March 2, 2026, Mayville City Council

The Mayville City Council met in regular session on March 2nd, 2026 at 6:00 pm in the council chambers with Mayor Jorgenson presiding and the following Aldermen responding to call of the roll: O'Brien, Moen, Garrett, Petersen, Soholt, Halvorson. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Dennis Peterson, Kelli Tvedt, Ken & Patti Novacek, Meghan Hovde and Samantha Sanchex. Brandon Reber from Moore Engineering was also present.

Petersen made a motion to accept the approval agenda on the following items:

1. **February 2nd, 2026, minutes (Monthly meeting)**
2. **January 5th, 2026, minutes (Monthly meeting)**
3. **State has a new Annual Report format for Landfill** – so info was moved to the new form and re-sent in.
4. **Armory HVAC changeover was completed.**
5. **Street Department has not yet seen any tow tags for snow removal.**
6. **RZ annual data for reports.**
7. **Our contract with the Verizon antenna is coming up due on April 15, 2026.**
8. **Midco Franchise Agreement is due to expire in November 2026.**
9. **Rates** will be reviewed in Q1 2026 with all City rates and Utilities Reconcile.
10. **The EDC** has moved their monthly meeting to the first Tuesday of the month, at noon, at Tommy's.
11. **The 2026 Spring Workshop & Elected Officials Training is on March 18-19 in Dickinson.** Please let Julie know if interested in going.
12. **Election Positions and the 30 days' notice ads** – April 6th 4p – to get names on the Ballots have been published.
13. **Annual Report and Dues notice (on bills) from LAWA.**
14. **MPEDC Community Housing Program** - Riverwood 565 7th Ave SE. Plans to work with Joe Rizo this week. Map of who is where and what is open – 4 lots remaining after doing the Novacek PA tonight at Council. Also the Aberle PA was updated, and the Mewes Indemnity Agreement will be modified.
15. **Dog** at large issue has had letter sent.
16. **We received the FEMA Storm Damage award $28355.27. LMN check to be written for $2,400.00.**
17. **Patrick Denne Scholarship – Due April 1 – see packet.**
18. **Auditor's Office Approvals:**

1. Cruise to the Island	**Raffle**	**4/1/26 – 9/13/26**
2. Sons of the American Legion	**Raffle**	**3/31/26**
3. Smoke Eaters	**Liq lic transfer**	**2/14/26**
4. Goose River Amateur Radio	**Raffle**	**5/2/26**
5. TMG Foundation	**Raffle**	**7/11/26**
6. Vietnam Vet of America	**Raffle**	**7/18/26**

Halvorson seconded the motion, motion carried.

ENGINEER'S AGENDA
City of Mayville Council Meeting
Monday, March 2, 2026

1.0 Street & Storm Improvement District 2022-1

1.1 Waiting on Response from Contractor

2.0 Sewer & Water Improvement District 2022-2

3.0 Mayville Dam 2

3.1 CAP #4 - $11,138.60

3.2 Moore Engineering Invoice SIN007893 - $17,620.62

3.3 Construction Update

4.0 Lead Service Line

4.1 Follow up

5.0 Lagoon

5.1 Test Results

5.2 Plan for Lagoon Operation
5.3 Plan for future wastewater

Street & Storm Improvement District 2022-1

Brandon Reber stated that Moore Engineering has not heard anything from R.J. Zavoral & Sons and is still waiting.

Sewer & Water Improvement District 2022-2

Brandon Reber didn't have anything to say on Part 2 of the street project.

Mayville Dam 2

Brandon said that proposed schedule will probably wait till spring.

O'Brien made the motion to approve Contractor application for Payment: Payment No. 4 to Comstock Construction for Dam work $11,138.60. A second was made by Halvorson and upon a roll call vote the following voted; Yea: Moen, Garrett, O'Brien, Halvorson, Petersen, Soholt; Nay: Zero; Absent: None, motion carried.

