

June 1, 2026, Mayville City Council

The Mayville City Council met in regular session on June 1st, 2026, at 6:00 pm in the council chambers with Mayor Jorgenson presiding and the following Aldermen responding to call of the roll: Soholt, Garrett, Petersen, Moen. Absent: O'Brien, Halvorson. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Jim Murphy, Steve Burian. Brandon Reber from Moore Engineering was also present.

Steve Burian with Burian and Associates talked about the findings of a recently completed housing study commissioned by Traill County Housing and Traill County Economic Development. Four hundred people took the survey. Unanimous – housing is a problem/having growth. This increases 10% every year. The survey showed that on average the cost of housing ranges from \$212K to \$228K. Steve reported that approximately 4100 – 5000 jobs in Traill County as of now. He also stated that 600-1500 jobs in Traill County – farming/agriculture. The priority right now is to get more population. Steve said that the survey showed newer single houses, senior housing and income restricted housing are what they show as priority. It boils down that the public is looking for housing that people can find and afford.

Moen made a motion to accept the approval agenda on the following items:

1. **May 4th, 2026, minutes (Monthly meeting)**
2. **City Attorney responded to Park Board** on a levy to offset the specials. Have not gotten update from Park Board.
3. **No new contract with Verizon yet.** They have a sub that will contact us.
4. **ND Hwy 18 & Hwy 200 overlay got FEMA permitted.**
5. **Blight Round 2 to start.**
6. **Midco has sent their Franchise renewal notice – expires November 21, 2026.**
7. **ND Supreme Court Rules have been adopted Impact?**
8. **NDLOC Regional Listening Session.**
9. **Auditor approvals:**
 - Shriners – Parade 06/18/26
 - MPCG FBLA – Raffle 06/15/26
 - Mayville Fire & Rescue/MFR Booster Club – Raffle 06/05/26
 - MSU Foundation – Raffle 09-09-26
 - MP Community Club – Raffle 06/27/26
 - MP Community Club – Parade 06/27/26.

Soholt seconded the motion, motion carried.

ENGINEER'S AGENDA **City of Mayville Council Meeting** **Monday, June 1, 2026**

1.0 Street & Storm Improvement District 2022-1

- 1.1 Awaiting further instruction

2.0 Sewer & Water Improvement District 2022-2

- 2.1 Walkthrough completed and list sent to KPH
- 2.2 **Moore Engineering Invoice SIN009402 - \$7,094.00**

3.0 Mayville Dam 2

- 3.1 Construction Update
- 3.2 **CAP #8 - \$110,686.41**
- 3.3 **Moore Engineering Invoice SIN009399 - \$35,067.20**

4.0 Lagoon

- 4.1 Status Update
- 4.2 Next Steps
- 4.3 **Moore Engineering Invoice SIN008330 - \$4,254.50**

5.0 Gate City Bank Site

5.1 Proposed Sewer Plan

Street & Storm Improvement District 2022-1

Brandon Reber mentioned awaiting further instruction, but nothing heard as of now.

Sewer & Water Improvement District 2022-2

Brandon Reber did a walk through and list was sent to KPH, Inc. Reber spoke with Josh Smith and Josh is working on getting everything buttoned up (settlement, drainage issue). Petersen made the motion to approve payment to **Moore Engineering for Sewer/Water \$7094.00**. Garrett seconded the motion and upon a roll call vote the following voted; Nay: Moen, Garrett, Petersen, Sohlt; Nay: Zero; Absent: O'Brien, Halvorson, motion carried.

Mayville Dam 2

Brandon Reber gave a status update. Comstock should be done with rocks in 2-3 weeks. Moen made the motion to approve Contractor application for payment: **Payment #8 to Comstock Construction for Mayville Dam 2 \$110,686.41**. Petersen seconded the motion and upon a roll call vote the following voted; Yea: Petersen, Garrett, Mone, Sohlt; Nay: Zero; Absent: Halvorson, O'Brien, motion carried.

Sohlt made the motion to approve payment to **Moore Engineering for Mayville Dam 2 for \$35,067.20**. Petersen seconded the motion and upon a roll call vote the following voted; Yea: Garrett, Petersen, Moen, Sohlt; Nay: Zero; Absent: O'Brien, Halvorson, motion carried.

Lagoon

Brandon gave an update status on the lagoons. He said that we will continue with meeting every 2 weeks. The next steps are preventing any more dumping the sludge down the drain and come up with a solution that all agree on. Petersen made the motion to approve payment to **Moore Engineering for Lagoons \$4254.50**. Garrett seconded the motion and upon a roll call vote the following voted; Yea: Moen, Garrett, Sohlt, Petersen; Nay: Zero; Absent: Halvorson, O'Brien, motion carried.

