July 6, 2026, Mayville City Council

The Mayville City Council met in regular session on July 6th, 2026, at 6:16 pm in the council chambers with Mayor Mewes presiding and the following Aldermen responding to call of the roll: O'Brien, Moen, Garrett, Halvorson, Soholt. Absent: Petersen. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Cole Short and Rich Hart. Brandon Smith from Moore Engineering was also present.

Public Comments: Rich Hart from the Mayville Fire & Rescue spoke on how the Fire Department wants to have better communication and help from the Mayville Council. Rich questioned Mill Levy for the Fire Department. Council President O'Brien talked that the city has ordinances and strict processes that they have to follow as a City Government. City Auditor asked Rich to bring in financial statements, and she will try to do things so smoothly between the Fire Department and City Council.

O'Brien made a motion to accept the approval agenda on the following items:

1. **June 1, 2026, minutes (Monthly meeting)**
2. **No new contract with Verizon yet.** They have a sub that will contact us.
3. **ND Hwy 18 & Hwy 200 overlay got FEMA permitted.**
4. **Blight Round 4 to start this week.**
5. **Midco has sent their Franchise Renewal Notice** – expires November 21st 2026. And has reached out in email.
6. **ND Court of Register Audio Equipment** – all pieces but the recorder received.
7. **NDDEQ as of June 1** – Online system.
8. **August 6th TC Meeting for Mayor/Auditors.**
9. **NDLOC Elected Officials Training is available.**
10. **EPA Advisory:** Public info being requested that would breach security.
11. **F&T Insurance** – we will add the Water Tower renovations now that we have completed. We will also review the 2025 and 2026 changes to ensure nothing else qualifies.
12. **Auditor Approvals:**
    a. Up & Away Fireworks 06/27 – 07/05
    b. Goose River Amateur Radio club – Raffle 07/25/2026

Moen seconded the motion, motion carried.

ENGINEER'S AGENDA

City of Mayville Council Meeting

Monday, July 6, 2026

1.0 Street & Storm Improvement District 2022-1

1.1 Awaiting further instruction

1.2 Moore Engineering Invoice SIN010271 - $11,713.50

2.0 Sewer & Water Improvement District 2022-2

2.1 Schedule Update

2.2 Moore Engineering Invoice SIN010040 - $2,331.30

3.0 Mayville Dam 2

3.1 Substantial Completion Walkthrough

3.2 Schedule Update

3.3 CAP #9 - $722,677.03

3.4 Moore Engineering Invoice SIN010269 - $63,336.03

4.0 Lagoon

4.1 Status Update

4.2 Moore Engineering Invoice SIN010041 - $3,706.50

5.0 Moore & Friends – Monday July 20 in Mayville

Street & Storm Improvement District 2022-1

Brandon Smith mentioned that they are awaiting further instruction.

The invoice for Moore Engineering Invoice SIN010271 for $11,713.50 was tabled as Council had some questions on the invoice so Brandon Smith told the council that he would let Brandon Reber from Moore Engineering come with the specifics next month.

Sewer & Water Improvement District 2022-2

Brandon Smith talked about KPH's punchlist. KPH has a few items left to button up. Brandon said that probably get things finished by end of July. Moen made the motion to approve payment to Moore Engineering for Sewer/Water $2,331.30. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Garrett, O'Brien, Halvorson, Soholt, Moen; Nay: Zero; Absent: Petersen, the motion carried.

Mayville Dam 2

Brandon stated that Substantial Completion Walkthrough happened about a week ago. Moen made a motion to approve Contractor application for Payment: Payment No. 9 to Comstock Construction for Dam Repair $722,677.03. O'Brien seconded the motion and upon a roll call vote the following voted; Yea: Soholt, Moen, Garrett, O'Brien and Halvorson; Nay: Zero; Absent: Petersen, the motion carried.

Halvorson made the motion to approve payment to Moore Engineering for Dam Repair for $63,336.03. Moen seconded the motion and upon a roll call vote the following voted; Yea: Garrett, Soholt, O'Brien, Moen, Halvorson; Nay: Zero; Absent: Petersen, the motion carried.

Lagoons

Brandon spoke that testing is being done on a timely basis. Auditor Olstad mentioned that the City of Portland has now received their Cease & Assist so if more dumping is being done by Stabil Nutrition. The City of Portland has the power to shut it down.

Moen made a motion to approve payment to Moore Engineering for Lagoon assistance for $3,706.50. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Garrett, Moen, Halvorson, Moen, O'Brien; Nay: Zero; Absent: Petersen, motion carried.

Moen made the motion to approve June 2026 actual and July 2026 estimated expenses.

19707	Aasen Drug	library	office supplies & comm serv	$76.53
19708	Aflac	all	insurance	$512.76
19709	American Solutions for Business	all	office supplies	$63.90
19710	Argus Dental & Vision	streets & water treat & dist	insurance	$198.38
19711	Brite-Way Window Cleaning	city hall & armory	misc	$301.00
19712	Cardmember Services	all	misc	$3,951.35
19713	Dacotah Paper	all	paper supplies	$203.93
19714	Dakota Natural Gas	streets	heating	$16.00
19715	Dakota Natural Gas	fire dept	heating	$16.00
19716	Drew Petersen	cemetery	monthly contract	$2,750.00
19717	ECRWD	water treatment	purchase of raw water	$7,174.90
19718	First State Bank	fire dept	2014 fire truck payment	$24,992.03
19719	General Roofing & Construction	library restoration	tuck pointing	$57,240.00
19720	Goose River Bank	water dist, ww coll & treat	collection fee	$43.57
19721	Grand Forks Utility Billing	water treat & ww coll	samples	$171.00
19722	Great America Financial Services	all	lease on copier	$613.62
19723	H. E. Everson	streets	maintenance/operation	$20.05
19724	Hub International	streets & water distribution	liability insurance	$64.00
19726	Larry Lande	water dist; ww coll & treat	overpayment of water bill	$191.00
19727	Laura Ewert	water distribution	overpayment of water bill	$4.15
19729	Legacy Mark	cemetery	software annual agreement	$506.34
19730	Linde Gas & Equipment	streets	maintenance/operation	$49.55
19731	MacQueen Equipment	fire dept	fire truck certification	$2,016.75

19732	MayPort Auto & Truck Parts	streets	tools & accessories	$4.39
19733	MayPort Farmers Co-op	all	fuel for vehicles	$984.80
19734	MayPort Hardware Hank	all	maintenance/operation	$177.11
19754	Mayville Airport Authority	airport	July spec rec'd in August	$90.46
19755	Mayville State University	sales tax	July sales tax rec'd in August	$21,850.23
19735	Midcontinent Communications	all	internet & phone	$1,297.64
19736	Miller's Fresh Foods	library	maintenance/operation	$31.37
19756	MPEDC	sales tax	July sales tax rec'd in August	$7,429.08
19737	ND Dept of Environmental Quality	water distribution	maintenance/operation	$251.58
ACH	NDPERS	all	insurance	$3,710.30
19738	Neset Repair	fire dept	repair/maintenance	$723.63
19739	Network Center	all	office 365 & backup	$342.00
19740	Nilson Brand Law	flood & general	legal issues	$345.00
19741	Northdale Oil	water dist & ww coll	heating	$1,303.64
19742	One Call Concepts	water distribution	maintenance/operation	$125.55
ACH	OneAmerica	all	retirement	$2,864.70
19743	Paulson Gravel Service Inc	cemetery	maintenance/operation	$34.19
19744	Polar	auditor	lease on phones	$60.77
19745	Reliance Life Insurance	all	insurance	$181.50
19746	Starion Bond Services	Tiff #25	bond payment	$8,995.00
19747	Team Lab	streets	repair/maintenance	$811.00
19748	Traill County Treasurer	sheriff	monthly contract	$21,169.50
19749	True North Equipment	streets	John Deere Tractor	$24.41
19750	USPS	aud;water dist;ww coll	postage for water bills	$310.62
19751	Verizon	all	cell phones	$271.10
19752	Waste Management	sanitation	garbage & recycling	$24,843.64
19753	Xcel Energy	all	electricity	$14,125.40

	H2O Deposits refunded	
19725	Jack Gerber	$150.00
19728	Lee Siegert	$150.00
		$213,835.42

	STREET/STORM/SEWER/WATER IMP PROJECT - FIRST STATE BANK	
10305	Moore Engineering	$76,866.87
10306	Moore Engineering	$1,480.00
10307	Nilson Brand Law	$540.00
10308	Nilson Brand Law	$1,712.50
10309	R, J. Zavoral & Sons Inc	$389,101.75
		$469,701.12

Soholt seconded the motion, motion carried.

Approval of financial reports: Tabled.

Review Calendars: July 2026 – October 2026.

Note: City Offices closed for the following holidays with Council approval:

Labor Day 09/07/26.
Admin and Physical Plant Committees will meet together for the following dates:

Physical/Admin 4p 07/06/26, 08/03/26, 09/14/26, 10/05/26.
Council 6p 07/06/26, 08/03/26, 09/14/26, 10/05/26

All Audit Prep due to Brady Martz – August 3, 2026
Prelim Budget due for 2027 – August 3, 2026
Budget Hearing Date – October 5th, 2026

Committee meetings and Council meetings are on the first Monday in the month unless it is a holiday, then they held the second Monday. Exceptions that arise will be reviewed at the City Council meetings & changes will be posted and on the calendar. O'Brien made the motion to accept the calendars as presented. Moen seconded the motion, the motion carried.

Christian from the Waterplant got a price from Wigens $105,262.00 for replacing the membranes at the Waterplant. The money will come out of fund 530. The replacement is tentatively set to happen in November 2026. Moen made the motion to approve replacing membranes. Halvorson seconded the motion and upon a roll call vote the following voted; Yea: Halvorson, Garrett, Moen, O'Brien, Soholt; Nay: Zero; Absent: Petersen, the motion carried.

Liquor License for Pizza Shop New Owners – We would prorate after checking and State Approvals like we did for the Top Hat. Pass contingent on their passing the checks. Soholt made the motion to approve prorating the liquor licenses based on the new owners getting their approvals. Halvorson seconded the motion and upon a roll call vote the following voted; Yea: Soholt, Moen, Garrett, O'Brien, Halvorson; Nay: Zero; Absent: Petersen, motion carried.

Bid Documents – Parcel #27-0002-06915-000. Auction/Bid – changes to Bid Documents approved. This has been tabled until next month.

RZ Expires Feb 2027 – do we wish to extend again. This has been tabled until next month.

Public Budget Hearing set for October 5th, 2026. Moen made the motion to approve the date for the Public Budget Hearing. Halvorson seconded the motion, the motion carried.

Sale of Cemetery Lots: Darol & Kathleen LaChapelle – Section 7 West Third, Lot 2, Graves 09 & 10. O'Brien made the motion to accept the sale of those lots to LaChapelles. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Moen, Soholt, Garrett, Halvorson, O'Brien; Nay: Zero; Absent: Petersen, the motion carried.

Nothing for the Sheriff's report

Moen made the motion to adjourn the meeting. O'Brien seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: John Mewes