Brandon Reber brought an invoice to the meeting. Petersen made the motion to approve payment to Moore Engineering for Dam 2 work $17,620.62. Garrett seconded the motion and upon a roll call vote the following voted; Yea: Soholt, Moen, Garrett, O'Brien, Halvorson, Petersen; Nay: Zero; Absent: Zero, motion carried.

Lead Service Lines

Brandon asked the council how Moore Engineering guys walking around the town checking service lines were going. Those guys went down Riverwood which they were told not to as those houses would not have lead services lines as recently built. Brandon was going to report back to the guys doing the walk around town.

Lagoon

Christian has been working with Ben Basol from Portland, and they have grabbed a couple of tests. It sounds like there will be a call on Friday with some more test results. The CEO of Stabil Nutrition is aware of what has been going on. He plans to come and make a visit. Christian has been in touch with the State also, so they are aware of what is happening with our lagoons.

Brandon Reber just mentioned that MPEDC has contacted him about a Riverwood 2 addition. Just in the talking stage as of right now.

O'Brien made the motion to approve December 2025, January 2026, February 2026 actual and March 2026 estimated expenses. Julie added a couple of bills to the meeting, so this is the amended bill list.

	DECEMBER BILLS			
22238	Heiman Fire Equipment	fire dept	hose dryer	$13,471.95
22257	Patriot Fire & Safety	fire dept	repair/maintenance	$22,913.41
22259	Precision	fire dept	maint/operation	$1,353.94
	FEBRUARY BILLS			
22221	Aflac Inc	all	insurance	$268.43
22222	Aflac Traditional	all	insurance	$452.62
22223	Black Mountain Software	all	city computer	$12,296.26
22224	Brady Martz	all	audit fee	$400.00
22225	Brite-Way Window Cleaning	city hall & armory	misc	$320.00
22226	Butler	streets	maintainer	$1,484.08
22227	Canon Financial Services	all	lease on copier	$350.96
22228	Christian Gage	water treatment	tools & accessories	$115.22
22230	Dakota Natural Gas	st, fire dept & wtr treat	heating	$643.96
22231	ECRWD	water treatment	purchase of raw water	$3,367.11
22232	Elan Financial Services	all	misc	$757.41
ACH	Empower	all	retirement	$3,521.66
22233	Ferguson Waterworks	water, ww & sanitation	city computer	$1,967.50

22234	Goose River Bank	wtr dist, ww & sani	collection fee	$17.32
22235	Grand Forks Utility Billing	water treatment	samples	$70.00
22236	H. E. Eversons	streets	maint/operation	$35.95
22237	Hawkins	water treatment	chemicals	$423.00
22239	Hub International	fire dept	liability insurance for 1 years	$163.00
22240	Hub International	fire dept	liability insurance for 1 year	$852.00
22241	Hub International	non-dept	liability insurance	$24,639.00
22242	Ingram Library Service	library	books	$557.63
22243	Interstate Power Systems	armory	repair on armory generator	$935.00
22244	Jacobson Brothers	library & city hall	snow removal - hired	$360.00
22245	Lake Agassiz Water Authority	water treatment	dues	$250.00
22246	LMN Lawncare	cemetery	maint/operation - from FEMA	$2,598.00
22247	Lofflers	all	software for copier	$225.85
22248	MayPort Hardware Hank	library	maint/operation	$27.74
22249	MayPort Hardware Hank	streets & water treatment	maint/operation	$53.65
22271	Mayville Airport Authority	airport	specials	$4,301.36
22251	Midcontinent Communications	all	internet & phones	$1,500.15
22250	MidState Wireless	streets	sirens	$405.00
22252	Miller's Fresh Foods	city hall	misc	$117.37
22272	MPEDC	sales tax	Jan rec'd in Feb	$10,019.21
ACH	NDPERS	all	insurance	$8,687.64
22253	Network Center	all	Office 365, backup, anti virus	$833.97
22254	Nilson Brand Law	city attorney & sanitation	legal issues & retainer	$1,107.50
22255	North Dakota State Library	library	misc	$47.45
22256	One Call Concepts	water dist & ww coll	locates	$1.50
22258	Polar	auditor's	lease on phones	$59.00
22260	Reliance Standard Life Insurance	all	insurance	$191.75
	Starion Bond Services			$119,342.50
	Starion Bond Services			$935,886.25
22261	Tim Knudson	streets	tools & accessories	$35.38
22262	Traill County Sheriff	sheriff	monthly contract	$26,587.97
22263	USA Blue Book	water dist & treat	tools & maintenance	$6,917.01
22264	USPS	all	postage for water bills	$362.70
22265	Verizon Wireless	all	cell phones	$241.00
22266	Vestis	all	rugs	$532.99
22267	Waste Management	sanitation	garbage & recycling	$27,945.00
22268	Workforce Safety & Insurance	all	worker's comp	$2,397.36
22269	Xcel Energy	all	electricity	$14,068.62
	H2O Deposits refunded			
22229	City of Mayville (Gregory Pruneda)			$150.00
22270	Xyler Carlson			$150.00
				$1,256,781.33

