

## July 10, 2023, Mayville City Council

The Mayville City Council met in regular session on July 10th, 2023, at 6:00 pm in the council chambers with Mayor Jorgenson presiding and the following Aldermen responding to call of the roll: O'Brien, Soholt. Absent: Bohnsack, Gates, Petersen. Moen was on by phone. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Janell Marmon. Brandon Reber from Moore Engineering was also present.

No information items were approved at the meeting.

### Street & Storm Improvement District 2022-1

Brandon Reber brought invoices with him for approval for payment for both 2022-1 and 2022-2. He also had a change order.

O'Brien made the motion to approve the following change order: **Change Order No. 4 Street & Storm \$40,597.50**. A second by Soholt following a roll call vote the following voted; Yea: O'Brien, Moen, Soholt; Nay: Zero; Absent: Bohnsack, Gates, Petersen.

O'Brien made the motion to approve Contractor application for Payment: **Payment No. 5 to R.J. Zavoral & Sons for Street/Storm \$938,305.49**. A second was made by Soholt and upon a roll call vote the following voted; Yea: Soholt, O'Brien, Moen; Nay: Zero; Absent: Petersen, Gates, Bohnsack.

O'Brien made the motion to approve **Payment #14 to Moore Engineering for Street/Storm for \$124,588.47**. A second was made by Soholt and upon a roll call vote the following voted; Yea: Moen, O'Brien, Soholt; Nay: Zero; Absent: Bohnsack, Gates, Petersen.

### Sewer & Water Improvement District 2022-2

Brandon Reber brought an invoice for payment for 2022-2. O'Brien made the motion to approve **Payment #12 to Moore Engineering for \$6,975.00**. A second was made by Soholt and upon a roll call vote the following voted; Yea: O'Brien, Moen, Soholt; Nay: Zero; Absent: Gates, Petersen, Bohnsack.

O'Brien made the motion to approve June 2023 actual and estimated expenses.

|       |                                      |                             |                         |            |
|-------|--------------------------------------|-----------------------------|-------------------------|------------|
| 20305 | Aasen Drug                           | library                     | office supplies & books | \$63.64    |
| 20306 | Aflac                                | all                         | insurance               | \$512.76   |
| 20308 | American Solutions for Business      | all                         | office supplies         | \$274.88   |
| 20309 | Aramark                              | all                         | rugs                    | \$385.07   |
| 20307 | Argus Dental & Vision                | streets & water             | insurance               | \$302.40   |
| 20310 | Canon Financial Services             | all                         | lease on copier         | \$350.96   |
| 20313 | Dakota Natural Gas                   | streets                     | heating                 | \$16.00    |
| 20314 | Dakota Natural Gas                   | fire dept                   | heating                 | \$16.63    |
| 20315 | East Central Regional Water District | water treatment             | purchase of raw water   | \$9,306.63 |
| 20316 | Elan Financial Services              | streets, library & non-dept | misc                    | \$1,294.78 |
| 20317 | Farmers Union Oil                    | streets                     | forklift                | \$25.50    |
| 20318 | Ferguson Waterworks                  | water distribution          | maint & meters          | \$2,204.22 |
| 20319 | Flaten & Johnson                     | streets                     | 95 Ford                 | \$188.88   |
| 20320 | Goose River Bank                     | water dist & ww             | collection fee          | \$37.84    |
| 20321 | Grand Forks Utility Billing          | water treat & ww coll       | samples                 | \$422.00   |
| 20322 | Hatton CoOp Oil Company              | snow emergency              | 2013 Payloader          | \$418.99   |
| 20323 | Hawkins                              | water treatment             | chemicals               | \$1,833.50 |
| 20324 | Hub International                    | all                         | fire & tornado          | \$6,940.00 |
| 20325 | In control                           | water treatment             | RO control panel repair | \$259.75   |
| 20327 | Linde Gas & Equipment                | streets                     | maint/operation         | \$51.79    |
| 20328 | Loffler                              | all                         | copier                  | \$269.09   |

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|-------|----------------------------------|--------------------------|------------------------------|-------------|
| 20330 | Mathsen Sweeping                 | streets                  | maint/operation              | \$4,016.25  |
| 20331 | MayPort Farmers Co-op            | all                      | fuel for vehicles            | \$689.18    |
| 20332 | MayPort Hardware Hank            | all                      | maint/operation              | \$147.53    |
| 20359 | Mayville Airport Authority       | airport                  | May's spec rec'd in June     | \$872.10    |
| 20362 | Mayville Park Board              | park board               | donation                     | \$40,000.00 |
| 20360 | Mayville State University        | sales tax                | May's rec'd in June          | \$18,482.57 |
| 20333 | Midcontinent Communications      | all                      | internet & phones            | \$1,359.39  |
| 20334 | Miller's Fresh Foods             | city hall                | misc                         | \$75.89     |
| 20335 | Miller's Fresh Foods             | library                  | maint/operation              | \$38.11     |
| 20361 | MPEDC                            | sales tax                | May's rec'd in June          | \$6,284.07  |
| 20337 | ND League of cities              | non dept                 | city dues                    | \$1,698.00  |
| 20338 | ND Sewage Pump & Lift            | waste water collection   | maint/operation              | \$1,541.59  |
| ACH   | NDPERS                           | all                      | insurance                    | \$4,266.90  |
| 20339 | Neset Repair & Sales             | ww coll & treat          | 2014 Chevy pickup            | \$520.51    |
| 20340 | Network Center                   | all                      | datto backup & Office 365    | \$262.00    |
| 20341 | Nilson Brand Law                 | non-dept & city attorney | legal retainer & legal issue | \$330.00    |
| 20342 | One Call Concepts                | water distribution       | maint/operation              | \$84.50     |
| ACH   | OneAmerica                       | all                      | retirement                   | \$2,983.41  |
| 20343 | Patriot Fire & Rescue            | fire dept                | maint/operation              | \$6,889.71  |
| 20363 | Petty Cash                       | all                      | replenish petty cash         | \$46.40     |
| 20344 | Polar                            | auditor                  | lease on phone               | \$60.77     |
| 20345 | Precision                        | water treatment          | repair/maintenance           | \$310.00    |
| 20346 | Reliance Standard Life Insurance | all                      | insurance                    | \$230.50    |
| 20347 | Septic Tank Servicing            | streets                  | maint/operation              | \$225.00    |
| 20348 | Sign Solutions                   | streets                  | signs                        | \$576.39    |
| 20349 | Soholt Bakery                    | city hall                | misc                         | \$50.00     |
| 20350 | Traill County Treasurer          | sheriff                  | monthly contract             | \$21,169.50 |
| 20351 | Traill County Tribune            | all                      | printing                     | \$1,371.86  |
| 20352 | USPS                             | water dist & ww          | postage for water bills      | \$331.35    |
| 20353 | Valley Plains Equipment          | streets                  | mower                        | \$65.58     |
| 20354 | Valley United                    | streets & water dist     | chemicals & maint            | \$293.73    |
| 20355 | Veseris                          | vector                   | chemicals                    | \$456.36    |
| 20356 | Waste Management                 | sanitation               | garbage & recycling          | \$25,385.17 |
| 20357 | Workforce Safety                 | streets                  | insurance                    | \$24.55     |
| 20358 | Xcel Energy                      | all                      | electricity                  | \$13,085.15 |

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| <b>H2O Deposits refunded</b> |
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|-------|-----------------------------------|----------|
| 20311 | City of Mayville (Jamison Zaun)   | \$22.28  |
| 20312 | City of Mayville (Sarah Salender) | \$150.00 |
| 20326 | Jamison Zaun                      | \$127.72 |
| 20329 | Mark Turnquist Jr                 | \$150.00 |

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**\$179,849.33**

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Soholt seconded the motion, motion carried.

Cemetery Care Taking Contract for 2023-2024. Councilman Bohnsack is asking that the Physical Plant Committee review before Council and determine payment for tonight's bills for June. He is also recommending that the request be made that it is mowed and trimmed biweekly vs the contract requirement as needed. O'Brien made the motion to approve payment for June to Manthey's Lawn Care in full and to have Physical Plant make the recommendation for payment. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Moen, O'Brien, Soholt; Nay: Zero; Absent: Bohnsack, Gates, Petersen.

O'Brien made the motion to approve a cemetery plot sale for Perry and Greta Paschke in Section 4A South half, Lot 23, Graves 3 & 4. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Moen, Soholt, O'Brien; Nay: Zero; Absent: Petersen, Bohnsack, Gates.

Soholt made the motion to adjourn the meeting. O'Brien seconded the motion, motion carried.

Attest: Julie Christianson  
Julie Christianson, Deputy Auditor

Mayor: Karl Jorgenson  
Karl Jorgenson