Gate City Bank

Brandon and Sam Solberg (Gate City Engineer – Lowry Engineering) has been working on a solution for sanitary sewer line). Gate City first talked about going to the West from the East across Center Ave N but after meeting with each other, a solution was proposed to go from the East to West. This proposed solution eliminates crossing Center Ave all together and routing the sanitary sewer piping along 1st St SE. This is contingent on City attorney and Brandon Reber's approval. This solution requires minimal road patching. The sanitary sewer would be bored under the road at the location indicated. Moen made the motion to approve an additional extension on FEMA contract (\$5,000.00). Petersen seconded the motion on this extension and upon a roll call vote the following voted; Yea; Sohlt, Garrett, Petersen, Moen; Nay: Zero; Absent: O'Brien, Halvorson, motion carried.

Moen made the motion to approve May 2026 actual, and June 2026 estimated expenses.

22389	Aflac Inc	all	insurance	\$268.43
22390	Aflac Traditional	all	insurance	\$452.62
22392	Brite-Way Window Cleaning	city hall & armory	misc	\$320.00
22393	Canon Financial Services	all	software for copier	\$350.96
22394	Christian Gage	water distribution	maintenance/repair	\$6.42
22397	Dakota Natural Gas	all	heating	\$110.29
22398	Drew Petersen	cemetery	contract	\$3,650.00
22400	ECRWD	water treatment	purchase of raw water	\$4,443.89
22401	Elan Financial Services	all	misc	\$2,178.32
ACH	Empower	all	retirement	\$3,536.93
22402	Fargo Moorhead Towing	fire dept	misc	\$600.00
22403	Ferguson Waterworks	water distribution	meters	\$197.56
22404	Finley Motors	fire dept	repair 212 Rescue	\$334.40
22405	Goose River Bank	wtr dist & ww coll	collection fee	\$17.40
22406	Grand Forks Utility Billing	water treatment	samples	\$70.00

22407	Hawkins	water treatment	tools and chemicals	\$2,225.00
22408	Heimen Fire Equipment	fire dept	equipment	\$4,772.80
22409	Hillsboro Banner	sanitation & non-dept	printing	\$1,777.24
22410	Hirshfield's	streets	maintenance/repair	\$541.20
22411	Hub International	lib, wtr trt, non-dept	liability insurance	\$194.00
22412	Ingram	library	books	\$176.27
22413	Kotaco	all	fuel & maint	\$955.98
22414	Lofflers	all	software for printer	\$262.24
22415	MayPort Auto & Trucks Parts	streets	maintenance/repair	\$63.11
22416	MayPort Hardware Hank	all	maintenance/repair	\$359.86
22440	Mayville Airport Authority	airport	specials	\$55.91
22417	Midcontinent Communications	all	internet, phones	\$1,505.36
22418	Miller's Fresh Foods	city hall & armory	misc	\$178.60
22441	MPEDC	sales tax	April rec'd in May	\$8,048.14
ACH	NDPERS	all	insurance	\$8,687.64
22419	Network Center	all	Office 365 & backup	\$1,140.13
22420	Nilson Brand Law	city attorney & streets	legal issues	\$2,104.00
22421	Nova 401k	city pension	misc	\$55.60
22422	One Call Concepts	wtr dist & ww coll	locates	\$56.40
22423	Paulson Gravel Service	streets	maintenance/repair	\$540.00
22424	Polar	auditor's office	lease on phones	\$59.00
22425	Reliance Life Insurance	all	insurance	\$191.75
22426	RMB Environmental Lab	wwtrt	testing of gravel	\$985.00
22427	Septic Tank Servicing	streets	maintenance/repair	\$300.00
22428	Soholt Bakery	city hall	misc	\$20.60
22429	Titan Machinery	streets	repair on 2013 payload	\$1,535.73
22430	Traill County Recorder	cemetery	warranty deed	\$20.00
22431	Traill County Treasurer	sheriff	monthly payment	\$27,240.87
22432	USA Blue Book	water treatment	maintenance/repair	\$975.05
22433	USPS	wtr dist & ww coll	postage for water bills	\$366.44
22434	Verizon Wireless	all	cell phones	\$292.95
22435	Veseris	vector	chemical	\$1,713.20
22436	Vestis	all	rugs & cleaning supplies	\$611.27
22437	Veteran Testing & Inspection	streets	testing of gravel	\$255.00
22438	Waste Management	sanitation	garbage & recycling	\$29,599.72
22439	Xcel Energy			\$11,210.26

H2O Deposits refunded

22395	City of Mayville (Alisha Hoff)	\$29.37
22396	City of Mayville (Dylan Lamont)	\$80.57
22391	Alisha Hoff	\$120.63
22399	Dylan Lamont	\$69.43
		<u>\$125,645.11</u>

Soholt seconded the motion, motion carried.

