

CITY OF PORTLAND COUNCIL MINUTES

Monday February 12, 2018

The Portland City Council met in regular session on Monday February 12, 2018 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen Ed Lenaburg, JoAnna Nielson, Heather Hutchins, and Public Works Director Ben Basol. Absent was Alderman Jerod Basol.

Sheriff Hunt and Deputy Norgard were in attendance.

Minutes for the January 8, 2018 regular meeting were presented. Motion Hutchins, second Nielson to approve minutes as presented, all aye, motion carried.

Mail reviewed. Drawings for possible street banners were reviewed.

The following bills were presented:

SALARIES	\$4,995.76
Aflac	\$314.08
American Funds	\$182.06
American Funds	\$247.49
Park District	\$1,360.69
MSU	\$1,842.69
IRS	\$1,637.02
Barbara Rygg	\$49.00
Ben Basol	\$557.31
City Fargo	\$14.00
City of Mayville	\$1,600.00
ComMark	\$130.00
David Groven	\$379.00
Farmers Union Oil	\$979.69
H E Everson	\$14.84
NDDOT	\$602.95
Office of Treasurer	\$5,781.33
Postmaster	\$105.00
Powerplan	\$900.00
Precision	\$108.94
RVS Software	\$177.58
Traill County	
Tribune	\$159.12
Traill Rural Water	\$7,195.00
Waste Management	\$3,626.40
Xcel Energy	\$1,081.04
Traill Rural Water	\$1,309.80
BND	\$2,220.00

Dakota Supply Group	\$2,144.00
Midco	\$144.50
Nadine Rygg	\$116.59
Quill Corp	\$186.63
Ben Basol	\$190.96
Xcel Energy	\$1,077.40
 Total	 \$41,430.87

Motion Hutchins, second Lenaburg to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Nielson, second Hutchins to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: Motion Hutchins, second Nielson to approve \$1000.00 to the Portland Golden Age Club for the purchase of new planters for the streets this spring, on roll, all aye, motion carried. **Streets** – Jerod Basol: no report. **Water** – Heather Hutchins: Overdue bills discussed. Seven (7) accounts scheduled to be turned off on Monday February 26, 2018 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – JoAnna Nielson: Motion Nielson, second Hutchins to approve \$500.00 to purchase new office chairs, on roll, all aye, motion carried. **Director of Public Works** - Ben Basol: no report.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor