

August 2, 2021, Mayville City Council

The Mayville City Council met in regular session on August 2nd, 2021, at 6:00 pm in the council chambers with Mayor Bensen presiding and the following Aldermen responding to call of the roll: Bohnsack, O'Brien, Moen, Gates. Absent: Carr, Petersen. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Shelia Anderson, Brandon Reber, Tom & Mary Stocking, Jerilyn Braaten. Also present was staff from Xcel Energy: Tony Grindberg, Principal Manager; Kathryn Kester, Community Relation Manager; Brad Sylliaasen, Director of Design & Construction; Shawn Paschke, Manager Key Accounts.

Moen made a motion to accept the approval agenda on the following items:

1. **July 12, 2021, minutes (Monthly meeting)**
2. **Auditor's Office Approvals:** Nothing currently
3. **Conferences & Training Opportunities:** ND League of Cities Annual Conference, September 16-18, Bismarck, ND.
4. **Dakota Natural Gas Traill County Project Update:** Project is proceeding as planned. Mayor will attend ribbon cutting at American Crystal Sugar, August 5, 3 pm.
5. **Joint Powers Meeting:** Meeting is planned for Wednesday, August 11, 10 am at Mayville City Hall. Agenda items include Westwood water/fire suppression with EPA status.
6. **Property Assessment:** Current long-time assessors will no longer be contracting with Mayville and Hillsboro. Preliminary plan is to contract with Traill County Equalization office for these services. County Equalization proposes investing in new software and added staffing to modernize and improve efficiency. Initial cost will be %15K. A decision will be made at the September Council meeting.
7. **Red River Valley Water Supply Project:** The project will safeguard water for ND communities and rural water systems in times of moderate and severe droughts. Construction is underway. Invitation to attend the groundbreaking event to be held near Carrington, ND August 3, 11:30 am with special guests Governor Doug Burgum & Senator Rich Wardner.
8. **2021 North Dakota League of Cities Legislature Report:** NDLC summary of bills approved by the ND Legislature that affect cities. Appropriation bills are effective July 1, 2021, and policy bills are effective August 1, 2021.
9. **Thank you received:** Thank you from Gary and Jacquie Winger following his surgery.
10. **Whole Town Street Sweeping:** This is scheduled for August 16th. This will be done to facilitate scanning for gutter leveling as part of the Street and Storm Sewer Project 2022-1. Everything should be off the street prior - they will be starting at 4 am. .
11. **We will be scheduling Street Sweeping:** prior to Small Town/Big Deal.
12. **DWSRF Funding Program:** Application Deadline 10/01/21.
13. **Any Scores from Moore Mayville Golf Tourney?**

O'Brien seconded the motion, motion carried.

1.0 Street & Storm Improvement District 2022-1

- 1.1 Status Update
 - 1.1.1 BND Loan Application
 - 1.1.2 Survey Beginning
 - 1.1.3 Street LIDAR August 23 & 24 – Notices & Tow Truck
 - 1.1.4 Project Committee Meeting – 30% Design – September/October
- 1.2 Moore Engineering Invoice 27625 - \$30,853.00

2.0 Sewer & Water Improvement District 2022-2

- 2.1 Status Update
 - 2.1.1 Working with RD on Application and PER
 - 2.1.2 RD to determine eligibility of Study Phase invoices for reimbursement
 - 2.1.3 Survey with Street Project
 - 2.1.4 Utility Coordination Beginning
 - 2.1.5 Joint Powers meeting to determine scope of Westwood Acres Work
- 2.2 Official Engineering Agreement to come after scope of work determined

Street & Storm Improvement District 2022-1

We are moving on to the Design phase of the project. Brandon Reber talked about putting together the BND Loan application in a couple of weeks. He mentioned that on August 23rd and 24th the street LIDAR will be happening. On Monday, August 23rd all avenues will be surveyed. On Tuesday, August 24th all streets will be surveyed. No parking will be allowed on those appropriate days. If cars are parked on those days, they will get towed at no charge around the corner. Moore Engineering will be putting an ad in the local paper talking about this so we can prevent from having to tow too many cars. Also, will be put on the local radio station and on the website and Facebook. Brandon mentioned that in September/October sometime it would be possible for a Project Committee Meeting. Brandon brought an invoice totaling \$30853.00 for work done since the last meeting. Gates made the motion to accept this amount as work done so far. Bohnsack seconded the motion and upon a roll call vote the following voted; Yea: Moen, O'Brien, Gates, Bohnsack; Nay: 0; Absent: Petersen, Carr.

Funding applications to begin.

Sewer & Water Improvement District 2022-2

Scope of this project to change depending on possible Fire Suppression agreement with ECRWD for the West Wood Area. There will be a JP meeting in August to discuss and decide. Working with RD on Application and PER to determine the eligibility for grant money.

O'Brien made the motion to approve July actual and August 2021 estimated expenses.

18912	420Praxair	streets	maint/operation	\$47.27
18913	Aasen Drug	library	office supplies	\$29.10
18914	Aflac	all	insurance	\$547.72
18916	American Solutions for Business	library	office supplies	\$284.43
18917	Aramark	all	misc & maint/operation	\$290.60
18918	Argus	all	dental & vision	\$311.52
			insurance	
ACH	Bank of North Dakota	Sewer 17	pd off 7-23-21	\$45,443.75
ACH	Bank of North Dakota	Water 16	loan payment	\$55,687.50
ACH	Bank of North Dakota	Sewer 19 & 20	loan payment	\$82,275.00
ACH	Bank of North Dakota	Water 23	loan payment	\$21,800.00
ACH	Bank of North Dakota	Tif #25	loan payment	\$21,845.00
ACH	Bank of North Dakota	Sewer 24	loan payment	\$64,050.00
ACH	Bank of North Dakota	Water 26 pt 1	loan payment	\$26,600.00
18919	Brad Beck	non-dept & cemetery	maint & misc	\$5,500.00
18920	Cardmember Services	library	purchase of books	\$200.02
18923	Countryside Creations	non-dept	misc	\$75.98
18924	Dan Overmoe	water treat & distribution	postage	\$85.94
18925	David Groven	water dist & armory	maint/operation	\$5,384.00
18927	Discover	library	periodicals	\$26.95
18928	Drew Petersen	cemetery	contract	\$2,750.00
18929	ECRWD	water treatment	purchase of raw water	\$8,790.20
18930	Ferguson Waterworks	water distribution	meters & maint/operation	\$3,366.42
18931	Finley Motors Inc	fire dept	mach & equip	\$692.26
18932	First State Bank	water distribution	collection fee	\$0.96
18933	Goose River Bank	water distribution	collection fee	\$53.85
18934	Grand Forks Utility Billing	water treatment	samples	\$70.00
18935	Great America Financial Services	all	lease on copier	\$483.34
18936	H.E Everson	streets & landfill	maint/operation	\$128.43

18937	Hawkins	water treatment	chemicals	\$7,450.21
18939	MayPort Farmers Co-op	all	fuel for vehicles	\$495.16
18940	MayPort Hardware Hank	all	maint/operation	\$237.16
18966	Mayville Airport Authority	airport	June's spec rec'd in July	\$98.50
18967	Mayville State University	sales tax	June's rec'd in July	\$18,154.78
18941	Mayville State University Bookstore	non-dept	misc	\$39.99
18942	Midco	all	internet & phones	\$1,029.94
18943	Miller's Fresh Foods	library	maint/operation	\$19.00
18944	Miller's Fresh Foods	city hall	misc	\$22.29
18968	MPEDC	sales tax	June's rec'd in July	\$6,172.62
18945	Naastad Brothers	water treatment	repair/maintenance	\$4,900.00
18946	ND Sewage Pump & Lift	ww collection	maint/operation	\$702.50
	ACH NDPERS	all	insurance	\$4,452.36
18947	Network Center	all	Computer & backup	\$4,469.54
18948	Nilson Brand Law	city attorney	legal retainer & legal	\$1,359.50
	credit Northdale Oil			-\$570.35
	ACH OneAmerica	all	retirement	\$4,741.90
18949	One Call Concepts	water distribution	maint/operation	\$199.20
18950	Opp Construction	streets	repair/maintenance	\$589.68
18952	Polar	auditor	lease on phones	\$60.77
18953	Pollardwater	water treat & distribution	maint/operation	\$1,603.00
18954	Reliance Standard	all	life insurance	\$325.00
18955	Team Lab	ww treatment	chemicals	\$1,247.00
18956	Team Lab	streets	repair/maintenance	\$688.50
18957	Trail County Treasurer	sheriff	monthly contract	\$12,350.60
18958	USA Bluebook	water treatment	maint/operation	\$450.00
	ACH USDA	Water 26 pt 2	loan payment	\$21,880.00
18959	USPS	water dist, ww coll & treat	postage for water bills	\$241.73
18960	Valley United	streets & ww treatment	chemicals	\$331.52
18961	Verizon	all	cell phones	\$271.58
18962	Vessco Inc	water treatment	maint/operation	\$627.13
18963	Viking Signs	all	stickers for vehicles	\$530.00
18964	Waste Management	sanitation	garbage & recycling	\$23,717.59
18965	Xcel Energy	all	electricity	\$13,986.44

