

January 6th, 2020 Mayville City Council

The Mayville City Council met in regular session on January 6th, 2020 at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding to call of the roll: Carr, Bohnsack, O'Brien, Meshefski-Labine, Petersen, Moen. Absent: None. Also, in attendance: Gail Olstad, Julie Christianson, Zoe Peckover, Shelia Anderson.

O'Brien made a motion to accept the approval agenda on the following items:

1. Minutes from 12-02-19 meeting.
2. Auditor's office approvals: Spanish Travelers, Bingo, MPCG High School, 12-4-19 – 03-30-2020; May-Port Ice Dawgs, Raffle, 12-20-19 – 1-25-20.
3. Conferences & Training Opportunities: Nothing to note currently.
4. Recent Blizzard/Snow Removal: "Thank You" to City employees for their willingness to put in many hours over the weekend and holidays to open the streets. We also appreciate snow removal help provided by Lakeside Construction; and truck repair services from Flaten & Johnson which was critical to reduce time.
5. City Holiday Party: Tentative February 7, 2020 at Paula's. Mark your calendar.
6. Homeowner Snowfall Responsibilities: Move vehicles off streets; Clear snow from in front of mail boxes and around fire hydrants; and keep garbage/recycle containers off streets. Citizen action is very helpful, and greatly appreciated while crews work to improve streets for safe travel.
7. GovCard Information: League of Cities recommended vendor. Auditor will review and compare; Action Jan/Feb 2020.
8. Waste Management: 2020 garbage & recycling calendar dates have been set and will be printed in the Trail Country Tribune.
9. Thank You: Received "Thank You" from Robert Jorgensen's family.

Bohnsack seconded the motion, motion carried.

Review of December 2019 and January 2020 actual expenses.

DECEMBER BILLS				
15732	420 Praxair	streets	maint/operation	\$26.85
15732	420 Praxair	streets	maint/operation	\$94.50
15733	Aasen Drug	library	off supplies;comm projects	\$35.68
15734	Aflac	all	insurance	\$800.92
15735	Agassiz Sales	streets	maint/operation	\$108.12
15736	American Funds	all	retirement	\$4,591.51
15737	American Solution for Business	library	office supplies	\$296.04
15738	Ameripride	all	misc	\$492.69
15739	Baker & Taylor	library	books	\$242.83
15740	Butler	wastewater collection	maint/operation	\$2,421.57
15741	Cardmember Services	all	misc	\$2,147.06
15742	Center Point Large Print	library	books	\$190.00
15743	City of Fargo	water treatment	samples	\$28.00
15744	Dan Overmoe	wwater collection	maint/operation	\$15.99
15745	David Groven	city hall	snow removal	\$120.00
15746	East Central Regional Water District	water treatment	purchase of raw water	\$3,244.87
15747	Edward R Hamilton Bookseller	library	books	\$53.65
15748	Farmers Union Oil	streets	#1 diesel	\$138.08
15749	Ferguson Waterworks	water distribution	maint/operation	\$144.80
15750	Finley Motors	wastewater collection	2014 Chevy Pickup	\$220.50
15751	First State Bank	water distribution	water collections	\$0.96
15752	Flaten & Johnson	streets	repair/maintenance	\$4,884.75
15753	Goose River Bank	water distribution	water collections	\$51.38
15754	Grand Forks Utility Billing	water treatment	fluoride sample	\$15.00
15755	GreatAmerica	all	lease on copier	\$359.01
15756	H.E Everson	streets	maint/operation	\$161.46