Moen seconded the motion, motion carried.

Approval of financial reports: 2025 – missing: final review after last adjusting entry from Auditors made and final Jan-Mar bills entered as well as moving MM from Funds with loans paid off. It was decided to table the financials until next month.

Review Calendars: March 2026 – May 2026:
Note: City offices closed for the following holidays with Council approval:

Good Friday 4/3/2026
Memorial Day 5/25/2026

Physical Plant 7a 04/08/26, 04/29/26, 05/27/26

Admin 4:30p 03/02/26, 4/13/26, 05/04/26
Council 6p 03/02/26, 04/13/26, 05/04/26

Committee meetings: Council meetings are on the first Monday in the month unless it a holiday, then they are held the second Monday. The Physical Plant Committee is 7a the Wednesday preceding Council and Admin Committee is held Council Monday 4:30pm.

Exceptions that arise will be reviewed at the City Council meetings and changes will be posted and on the calendar. Halvorson made the motion to accept the calendars as presented. Petersen seconded the motion, the motion carried.

Stennes Lot Demo Bids to Open: City Auditor advertised bids March 13, 20 and 27th. One bid was received but it decided to table this bid until next month. A alderman wanted to make sure that the advertisement stated whether asbestos needed to be tested.

Dennis Peterson from Hub International (NDIRF) presented his bid for liability insurance for the city. His bid was $24,639.00 for $4M coverage. The following is what is included in the coverage:

a. Include in Bid – Petri Building
b. City Property located in old Titan Building
c. Fire Department Inventory
d. Library Update to be provided to Dennis
e. NDIRF Public Backup and Water Main Break Coverage.

Moen made the motion to approve this bid as presented. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Moen, Garrett, O'Brien, Halvorson, Petersen, Soholt; Nay: Zero; Absent: Zero, motion carried.

O'Brien made the motion to approve the annual Gaming site authorization for CAC. Moen seconded the motion and upon a roll call vote the following voted; Yea: Soholt, Moen, Garrett, O'Brien, Halvorson, Petersen; Nay: Zero; Absent: Zero, motion carried.

The North Dakota Model Data Center Zoning Ordinance was tabled until next month.

City Municipal Court: Court of Record Requirements 7/1/26 was tabled until next month.

Purchase Agreement for: Ken & Patti Novacek 545 7th Ave SE, Lot 2, Block 1 Riverwood Addition. O'Brien made the motion to approve this purchase agreement contingent on plans getting approved by Planning & Zoning and the Riverwood Committee. Garrett seconded the motion and upon a roll call vote the following voted; Yea: O'Brien, Halvorson, Petersen, Soholt, Moen, Garrett; Nay: Zero; Absent: Zero, motion carried.

Butler Invoice: Butler revamped invoice for 1st & 4th lift. Council decided to deny their proposal and have Butler come to council to discuss their outcomes. Petersen made the motion to approve this decision. Moen seconded the motion, the motion carried.

LOI for 2027 Assessment $13,515 – this was tabled until next month.

Audit 2024 Brady Martz – tabled until next month.

Nothing for the Sheriff's report

Moen made the motion to adjourn the meeting. Halvorson seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: Karl Jorgenson
Karl Jorgenson