

# CITY OF PORTLAND COUNCIL MINUTES

## Monday October 14, 2019

The Portland City Council met in regular session on Monday October 14, 2019 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Jerod Basol, Craig Klabo and Public Works Director Ben Basol. Absent was Aldermen Troy Grinde.

Minutes for the September 9, 2019 regular meeting were presented. Motion Klabo, second Nielson to approve as presented, all aye, motion carried.

Mail reviewed. City to contact Moore Engineering regarding possible funding from Clean Water State Revolving Fund for new pumps and drains on highway 200, for 2020; and also possible funding from NDDOT for Small Revitalization funds for transportation funding for 2023. Reviewed the GovCard program supported by the NDLC as possible debit and credit options for payment from residents. City Auditor to participate in a Webinar on Thursday 10/17 for additional information. A discussion was held regarding a complaint received regarding what appears to be an abandoned property on 7<sup>th</sup> Street. City to contact the Traill County Department of Health and current property owner for resolution. Clean up week discussed and will be postponed until spring 2020 due to current conditions.

Permits. No permits presented.

The following bills were presented:

SALARIES	\$5,895.45
Aflac	\$420.94
American Funds	\$191.16
American Funds	\$259.86
Mayville State	\$2,054.61
IRS	\$1,718.40
Barbara Rygg	\$49.00
Ben Basol	\$557.31
City of Fargo	\$14.00
City of Mayville	\$1,600.00
East Regional Water	\$6,621.70
Finley Motors	\$2,557.51
HUB International	\$4,404.00
Postmaster	\$160.00
Starion Bond Services	\$20,322.50
Sven Mickels	\$359.70
Traill County Treasurer	\$5,200.00
Xcel	\$894.14
ND Tax Commissioner	\$158.00
Job Service ND	\$24.33
East Regional Water	\$1,309.80

Ben Basol	\$390.93
City of Fargo	\$400.00
Crane Johnson	\$29.90
Farmers Union Oil	\$406.58
MayPort Hardware	
Hank	\$67.96
Midco	\$143.96
ND One Call	\$10.80
RVS Software	\$724.00
Traill County Tribune	\$177.12
Valley United Co-op	\$717.37
Waste Management	\$3,844.26
Xcel	\$1,050.00
Total	\$62,735.29

Motion Nielson, second Basol to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Basol, second Klabo to approve financial reports as presented, all aye, motion carried.

**Department Head Reports:** **Police** – Jerod Basol: no report. **Streets** – Craig Klabo: Motion Klabo, second Basol to approve up to \$8000.00 to repair Morrison Avenue for the winter, on roll, all aye, motion carried. **Water** – JoAnna Nielson: Overdue bills discussed. Twelve (12) accounts scheduled to be turned off on Monday October 21, 2019 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. Motion Klabo, second Nielson to approve the purchase of 5 smart meters and 5 smart points, on roll, all aye, motion carried. **Buildings/Grounds/Equipment** – Troy Grinde: no report. **Director of Public Works** - Ben Basol: Reviewed bid from Naastad Brothers for repair of Morrison Ave. Due to the time of year a permanent repair of Morrison Ave will have to wait for next spring. City will had Naastad Brothers do a temporary repair for the winter.

MAP update presented. The City of Portland met the minimum income to possibly qualify for grant funding and will proceed to try and secure funding for the water tower replacement project.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor

