

May 4, 2026, Mayville City Council

The Mayville City Council met in regular session on May 4th, 2026, at 6:00 pm in the council chambers with Mayor Jorgenson presiding and the following Aldermen responding to call of the roll: Soholt, O'Brien, Garrett, Petersen. Absent: Halvorson, Moen. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Cole Short, Sheriff Hunt. Brandon Reber from Moore Engineering was on phone.

Soholt made a motion to accept the approval agenda on the following items:

1. **February 2, 2026, amended minutes (Monthly meeting), (MOU City Attorney, missing date in Flood Ordinance)**
2. **April 13, 2026, minutes (Monthly meeting)**
3. **April 13, 2026, minutes (Tax Equalization Meeting)**
4. **April 27, 2026, (Reconvene Tax Equalization Meeting).**
5. **City of Mayville** has agreed to do the maintenance of the bowl for the month of May to help out the Park Board. The street department took down the cabin and removed the foundation and will plant grass seeds for the Park Board.
6. **Park Board is looking at a levy to offset the specials – everything the auditor can find says that they can – City Attorney? Park Board levy 1705.**
7. **The Deputy Auditor has resigned from the library board.** Once the election is over – at the Org meeting we will address filling this position.
8. **No new contract with Verizon yet.** They have a sub that will contact us.
9. **The street department** has recommended limiting use of dumpster to 1-month, Physical Plant committee has reviewed.
10. **The EDC** has moved their Monthly Meeting to the first Tuesday of the month, at noon, at Tommy's.
11. **The city received \$41K for the Sheriff 2025 true-up.**
12. **Streets have scheduled Mathsen's** to sweep the whole town next week. They will be working from early Tuesday May 5th – the 6th.
13. **The mayor requested the Hwy 200 sidewalks** be swept, has had Jacobsen Brothers to do.
14. **Water Plant will be exercising all gate valves this summer, there is a total of 271 gate valves.**
15. **InControl** has shared that without the secure plan the firewall at the water plant does not need replacing.
16. **Sewer will be jetting the entire town this summer.**
17. **ND HWY 18 & HWY 200 overlay in process of getting FEMA review and will be getting permitted.**
18. **Hydrant flushing to be scheduled.**
19. **Curb painting** will be scheduled right after street sweeping.
20. **Weed Control at the lagoons will begin as soon as weather allows.**
21. **Testing for Lagoon discharge has begun.**
22. **Fire hydrants around town need painting.**
23. **Minimal cold pack and no crack seal are planned for the summer.**

Petersen seconded the motion, motion carried.

ENGINEER'S AGENDA City of Mayville Council Meeting Monday, May 4, 2026

1.0 Street & Storm Improvement District 2022-1

- 1.1 Received response from Contractor

2.0 Sewer & Water Improvement District 2022-2

- 2.1 Will do walkthrough this month

3.0 Mayville Dam 2

- 3.1 CAP #7 - \$20,430.50 – Boulders Stored on Site
- 3.2 Moore Engineering Invoice SIN008862 - \$5,254.75
- 3.3 Construction Starting this week

4.0 Lagoon

4.1 Status Update

4.2 Next Steps

Street & Storm Improvement District 2022-1

Brandon Reber reported that they have not yet heard anything from R.J. Zavoral.

Sewer & Water Improvement District 2022-2

Brandon Reber reported that a walk through will be this month. They are just waiting for rain to see where water sits.

Mayville Dam 2

Brandon said that construction will be starting this week. Petersen made the motion to approve Contractor application for payment: **Payment No. 7 to Comstock Construction for Dam \$20,430.50** for boulders stored on site. O'Brien seconded the motion and upon a roll call vote the following voted; Yea: Garrett, O'Brien, Petersen, Soholt; Nay: Zero; Absent: Moen, Halvorson, motion carried.

Soholt made the motion to approve payment to **Moore Engineering for Mayville Dam 2 for \$5,254.75**. Garrett seconded the motion and upon a roll call vote the following voted; Yea: Soholt, Garrett, O'Brien, Petersen; Nay: Zero; Absent: Halvorson, Moen, motion carried. Brandon will get a construction meeting set-up and let us know. **Dam monies reimbursed the city \$2,150,827.96. Monies paid out to Comstock & Moore \$2,807,976.19.**

Mayville Lagoons

Brandon talked about Jim Sepp meeting last week (Nuvela done). Just waiting on testing result. Christian feels that the discharge this week should be within parameters. Also waiting on NDDEQ to see what they will want.

O'Brien made the motion to approve April 2026 actual, and May 2026 estimated expenses.

22345	Aflac Inc	all	dental & vision insurance	\$268.43
22346	Aflac Traditional	all	insurance	\$452.62
22347	Brad Beck	cemetery	maint/operation	\$1,500.00
22348	Butler	waste water collection	generator repair - finalized	\$4,612.33
22348	Butler	armory	generator annual inspection	\$1,456.00
22349	Camrud Maddock Olson & Larson Ltd	waste water treatment	trouble with lagoons	\$330.00
22350	Canon Financial Services	all	lease on copier	\$350.96
22351	Dacotah Paper	city hall	paper supplies	\$74.72
22352	Dakota Natural Gas	st, wtr treat, fire dept	heating	\$295.10
22353	ECRWD	water treatment	purchase of raw water	\$3,702.85
22354	Elan Financial Services	all	misc	\$1,491.25
ACH	Empower	all	retirement	\$3,469.07
22355	Farmers Union Oil	streets	tires for box blade	\$236.18
22356	Goose River Bank	wtr dist & ww collection	collection fee	\$18.26
22357	Grand Forks Utility Billing	wtr trt & wwtr trt	samples	\$292.00
22358	H.E. Eversons	streets & wtr & ww	maint/operation	\$764.49
22359	Hawkins	water treatment	chemicals	\$2,513.75
	Hillsboro Banner		printing	
22360	Hub International	Fire Dept & water dist	ipads & fire dept pickup	\$1,015.00
22361	Ingram Library Services	library	books	\$128.34
22362	Jacobson Brothers	lib & city hall	snow removal - hired	\$710.00
22363	Kotaco	all	fuel for vehicles	\$1,899.31
22364	Lofflers	all	lease on copier	\$273.50

22365	MayPort Hardware Hank	streets, wtr treat, city hall	maint/operation	\$385.60
22385	Mayville Airport Authority	airport	specials	\$3,957.15
22366	Midcontinent Communications	all	internet, phones	\$1,504.12
22367	Miller's Fresh Foods	library	programming	\$26.56
22368	Miller's Fresh Foods	city hall	misc	\$43.18
22386	MPEDC	sales tax	March rec'd in April	\$6,849.91
22369	ND Sewage Pump & Lift Station	waste water collection	repair at Westwood	\$5,250.00
ACH	NDPFA	Refunding 2002 & 2003	bond payment	\$85,477.50
ACH	NDPERS	all	insurance	\$8,687.64
22370	Network Center	all	internet, phones	\$733.88
22371	Nilson Brand Law	city attorney	legal issues & retainer	\$1,160.00
22372	Nova 401K	city pension	fees	\$611.60
22373	One Call Concepts	wtr dist & ww collection	locates	\$13.50
22374	Polar	auditor	lease on phones	\$59.00
22375	Reliance Life Insurance	all	life insurance	\$191.75
22376	Soholt Bakery	city hall	misc	\$20.50
22377	Team Lab	streets	repair/maintenance	\$1,016.00
22378	Titan Machinery	streets	2013 payloaders repairs	\$2,706.01
22379	Trailli County Treasurer	sheriff	new monthly payment	\$27,240.87
22380	USPS	wtr dist & ww collection	postage for water bills	\$360.83
22381	Verizon Wireless	all	cell phones	\$440.57
22382	Vestis	all	rugs	\$611.27
22383	Waste Management	sanitation	garbage & recycling	\$28,938.10
22384	Xcel Energy	all	electricity	\$12,429.84

H2O Deposits refunded

\$214,569.54

Petersen seconded the motion, motion carried.