15757	Jacobson Brothers	library	snow removal	\$160.00
15758	K2 Construction	fire dept	snow removal	\$85.00
15759	Lakeside Construction	emergency	snow removal	\$1,372.50
15760	Loretta Larson	library	salary	\$70.00
15761	MayPort Auto & Truck Parts	wastewater treatment	repair/maintenance	\$37.99
15762	MayPort Farmers Co-op	all	fuel for vehicles	\$2,716.50
15763	MayPort Hardware Hank	streets & water distribution	maint/operation	\$99.59
15764	MayPort Hardware Hank	library	repair/maintenance	\$22.47
15765	Mayville airport authority	airport	Dec specials rec'd in Jan	\$106.61
15766	Mayville State University	sales tax	November's rec'd in Dec	\$13,857.62
15767	Midco	all	internet & phones	\$933.52
15768	Miller's Fresh Foods	library	maint/operation	\$61.85
15769	MPEDC	sales tax	November's rec'd in Dec	\$4,711.59
15771	ND Water & Pollution Control Conference	water treatment	dues	\$30.00
ACH	NDPERS	all	insurance	\$5,187.14
15770	NDRWSA	water treatment	Reg fee Dan & Christian	\$540.00
15772	Network Center	all	anti-virus & backup	\$401.00
Credit	Northdale Oil	all	prepaid propane	-\$3,761.98
15773	OneCall Concepts	water distribution	maint/operation	\$3.60
15774	Polar	all	lease on phones	\$60.77
15775	Precision Electric	wastewater collection	maint/operation	\$343.89
15776	Productivity Plus	streets	2018 payloader	\$513.50
15777	Reliance Standard	all	life insurance	\$299.75
15778	Reminisce	library	periodicals	\$19.98
15779	Soholt Bakery	city hall	misc	\$33.00
15780	Swanston Equipment	streets	snowblower	\$53.49
15781	Sweeney Controls	wastewater collection	repair/maintenance	\$60.00
15782	Traill County Treasurer	all	TBD	\$22,084.97
15783	Traill County Tribune	all	printing	\$936.18
15784	Verizon	all	cell phones	\$275.77
15785	Waste Management	sanitation	garbage & recycling	\$24,022.68
15786	Xcel Energy	all	electricity	\$11,207.33

JANUARY 2020 BILLS

15787	American Solutions for Business	all	office supplies	\$166.23
15788	Amerpride	all	misc	\$492.69
15789	Brudvik Law	city attorney	legal retainer	\$225.00
15790	Dacotah Paper	all	misc	\$88.96
15791	Hawkins	water treatment	chemicals	\$4,152.07
15792	K2 Construction	fire dept	snow removal	\$50.00
15793	Network Center	all	backup	\$139.00
15794	Petty Cash	library	replenish petty cash \$1.25>	\$198.75

\$112,823.88

Meshefski-Labine made the motion to approve the bills as presented as actual & estimated. Moen seconded the motion, motion carried

Financial reports were given through November 2019. Moen made a motion to accept these financial reports. Meshefski-Labine seconded the motion, motion carried.

Petersen made the motion to accept January & February 2020 calendars. Please note that Offices will be closed for Martin Luther King, Jr Day, January 20th; and on February 17th for President's Day. Carr seconded the motion, motion carried.

This year and last year a spreadsheet have and is being maintained tracking hours by employee for each snow event over the winter seasons. This information is helpful in projecting manpower needs for snow events.

The 1st & 4th Lift Station Generator: Technician advises the 1990's generator not be used until fixed. A portable generator is being rented. Current generator has out lived useful life and parts are not available. Recommendations is to purchase new 40KW diesel Cat Generator from Butler Machinery. The quoted price \$29848.00. Some questions arose at this council meeting that no one could answer so it was decided to table this until those questions could be answered. Once those are answered, this would be revisited and possibly brought to council.

A discussion was made on a snow pusher: A snow pusher attached to a front-end loader can be helpful in clearing city parking lots, streets and alleys in light to moderate snow events. The street crew obtained 2 quotes for a 14' Pusher from Agassiz Sales for \$12500.00 and Titan Machinery \$16600.00. Moen made the motion to accept the lower bid of \$12500.00 from Agassiz Sales. Carr seconded the motion and upon a roll call vote the following voted: Yea: Carr, Petersen, Moen, Bohnsack, O'Brien, Meshefski-Labine; Nay: 0; Absent: 0.

The 2020 Employee Wage & Benefit discussion & recommendation was tabled at this time.

Designate Depositories of Public Funds: City governing body, at its regular meeting in January of each even-numbered year shall designate depositories of public funds which meet the pledge of securities requirements (NDCC 1-03-01). Current depositories are the Goose River Bank and First State Bank. O'Brien made the motion to accept the current two depositories. Meshefski-Labine seconded the motion, motion carried.

Highway 18 Bridge: FEMA application for study to address replacement of bridge south of Mayville has been approved. Permit is in order. Tentative timeline is 2020 construction season. Approval to sign the permit is requested. O'Brien made the motion to approve the signing of the permit. Moen seconded the motion, motion carried.

Law Enforcement Contract: Discussion and recommend approval for the 2020 contract. Carr made the motion to accept the 2020 Law Enforcement Contract. Petersen seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, O'Brien, Meshefski-Labine, Moen, Carr, Petersen; Nay: 0; Absent: 0.

O'Brien made the motion to adjourn the meeting with Meshefski-Labine seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson Deputy Auditor

Mayor: Steve Benson
Steve Benson