

CITY OF PORTLAND COUNCIL MINUTES

Monday August 12, 2019

The Portland City Council met in regular session on Monday August 12, 2019 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Craig Klabo, Jerod Basol, Troy Grinde and Public Works Director Ben Basol.

Brandon Oye from Moore Engineering was in attendance to update the City of Portland on the funding options if grant funds are not an option for the city. The road repair on Morrison Avenue was discussed and Moore Engineering to assist Ben with repair options.

Sheriff Hunt was in attendance to present a proposed new contract for the City of Portland and the Traill County Sheriff's Office. Council members to review and discuss at September meeting. 2020 budget for the Traill County Sheriff's was presented.

Minutes for the July 8, 2019 regular meeting were presented. Motion Nielson, second Klabo to approve as presented, all aye, motion carried.

Mail reviewed.

Permits. Motion Nielson, second Grinde to approve an alternate location permit for PLS, all aye, motion carried. Motion Basol, second Klabo to approve a building permit for an addition to house, all aye, motion carried.

The following bills were presented:

SALARIES	\$ 5,803.60
Aflac	\$ 420.94
American Funds	\$ 191.16
American Funds	\$ 259.86
Park District	\$ 1,499.73
Mayville State	\$ 986.83
IRS	\$ 1,665.76
Barbara Rygg	\$ 49.00
Ben Basol	\$ 557.31
Brudvik Law	\$ 50.00
City of Mayville	\$ 1,600.00
East Regional Water	\$ 6,758.20
Farmers Union	\$ 698.36
H E Everson	\$ 160.83
Jeff's Electric	\$ 55.05
John Deere Financial	\$ 111.46
NDLC	\$ 878.00
Paulson Gravel	\$ 276.00
Postmaster	\$ 160.00
Traill County Treasurer	\$ 5,200.00

Xcel Energy	\$ 988.09
East Regional Water	\$ 1,309.80
Billy Balstad	\$ 400.00
City of Fargo	\$ 14.00
MayPort Farmers Co-op	\$ 45.01
MayPort Hdwr Hank	\$ 133.91
ND One Call	\$ 10.25
Waste Management	\$ 3,828.44
Midco	\$ 144.92
Traill County Tribune	\$ 460.08
Bank of ND	\$20,396.25
Deluxe Checks	\$ 49.00
Ben Basol	\$ 2,848.34
Ralph's Sharp Shop	\$ 12.95
TeamLab	\$ 2,445.00
Xcel Energy	\$ 1,041.41
Total	\$61,509.54

Motion Grinde, second Nielson to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Basol, second Klabo to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Jerod Basol: Dog complaints have been received. Resident to contact Traill County Sheriff's if continues. **Streets** – Craig Klabo: no additional report. **Water** – JoAnna Nielson: Overdue bills discussed. Nine (9) accounts scheduled to be turned off on Monday August 26, 2019 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Troy Grinde: no report. **Director of Public Works** - Ben Basol: Motion Nielson, second Grinde to approve \$640 to repair sidewalk outside of Jeff's Electric, on roll, all aye, motion carried.

Discussed the City of Portland accepting a quit deed for property from MayPort Farmers Co-op.

Budget for 2020 reviewed. Motion Nielson, second Grinde to approve final 2020 budget, on roll, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor

