

May 4, 2020 Mayville City Council

The Mayville City Council met in regular session on May 4, 2020 at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding in person to call of the roll: Carr, O'Brien, Moen, Petersen. The following Aldermen responding to call of the roll by conference phone call: Bohnsack, Meshefski-Labine. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Shelja Anderson, Brandon Reber, Brandon Oye.

O'Brien made a motion to accept the approval agenda on the following items:

1. **Minutes from 04-06-20 meeting.**
2. **Minutes from 04-30-20 (Board of Tax Equalization meeting)**
3. **Auditor's office approvals:** None currently.
4. **Conferences & Training Opportunities:** NDIRF Annual Convention, May 20, Bismarck ND.
5. **Clean Up Days:** Landfill open, free of charge to Mayville residents, Saturday, May 9 through Saturday, May 16 (excluding Sundays). Materials need to be sorted. **No curbside pickup this year.**
6. **COVID-19 (Coronavirus):** This pandemic is having a significant impact on our citizens and communities. City Offices, Library and Armory are closed. As of May 1, some businesses may reopen but most adhere to CDC guidelines and limit number of patrons. Governor Burgum has a daily news conference, available on area television stations, that provide helpful and timely information to help citizens and businesses in these challenging times. Tune in late afternoon.
7. **2020 Census:** As of April 30, 55.8% of ND residents have voted 57.7% of Traill County residents; 57.7% in Mayville. Please go to 2020census.gov and vote, it only takes a couple of minutes.
8. **Park Board Request:** The Physical Plant Committee approved a request for a couple of truckloads of clay to stabilize the bank by the cannon in Island Park.
9. **June 9th Election:** City Council, three positions, all 4-year terms; Park Board, three 4-year term and one 2-year term positions. **Voting will be BY MAIL ONLY.**
10. **Dakota Natural Gas:** Mayor Bensen has submitted a letter of recommendation to FERC in support of the DNG Natural Gas Project to serve Traill County.
11. **Community Cares Program:** Moore Engineering, through their Community Cares Program, purchased gift cards from Paula's Café and gave the cards to Mayville Sanford Medical for distribution to their health care workers.
12. **Mayville Armory Maintenance:** Precision Electric has agreed to provide maintenance services for the facility.
13. **Flooding Declaration:** Governor Burgum has requested a disaster declaration for flood recovery expected to exceed \$8.5 million dollars. The declaration covers flooding that occurred between March 21 and April 29 in 19 counties including Traill.

Petersen seconded the motion, motion carried.

Brandon Oye & Brandon Reber were here to give the council information on the street project. The first part would be called the study phase which would start probable in May 2020 and go through April 2021. The estimated cost for this phase is \$200700.00. O'Brien made a motion to accept this bid dependent on that this project is done to the City's expectations. Bohnsack seconded the motion and upon a roll call the following voted: Yea: Meshefski-Labine, Moen, Carr, Petersen, Bohnsack, O'Brien; Nay:0; Absent: 0.

Review of April 2020 actual and May 2020 estimated expenses.

15978	420 Praxair	streets	maint/operation	\$27.33
15979	Aasen Drug	library	office supp; maint	\$22.92
15980	Aflac	all	insurance	\$800.92
15981	American Funds	all	retirement	\$3,985.41
15982	American Solutions for Business	all	office supplies	\$67.57
15983	Anchor Scientific Inc	water treatment	repair/maint	\$83.95
15984	Bank of North Dakota	water 19 & 20	loan payment	\$12,090.73
15985	Bill's repair	streets	one way	\$150.00
15986	Butler	all	repair/maint	\$1,780.02
15987	Butler	all	annual inspection	\$5,581.00
15988	Cal Peterson	non-dept	misc	\$160.88

15989	Cardmember Services	all	misc	\$727.91
15928	Dan Overmoe	water dist & ww treat	maint/operation	\$92.68
15990	David Groven	emergency snow removal	snow removal hired	\$20.00
15991	East Central Regional Water District	water treatment	purchase of raw water	\$3,073.08
15992	Erickson Pest Control	sanitation	maint/operation	\$60.00
15993	Farmers Union Oil	all	fuel for vehicles	\$1,316.31
15994	Ferguson Waterworks	water distribution	maint/operation	\$970.02
15994	Ferguson Waterworks	water distribution	maint/operation	\$198.74
15995	First State Bank	water distribution	collection fee	\$1.92
ACH	GO Bonds	Armory	GO Bonds Armory 2009	\$5,000.00
15996	Goose River Bank	water distribution	collection fee	\$30.61
15938	Grand Forks Utility Billing	water treatment	sampling	\$67.00
15997	Grand Forks Utility Billing	water treatment & wwater	sampling	\$185.50
15998	Great America	all	lease on copier	\$353.65
15940	H.E Everson	streets, water treat & dist	maint/operation	\$133.18
15999	H.E Everson	streets	maint/operation	\$23.25
16000	Hawkins	water treatment	chemicals	\$2,593.51
16001	K2 Construction	fire dept	repair/maint	\$150.90
16002	Legacy Mark LLC	cemetery	annual contract	\$506.34
16003	MayPort Auto & Truck Parts Inc	waste water & emergency	maint/operation	\$66.96
16004	MayPort Farmers Co-op	sanitation & streets	fuel for vehicles	\$123.39
16005	MayPort Hardware Hank	all	maint/operation	\$122.15
16006	Mayville State University	sales tax	tax for March rec'd in April	\$13,953.30
15949	Michael Todd & Company	waste water collection	maint/operation	\$256.94
16007	Midco	all	internet & phone	\$1,225.69
16008	Millers Fresh Foods	city hall	misc	\$29.95
16009	Millers Fresh Foods	library	maint/operation	\$32.15
16010	MPEDC	sales tax	tax for March rec'd in April	\$4,744.12
ACH	ND Public Finance Authority	2012 refunding bonds	refunding 2002 & 2003 RD	\$76,382.50
ACH	NDPERS	all	insurance	\$5,187.14
16011	Network Center	all	datto backup	\$165.00
16012	Nilson Brand Law	sanitation & city attorney	mthly retainer - March & April	\$450.00
credit	Northdale Oil Inc	all	prepaid propane	-\$382.21
16013	North Dakota Dept of Health	water distribution	maint/operation	\$13.24
16014	One Call Concepts	water distribution	maint/operation	\$22.25
16017	Pizza Shop	non-dept	misc	\$99.66
16015	Petty Cash	library	replenish petty cash	\$200.00
16016	Petty Cash	all	replenish petty cash	\$84.00
16018	Polar	auditor	lease on phones	\$60.77
16019	PowerPlan	emergency snow removal	one way	\$90.48
16020	Precision Electric	water treatment	repair/maint	\$260.19
16021	Reliance Standard	all	life insurance	\$127.75
16022	Septic Tank Servicing	streets	maint/operation	\$200.00
16023	Soholt Bakery	city hall	misc	\$20.00
15963	Swanston Equipment	emergency snow removal	snowblower	\$1,293.26
16024	Team Lab	streets	repair/maint	\$612.50
16025	Traill County Treasurer	sheriff	monthly contract	\$22,084.97
16026	Traill County Tribune	all	printing	\$1,242.52
16027	USA Blue Book	waste water treatment	maint/operation	\$700.23
15967	USPS	water distribution	postage for water bills	\$240.83
16028	USPS	library	4 rolls of stamps	\$220.00
16029	USPS	water distribution	postage for water bills	\$242.25
16031	Vesscp Inc	water treatment	maint/operation	\$625.35

16030	Verizon Wireless	all	cell phones	\$275.15
16032	Waste Management	sanitation	garbage & recycling	\$23,057.77
15970	Wigen Water Technologies	water treatment	maint/operation	\$119.54
16033	Xcel Energy	all	electricity	\$11,592.15

H2O Deposits refunded

16034	City of Mayville (Dirk Wilson)			\$82.77
16035	Dirk Wilson			\$67.23

\$206,247.27

Petersen made the motion to approve the bills as presented as April & May estimated. Carr seconded the motion, motion carried

Financial reports were given through March 2020. O'Brien made a motion to accept these financial reports. Moen seconded the motion, motion carried.

Carr made the motion to accept May & June 2020 calendars. Please note that Offices will be closed for Memorial Day, Monday, May 25. Election Day is June 9, and Council organization meeting is June 23. Petersen seconded the motion, motion carried.

A motion was made by Petersen to designate the Traill County Tribune as the Official Newspaper. Moen seconded the motion, motion carried.


Discussion was held on the COVID-19 Closures as Physical Plant Committee recommends the City Offices, Library and Armory remain closed through the end of May 2020. Should we continue to postpone water shutoffs? Additional discussions. Moen made the motion to discuss it further at the next council meeting in June. Petersen seconded the motion, motion carried

Jack Hoss – VPP – Owners of the Trailer Court Apartments and Trailer Park. Jack had asked for us to consider a reduction in the current trailer court garbage rate. Information to be given by the City Auditor. It was decided to be table this until next month.

The 2021 Budget Preparation: Snow removal, street maintenance, equipment needs, Sheriff's budget, other 2021 budget items. Need input by end of June.

**AN ORDINANCE TO AMEND CHAPTER 14.3 OFFENSES OF, ARTICLE 14 OF THE REVISED ORDINANCES OF 1979 OF THE CITY OF MAYVILLE BY ADDING THE AMOUNT TO 14.3 OF \$150.00.
BE IT ORDAINED BY THE CITY COUNCIL AND THE MAYOR OF THE CITY OF MAYVILLE**

Ordinance 14.3 related to the Fine for Non-Compliance of Building Permits be \$150.00 per offense. Any person, firm, or corporation who violates or refuses to comply with any provision of this Ordinance shall, upon conviction be fined not less than () more than () for such offense. Each day that a violation continues shall constitute a separate offense.


Steve Bensen, Mayor for the City of Mayville

ATTEST:


Julie Christianson, Deputy Auditor for City of Mayville

First Reading: May 4, 2020

Roll Call Vote:

Yea: Petersen, Moen, Carr, O'Brien, Bohnsack, Meshefski-Labine

Nay: 0

Absent: 0

Carr made the motion to adjourn the meeting with O'Brien seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson Deputy Auditor

Mayor: Steve Bensen
Steve Bensen