

CITY OF PORTLAND COUNCIL MINUTES

Monday October 8, 2018

The Portland City Council met in regular session on Monday October 8, 2018 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Jerod Basol and Troy Grinde. Absent were Alderman Heather Hutchins and Public Works Director Ben Basol.

Tyrel Clark was in attendance to review qualification requirements for grant funds. Motion Nielson, second Grinde to approve signing of State Revolving paperwork for water tower project to be on the state of ND list for possible financing when available, on roll, all aye, motion carried.

Resident in attendance requesting a change in the City of Portland ordinance that would allow chickens to be kept within city limits. Resident provided information on use of chickens for therapy. Resident also provided information on the ordinance for fowl for both the cities of Grand Forks and Fargo. These cities issue a variance for the keeping of fowl in the city limits. The ordinance for City of Portland for the keeping of fowl was reviewed at the council meeting at the request of the resident and at this time no change will be made to the ordinance for the City of Portland for the keeping of fowl within city limits or a variance issued. Resident also expressed concern regarding the issue of metal at the city inert landfill, which will be addressed by Public Works Director Ben Basol.

Minutes for the September 10, 2018 regular meeting were presented. Motion Nielson, second Basol to approve minutes as presented, all aye, motion carried.

Motion Nielson, second Basol for final approval of 2019 budget, on roll, all aye, motion carried.

Mail reviewed.

Permits. Motion Nielson, second Grinde to approve alternate location permits for Floyds to Norseman Archery for 11/3/18 and 12/1/18, all aye, motion carried.

The following bills were presented:

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|------------------------|------------|
| SALARIES | \$5,514.57 |
| Aflac | \$237.90 |
| American Funds | \$182.06 |
| American Funds | \$247.49 |
| MSU | \$2,200.13 |
| Office of Treasurer | \$5,000.00 |
| IRS | \$1,578.34 |
| Barbara Rygg | \$49.00 |
| Ben Basol | \$557.31 |
| City of Fargo | \$14.00 |
| City of Mayville | \$1,600.00 |
| Flaten Construction | \$250.00 |
| ND Office of State Tax | \$141.00 |
| Office of Treasurer | \$4,086.86 |
| Postmaster | \$102.00 |

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|-------------------------|--------------------|
| Starion Bond | \$21,647.50 |
| Traill Rural Water | \$6,441.80 |
| Xcel Energy | \$565.88 |
| Traill Rural Water | \$1,309.80 |
| H E Everson | \$109.87 |
| MayPort Farmers Coop | \$46.23 |
| Office of Treasurer | \$5,000.00 |
| ND One Call | \$2.40 |
| Reynolds United | \$190.52 |
| Waste Management | \$3,820.04 |
| Brady Martz | \$11,750.00 |
| Farmers Union Oil | \$348.03 |
| Midco | \$142.87 |
| RVS Software | \$693.00 |
| Xcel Energy | \$1,040.00 |
| Total | \$74,868.60 |

Motion Nielson, second Grinde to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Nielson, second Grinde to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Heather Hutchins: no report. **Streets** – Jerod Basol: no report. **Water** – JoAnna Nielson: Overdue bills discussed. Eleven (11) accounts scheduled to be turned off on Monday October 22, 2018 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Troy Grinde: no report. **Director of Public Works** - Ben Basol: no report.

Discussion held about possible alley abatement in Heskin Meadows.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor