

March 1, 2021 Mayville City Council

The Mayville City Council met in regular session on March 1st, 2021 at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding to call of the roll: Carr, Bohnsack, O'Brien, Gates, Petersen, and Moen. Absent: none. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Shelia Anderson, Brandon Reber, Dennis Peterson, and Cassie Braaten.

Gates made a motion to accept the approval agenda on the following items:

1. **February 1, 2021 minutes (Monthly meeting)**
2. **Auditor's Office approvals:** Mayville State Collegiate DECA to conduct a raffle, 2/23/21 to 5/4/2021.
3. **Conferences & Training Opportunities:** Virtual Pipeline Emergency Safety Training – Several March dates. Register at: ndpa.pipelineawareness.org. ND League of cities Spring Workshop, April 20-21, Bismarck ND. ATSSA. Virtual Celebrate Cities Day, March 5th.
4. **Legislative Information:** The ND League of Cities holds weekly legislative conference calls Friday afternoons at 2:00 pm. The NDLC website www.ndlc.org/legislature will provide valuable session information. Legislature is on crossover break this week.
5. **COVID-19 (Coronavirus):** This pandemic has had a significant impact on our citizens and communities. City Hall remains closed to daily traffic. County mask mandate remains in effect. Businesses are asked to adhere to CDC guidelines including patron number limitations. Governor Burgum continues news conference that provide helpful and timely information for citizens and businesses in these challenging times.
6. **Dakota Natural Gas Update:** A residential mailing to county households will be forthcoming rather than public meetings. A technician has been hired and will work out of Hillsboro.
7. **Main Street Traffic Light:** Temporarily set all 4-blinking red for 4 way stop. Spring replacement with permanent stop signs included in action items. Residents have inquired about purchasing the light poles when out of service.
8. **Armory Stage:** MSU cannot gift stage to City. State property must be sold through State Surplus. \$100 payment is included in current bills to be charged against armory – Misc Equipment.
9. **Wild Turkey Concern:** Game and Fish from Jamestown observed and reported that difficult to trap and relocate with little snow cover, and too much natural habitat including river banks, hills, and valleys, and plenty of available feed. Game and Fish recommendation is to mesh with planned deer hunting, bow only no firearms.
10. **Cleanup Days Tentative Schedule:** Landfill open, free of charge, to Mayville residents, Tuesday, May 11 through Saturday, May 22 (excluding Sundays). Materials need to be sorted. **No curbside pickup this year.** Blight will be enforced.
11. **WTP Cybersecurity Analysis:**
12. **Recreational Grant Program:**

Moen seconded the motion, motion carried.

1.0 Citywide Street Improvements Study

1.1 Study Update

1.1.1 Public Input Meeting follow up.

1.1.2 Moore Engineering Invoice #26209 - \$10,646.15

1.2 Next Steps

1.2.1 Public Input Meeting Feedback – March 5

1.2.2 Meeting with Alley Business Owners

1.2.3 Project Committee Meeting 5

1.2.4 Finish Report

1.2.5 Decision Moving Forward

Brandon Reber attended the City Council meeting to present an update on the status and answer any questions. Brandon would like to have a meeting with the Street Committee and the business alley owners at the end of March 2021 to go over the comments that were given at the public input meeting and any that were sent in the mail. Then will try to meet in June 2021 to decide whether to go ahead with the street project. Moore Engineering did bring an invoice to the meeting for \$10674.15. Moen made a motion to accept this invoice as work done so far. Bohnsack seconded the motion and upon a roll call vote the following voted: Yea: Bohnsack, Petersen, Moen, Carr, O'Brien; Gates; Nay: 0; Absent: 0.

Carr made the motion to approve February actual and March 2021 estimated expenses.

Ck #	Who	Fund	What	\$\$
18600	420 Praxair	streets	maint/operation	\$46.52
18601	Aflac	all	insurance	\$736.60
18602	Ameripride	all	misc	\$493.28
18603	Baker & Taylor	library	books	\$176.37
18604	Bjerke Brothers Body Shop	water & waste water	2012 Chevy pickup	\$391.50
18605	Braun Intertec	street infrastructure	street project - coring	\$2,357.75
18607	Brite-Way Window Cleaning	armory & city hall	misc	\$270.00
18608	Butler	armory	repair/maintenance	\$1,193.32
18609	Cardmember Services	all	misc	\$2,979.06
18611	David Groven	city hall	snow removal - hired	\$50.00
18612	ECRWD	water treatment	purchase of raw water	\$3,208.68
18613	Edward R Hamilton	library	books	\$101.20
18614	Fargo Glass & Paint Co	armory	repair/maintenance	\$59.20
18615	Farmers Union Oil	all	maint/operation	\$100.01
18616	Ferguson Waterworks	water distribution	meters	\$3,736.30
18617	Flaten & Johnson	streets	snow removal - truck	\$332.85
18618	General Equipment	streets	one way plow	\$29.00
18619	Goose River Bank	water distribution	collection fee	\$33.24
18620	Grainger	water treatment	maint/operation	\$233.10
18621	Grand Forks Utility Billing	water treatment	samples	\$70.00
18622	Great America Financial Services	all	lease on copier	\$563.56
18623	H.E Everson	streets	maint/operation	\$189.50
18624	Hub International	all	liability insurance	\$20,290.00
18625	In Control Inc	waste water collection	maint/operation	\$1,296.00
18626	In Control Inc	water distribution	maint/operation	\$3,948.00
18627	In Control Inc	waste water collection	maint/operation	\$3,061.40
18628	Jacobson Brothers	library	snow removal - hired	\$80.00
18629	Jeff's Electric	city hall	maint/operation	\$103.00
18630	Julie Christianson	library	cleaning	\$68.00
18631	K2 Construction	fire dept	maint/operation	\$221.98
18632	Lake Agassiz Water Authority	water treatment	dues	\$250.00
18633	MayPort Auto & Truck Parts Inc	armory	maint/operation	\$21.98
18634	MayPort Farmers Co-op	all	fuel for vehicles	\$1,166.77
18635	MayPort Hardware Hank	all	maint/operation	\$227.67
18660	Mayville Airport Authority	airport	Prepaid in Jan	\$5,212.79
18661	Mayville Airport Authority	airport	Jan special rec'd in Feb	\$3,654.80
18636	Mayville Plumbing & Heating	fire dept	maint/operation	\$4,312.20
18662	Mayville State University	sales tax	Jan's rec'd in Feb	\$17,680.09
18637	Mayville State University	armory	furniture & equipment	\$100.00
18638	Midcontinent Communications	all	internet & phones	\$991.39
18639	Millers Fresh Foods	city hall	misc	\$24.16
18640	Millers Fresh Foods	library	maint/operation	\$82.47
18663	MPEDC	sales tax	Jan's rec'd in Feb	\$6,011.23
18641	ND Sewage Pump & Lift Station	waste water collection	maint/operation	\$1,392.00
ACH	NDPERS	all	insurance	\$4,446.12
18642	Network Center	all	backup & service	\$243.00
18643	Newman Signs	streets	signs	\$78.33
18644	Nilson Brand Law	sanitation & city attny	March retainer & legal	\$370.00
18645	One Call Concepts	water distribution	maint/operation	\$8.40
18646	PC Plus	library	tech support	\$100.00
18647	Polar	auditor	lease on phones	\$60.77
18648	Precision	armory	repair/maintenance	\$533.08

18649	PS Garage Doors	streets	maint/operation	\$1,464.00
18650	Reliance Life Insurance	all	life insurance	\$156.50
18651	Septic Tank Servicing	streets & sewer coll	maint/operation	\$460.00
18652	Soholt Bakery	city hall	misc	\$38.00
18653	Traill County Treasurer	sheriff	March payment	\$22,949.00
18654	Traill County Tribune	all	printing	\$3,631.03
18655	USPS	water distribution	postage for water bills	\$237.33
18656	Verizon	all	cell phones	\$271.55
18657	Waste Management	sanitation	garbage & recycling	\$23,398.77
18658	Workforce Safety & Insurance	all	workman's comp	\$2,422.07
18659	Xcel Energy	all	electricity	\$14,542.10

H2O Deposits refunded

18606	Braxton Kjos			\$66.80
18610	City of Mayville			\$83.20

\$163,107.02

O'Brien seconded the motion, motion carried.