H2O Deposits refunded

18915	Alyson Beckman		\$150.00
18921	City of Mayville (Diana Balstad)		\$30.81
18922	City of Mayville (Peyton Sell)		\$134.68
18926	Diana Balstad		\$119.19
18938	Jaden Christianson		\$150.00
18951	Peyton Sell		\$15.32

\$480,295.08

Gates seconded the motion, motion carried.

Approval of financial reports: January through June 2021 financials were approved at the June meeting. July will be available at the September meeting.

Review Calendars: August, September & October 2021. Office will be closed Labor Day, September 6; Council meeting moved to Monday September 13; Several dates are noted relating to the city preliminary and final CY2022 budget preparation,

review and submittal to Traill County. Committee meetings: Admin and Physical Plant committees will meet Tuesday 5 pm, and Wednesday noon respectively, the week proceeding the following month Council meeting. Council meetings are the first Monday in the month. Exceptions that arise to these committee and council meeting dates will be reviewed at the monthly City council meeting. Moen made the motion to accept the calendars as presented. Gates seconded the motion, motion carried.

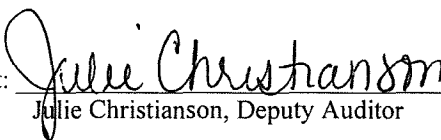
ARPA Funding: The American Rescue Plan Act (ARPA) signed by President Biden on March 11, 2021, provided federal fiscal recovery funding to governments including states, counties, and cities. Cities in ND can expect to receive \$53.2 million through this allocation over two years. Funding is application based. Mayville has an allocation totaling \$282929.13 which could be used for purposes including "Invest in water, sewer, and broadband infrastructure". Application submittals are due Friday August 6. Moen made the motion to go forward with this ARPA application. Gates seconded the motion and upon a roll call vote the following voted; Yea: Gates, Bohnsack, Moen, O'Brien; Nay:0; Absent: Carr, Petersen.

2022 Budget discussion and recommendation: Projected expense changes include NDIRF insurance +14%, Sheriff +6%. O'Brien made the motion to allow City Auditor to provide and review summary document and submit to County Auditor by August 10. Bohnsack seconded the motion and upon a roll call vote the following voted; Yea: Moen, Gates, Bohnsack, O'Brien; Nay: 0; Absent: Petersen, Carr.

Discussion was held representatives from Xcel Energy about the power outage that happened in July in Mayville. Power was lost Friday night and then came back on. Then went out again on Saturday and didn't get power until Sunday evening. Most Mayville residents just received generic texts. Brad Sylliaasen talked about the outage. It started with the loop 69 KB They drove the 69 but didn't find anything wrong. They isolated the Mayville sub and drew a picture and couldn't find anything wrong. They put the Mayville sub back in. On Friday night at 11:20 pm the lightning protection device failed. On Saturday at 5 pm the transformer failed so decided to get a substation from Maple Grove. They had some issues along the way with that. Getting the setting all set up to fit Mayville settings. That one transformer is back from the 1940s. It was decided then to do the Mayville Conversion the 3rd week in August. Residents questioned the representatives on to why no one was relaying messages to the Mayville residents on how long this outage was going to be. It affected several businesses quite severely. Xcel reps finally concluded that there was a failure in communication with the public. Unfortunately, it cost some businesses several thousands of dollars because of this lack of communication. With this conversion that is going to be happening, residents and businesses are wondering if they will be without power for long periods of time. They were told hopefully not. Xcel reps were going to go back and come up with some plan on how this will not happen again.

Nothing for the Sheriff's report

Gates made the motion to adjourn the meeting. Moen seconded the motion, motion carried.

Attest: 
Julie Christianson, Deputy Auditor

Mayor: 
Steve Bensen