Approval of financial reports: 2025- final 2025 bills received in April. Sheriff refund to be done yet. 2025 and Q1 2026 (Rev/Exp entered. Financial reports were tabled until next month.

Review Calendars: May 2026 – July 2026

Note: City Offices closed for the following holidays with Council approval:

Memorial Day 05/25/2026

Fourth of July 07/03/26 – 0/04/2026

Physical Plant 7a 05/27/2026, 07/01/2026

Admin 4:30p 05/04/2026, 06/01/2026, 07/06/2026.

Council 6p 05/04/2026, 06/01/2026, 07/06/2026

Committee meetings: Council meetings are on the first Monday in the month unless it is a holiday, then they are held the second Monday. The Physical Plant committee is 7a the Wednesday preceding Council and Admin committee is held Council Monday at 4:30pm.

Exceptions that arise will be reviewed at the City Council meetings & changes will be posted and on the calendar: Admin and Physical Plant Committees will meet Tuesday at 5pm, and Wednesday 7am, respectively, the week preceding the following month's Council meeting. Council meetings are on the first Monday of the month. Exceptions that arise at these committee and council meeting dates will be reviewed at the monthly City Council meetings. Garrett made the motion to approve calendars are presented. Petersen seconded the motion, the motion carried.

Stennes Lot Demo: Tabled until next month.

Review of policy to request the landfill to be opened outside of hours by appointment – Maybe charge \$25.00? Streets would be able to say no if busy. No motion was made so tabled until next month.

Street Dept – is estimating alley and misc needs and is requesting to purchase 30 yd of Class 5 gravel. Garrett made the motion to approve purchasing this amount of class 5 gravel. O'Brien seconded the motion and upon a roll call vote the following voted; Yea: O'Brien, Soholt, Garrett, Petersen; Nay: Zero; Absent: Moen, Halvorson, motion carried.

Designate the official newspaper – Hillsboro Banner? Soholt made the motion to designate the Hillsboro Banner as our official newspaper. Garrett seconded the motion and upon a roll call vote the following voted; Yea: Petersen, Soholt, Garrett, O'Brien; Nay: Zero; Absent: Halvorson, Moen, the motion carried.

Mayville – Tiny homes – Does Mayville want a tiny home and or residential container ordinance? No motion was made so table until next month.

North Dakota Model Data Center Zoning Ordinance: Council decided to place this on hold.

Petri Buildings – deed received from County on the Petri Buildings/Land. Added onto our insurance. Next steps: City attorney plan. Cassie Tostenson told the council that they can't gift anything. Will need to find the fair market value for the properties.

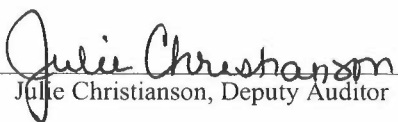
Physical Plant is requesting – to hire Brad Beck to assess need and address trees at the cemetery (\$150.00/per hour – 6-8 hours). O'Brien made the motion to approve this request. Garrett seconded the motion and upon a roll call vote the following voted; Yea: Garrett, O'Brien, Soholt; Nay: Zero; Abstained: Petersen; Absent: Moen, Halvorson, Motion carried.

Lagoon Issues: as DEQ continues to work through their permitting process. It has been suggested that we amend our Mayville Portland agreement to require industrial permitting – can this be done by city attorney? The city attorney stated that she would not be able to amend the agreement. It was suggested that we use the attorney from Camrud Maddock Olson & Larson (Zach) to amend the agreement if Portland is in agreement with the changes. Petersen made the motion to have our lawyer Zach to amend the agreement – depended on what Portland wants to do. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Petersen, Soholt, Garrett, O'Brien; Nay: Zero; Absent: Halvorson, Moen, motion carried.

Sheriff Report: Sheriff Hunt talked about them meeting their goal to get K9. This next Wednesday the new deputy will start and will finally be full staffed.

Garrett made the motion to adjourn the meeting. Petersen seconded the motion, motion carried.

Attest:


Julie Christianson, Deputy Auditor

Mayor:


Karl Jorgenson