Petersen made a motion to accept the Calendar 2020 financials. The 2020 financials are included for review and approval, and to be published in Traill County Tribune. 2020 Completed for Council Approval: Adjustments/Transfers (1) 518 to 101 75K; (2) 601 to 510 12K; to 516 3K; (3) Investment/Cash shuffle – FSB – 110/208/213/601/602/603. Moen seconded the motion and the motion carried.

Carr made the motion to review and accept the calendars as presented: Note: Office closed Good Friday, April 2. Tax Equalization meeting 6pm April 29. Committee meetings: Admin and Physical Plant Committees will meet Tuesday 5pm, and Wednesday noon, respectively, the week preceding the following month Council meeting. Exec Meeting will plan to meet the Friday preceding committee meetings. Move Monday Council Meetings that fall on a holiday to the following Monday 7/5 to 7/12 9/6 to 9/13. Add preview for Council on 2022 Budget for month prior to prelim due to County – we will review starting with the Exec meeting on July 23rd. Tax Equalization Meeting has been scheduled for 4/29 6pm. O'Brien seconded the motion and the motion carried.

Mayville City Insurance Bids: Open bids for City, Fire Department, and Park Board covering: Liability, Inland Marine, Auto and Public Officials Liability. Bids received by 4:00 pm, Monday, March 1, 2021. Petersen made the motion to accept the insurance bid made by Hub International (Dennis Peterson). Dennis gave us a bid for \$20290.00. Gates seconded the motion and upon a roll call the following voted: Yea: Petersen, Moen, Gates, Carr, Bohnsack, O'Brien; Nay: 0; Absent: 0.

Riverwood Plan Deadline Extension & Other Actions: Bohnsack made the motion to request cancellation on Tomeka Cody. Petersen seconded the motion, motion carried. Karlstad & Kyllö are approved and can close. Carr made the motion that Wolfgram can purchase Lot 11, Block 2 in Riverwood (all contingent of approval of building plans by planning & zoning and by the Riverwood Committee). Moen seconded the motion upon the contingency, motion carried.

Gaming Site Authorization: O'Brien made the motion to allow Comet Athletic Club to provide gaming at the Top Hat Lounge, Stub's Bar and Tommy's Sport Bar, July 1, 2021 – June 30, 2022. Gates seconded the motion, motion carried.

Library Board Changes: O'Brien made the motion to accept resignation of Missy Hutter and approve Annette Bakken as new member of the Library Board. Also accept resignation of Betty Karaim and approve Elaine Aune as new member of the Library Board. Petersen seconded the motion, motion carried.

Moen made the motion to allow the City Auditor to enter into a non-commitment agreement with Airborne Spraying (new name is Airborne Vector Control) for air spraying for mosquitos. Gates seconded the motion and the motion carried.

It was decided to table the talk on replacing the sweeper as of right now. We are going to look at all our options. We maybe will have to have Mathsen's come and do some sweeping for us until we get some better ideas.

Stop light replacement: Options investigated included lighted 4 way stop signs either AC or battery. The bid was \$6K. Physical Plant recommended to purchase plain standard size stop signs for replacement this spring. Gates made the motion to go with the recommendation of plain stop signs. Petersen seconded the motion and upon a roll call the following voted: Yea: Petersen, O'Brien, Gates, Carr, Bohnsack; Nay: Moen; Absent: 0.

O'Brien made the motion to adjourn the meeting. Bohnsack seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: Steve Bensen
Steve Bensen