motion to approve the Tax Abatement for balance of 2018 taxes. House razed July 20, 2018. Property was a vacant lot. Petersen seconded the motion, motion carried.

A motion made by Petersen to approve the purchase of 4 replacement tires for pay loader from Hatton Co-op. Approximately \$830 and \$1250 per tire plus mounting. No ND state bid contractors. It was stated that it is not to exceed \$1250.00 per tire. Moen seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Meshefski-Labine, Carr, Moen; Nay: 0; Absent: O'Brien, Bohnsack.

Open propane bids for the 2019-2020 heating season. The lowest bid came in from Northdale Oil a prepaid bid of \$1.09/gallon. Meshefski-Labine made the motion to accept this bid so buying \$5000.00 of prepaid propane. Carr seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Carr, Moen, Meshefski-Labine; Nay: 0; Absent: O'Brien and Bohnsack.

Previously approved funding for door openers and seals at the Fire Department. Request was made to install new lighting in truck bays. \$4500 total cost will utilize \$2200 remaining city funding balance fire department funds. A motion was made by Petersen to approve paying \$2200 for the lighting from Fire Department's accounts. Moen seconded the motion and upon a roll call vote the following voted: Yea: Petersen, Carr, Moen, Meshefski-Labine; Nay: 0; Absent: O'Brien, Bohnsack.

Carr made the motion to approve taking \$749.60 off next year's contract with Chad Nelson. Chad put corn in at the airport and it is too tall as must be back 125 ft from center of landing strip. No one was aware of this so Chad had to dig up some of his corn with cost of seed and fertilizer to remove the crop. The recommendation was made to include on the contract this addendum of airport authority regulations. Meshefski-Labine seconded the motion and upon a roll call vote the following voted: Yea: Meshefski-Labine, Moen, Carr, Petersen; Nay: 0; Absent: Bohnsack, O'Brien.

Frost boil at Miller/Odden residence in Westwood Second addition. Short term solution is to remove deteriorated asphalt and gravel area. Nothing more was stated.

Mowing by the City of Non-City property State/RR/Apartment/Business. Currently city employees mow State and various business right of ways. Do we continue to provide this service? It was decided to table this as council was going to check and see what other cities were doing.

Meshefski-Labine made the motion to adjourn the meeting, Petersen seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: Steven P Bensen
Steven Bensen