Approval of financial reports: 2025 – final 2025 bills received in April. Sheriff Refund to be done yet. 2025 and May to be done (Rev/Exp entered. The financial reports are tabled until next month.

Review Calendars: June 2026 – August 2026:

Note: City Offices closed for the following holidays:

Fourth of July 07/03/26 – 07/04/26

Physical Plant 7a 07/01/26

June 1, 2026

Admin 4:30p 06/01/26, 07/06/26.
Council Organization Meeting 6:00p 07/06/26
Council 6p 06/01/26, 07/06/26
Moved Audit to 8/17/26.
Budget Hearing Date 10/05/26

Committee meeting: Council meetings are on the first Monday of the month in the month unless it is a holiday, then they are held the second Monday. The Physical Plant committee is 7a the Wednesday preceding Council and Admin Committee is held Council Monday 4:30pm.

Exceptions that arise will be reviewed at the City Council meetings and changes will be posted and on the calendar. Moen made the motion to approve calendars as presented. Soholt seconded the motion, the motion carried.

Stennes Lot Demo: This has been tabled until next month.

Review of policy to request landfill to be opened outside of hours by appointment – This has been tabled until next month.

Set the Bond of the City by Resolution: The Auditor's bond is set at \$2,000,000.00; Moen made the motion to approve the Auditor's bond. Garrett seconded the motion and upon a roll call vote the following voted; Yea: Moen, Soholt, Garrett, Petersen; Nay: Zero; Absent: Halvorson, O'Brien, motion carried.

Moen made the motion to approve the Auditor's bond.

Resolution Setting Auditor Bond Limit

Whereas, The City of Mayville is covered by a blanket bond by the North Dakota state bond fund; and,

Whereas, the North Dakota state bonding fund provides fidelity bond coverage for the city employees and public officials in dealing with public funds; and,

Whereas, the bond is fixed by the city governing body and set by resolution as outlined in NDCC 40-13-02; and,

Whereas, at the June 1st, 2026 regular City Council meeting of the Mayville City Council the current bond limits were reviewed and found to be sufficient.

Now, therefore, be it resolved by the city council of the city of Mayville, North Dakota, that the auditor bond coverage by the state bonding fund in the amount of two million dollars (\$2,000,000), has been reviewed and found sufficient.

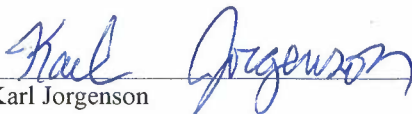
Dated this 1st, day of June 2026

Garrett seconded the motion and upon a roll call vote the following voted: Yea: Soholt, Moen, Petersen, Garrett Nay: None Absent: Halvorson, O'Brien.

Attest:


Gail Olstad, City Auditor

Mayor:


Karl Jorgenson

Bid Documents – Parcel #27-0002-06915-000 (old Petri Building) - Auction/Bid or all Bid changes to Bid documents approved. Time Line, Criteria, Incentives 57.2. Council would like to take bids in July? Moen made the motion to proceed with personal property with Mid-Valley Auctions contingent on city attorney to approve contract given by Rick Nepstad (Mid-Valley Auctions. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Petersen, Soholt, Moen, Garrett; Nay: Zero; Absent: O'Brien, Halvorson, motion carried.

Mayville tiny home and residential container ordinance – City attorney wants to send to Planning/Zoning along with Data Center Zoning ordinance.

Vessco – Chlorinator – Quote for rebuild \$5000.00 or new \$16000.00. Moen made the motion to approve the Vessco quote for 2 Chlorinators and 2 controllers for \$16123.20 plus installation. Garrett seconded the motion and upon a roll call vote the following voted; Yea: Soholt, Petersen, Garrett, Moen; Nay: Zero; Absent: Halvorson, O'Brien, motion carried.

Sale of cemetery lots: Jerry and Donna Adams – 2 lots, Section 4A SH, Lot 46, graves 5 & 6. Soholt made the motion to approve the cemetery lots sale. Petersen seconded the motion and upon a roll call vote the following voted; Garrett, Petersen, Soholt, Moen; Nay: Zero; Absent: O'Brien, Halvorson, motion carried.

Lagoon Issues: as DEQ continues to work through their permitting process. It has been suggested that we amend our Mayville Portland agreement to require industrial permitting. This has been tabled until next month.

Sheriff's Report – Sheriff Hunt stated that the Sheriff's department is fully staffed. The K9 dog is coming in June sometime. He commented that possibly starting training with Deputies in September.

Moen made the motion to adjourn the meeting. Petersen seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: Karl Jorgenson
Karl Jorgenson