August 3, 2026, Mayville City Council

The Mayville City Council met in regular session on August 3rd, 2026, at 6:00 pm in the council chambers with Mayor Mewes presiding and the following Aldermen responding to call of the roll: O'Brien, Moen, Garrett, Petersen, Soholt, Halvorson. Absent: None Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Cole Short, Rich Hart Mayville Fire Dept. Brandon Reber from Moore Engineering was also present.

Public Comments: Rich Hart Mayville Fire Dept: Rich talked about the new radios that everyone has been looking for have some issues. You can't talk or hear on these new radios. Question was raised to Rich to see if the State is going to do anything to fix these issues. Rich mentioned that there is a possibility that all businesses in town would need interpreters or putting antennas on top of buildings. Gail spoke that the generator that was at the fire station here in town needs to stay with the building here in town. The generator that the Fire Dept has is a two-phase unit while in their new building out of town they would need a three-phase unit. Rich talked about the financials. He stated that the Fire Dept books are open to council.

Petersen made a motion to accept the approval agenda on the following items:

1. **July 6, 2026, minutes (Organizational meeting).**
2. **July 6, 2026, minutes (Monthly meeting)**
3. **Charlie has had new contract, Verizon.** Just contact – not contract
4. **ND Hwy 18 & Hwy 200 overlay got FEMA permitted. No schedule yet.**
5. **Midco has sent their franchise renewal notice** – expires November 21st, 2026. And has reached out in email, Charlie made contact with Midco.
6. **ND Court of Register Audio Equipment** – all pieces received.
7. **Gate City put an unpermitted bore pit in the street** – Larry & Brandon update.
8. **Heroes Auction completed for misc items.**
9. **Concerns on golf cart use in the city** – We do have an ordinance 16-1108a that covers this and ATV use.
10. **August 6th TC meeting for Mayors/Auditors** – I am out at appointment that day if anyone would like to attend in my place.
11. **Auditor Approval:**
    a. MSU Foundations Farmer's Bowl Permit
    b. Ohana Shaved Ice – Food truck permit.
    c. Little Bangkok – Food Truck permit
    d. MSU Softball Raffle Permit – 1/9/27

Moen seconded the motion, motion carried.

ENGINEER'S AGENDA
City of Mayville Council Meeting
Monday, August 3, 2026

1.0 Street & Storm Improvement District 2022-1
1.1 Awaiting further instruction.

2.0 Sewer & Water Improvement District 2022-2
2.1 Work Update

3.0 Mayville Dam 2
3.1 Construction Update
3.2 Remaining work at Dam
3.3 Project Final
3.4 Moore Engineering Invoice SIN010864 - $57,801.96

4.0 Lagoon
4.1 Status Update

5.0 Gate City Bank

Street & Storm Improvement District 2022-1

Brandon Reber just said that there is no news, just awaiting further instruction.

Brandon had brought an invoice a couple of months ago for St. Project #1. The total was $25,375.00. This was work done a few months before at a residence in Westwood. It was for paving an area in front of this residence. The council did not approve so Moore Engineering took $13,661.50 off that invoice leaving a balance of $11,712.50. O'Brien made the motion to approve payment to Moore Engineering for Street/Storm for $11,713.50. A second was made by Garrett and upon a roll call vote the following voted; Yea: Petersen, Soholt, Moen, O'Brien, Garrett, Halvorson; Nay: Zero; Absent: None

Sewer & Water Improvement District 2022-2

Brandon Reber mentioned that the concrete items & curb work is wrapping up.

Mayville Dam 2

Brandon Reber stated that construction has finished. Comstock is just waiting to hear about any remaining work to be done. Brandon did mention that the outlet needs cleanup. Comstock will do that work for cleanup of the outlet. He brought with him an invoice for $57,801.96. Moen made the motion to approve payment to Moore Engineering $57,801.96. Halvorson seconded the motion and upon a roll call vote the following voted; Yea: Garrett, Halvorson, Soholt, O'Brien, Moen, Petersen; Nay: Zero; Absent: None.

Lagoons

Brandon Reber gave a status update. The last sample we sent off came back saying that we passed and could start discharging.

Gate City Bank

Brandon said that he has not heard anything back from Gate City Bank about digging up the street without approval from Moore Engineering and City.

O'Brien made the motion to approve July 2026 actual, and August 2026 estimated expenses.

24012	3D Specialties	water distribution	leak on Hwy 200 - signs	$2,559.00
24013	Aflac Inc	all	dental & vision	$299.91
24014	Aflac Tranditional	all	insurance	$452.62
24015	Alexis Whitehorn	library	misc	$200.13
24016	Aqua Pure	water treatment	chemicals	$3,476.00
ACH	Bank of North Dakota	Sewer #24	loan payment	$66,900.00
ACH	Bank of North Dakota	Water 26 pt1	loan payment	$25,800.00
ACH	USDA	Wtr 26 pt 2	loan payment	$21,800.00
24017	Canon Financial Services	all	lease on copier	$350.96
24018	Dakota Fire Extinguishers	fire dept	fire extinguishers	$2,183.50
24019	Dakota Natural Gas	fire dept, st, wtr treat	heating	$48.00
24020	Drew Petersen	cemetery	contract fee	$3,650.00
24021	ECRWD	water treatment	purchase of raw water	$5,190.13
24022	Elan Financial Services	all	misc	$2,759.85
ACH	Empower	all	retirement	$3,072.04
24023	Ferguson	water distribution	wrench	$116.14
24024	Forte	judge	recorder	$209.08
24025	Goose River Bank	all	collection fee	$30.94
24026	Grand Forks Utility	water treatment	samples	$70.00
24027	H.E. Eversons	streets & wtr dist	maintenance/operations	$265.95
24028	Hawkins	water treatment	chemicals	$2,107.00
24029	Hillsboro Banner	non-dept & wtr treat	printing	$408.85
24030	Ingram Library Services	library	books	$121.53
24031	Janessa Kritzberger	all	overpayment of water bill	$19.71
24032	Jemco	water treatment	maintenance/operations	$299.25
24070	Jemco	water treatment	maintenance/operations	$1,462.18
24033	Kotaco Fuels	all	fuel for vehicles	$796.92

24034	Lofflers	all	software for copier	$219.04
24035	MayPort Hardware Hank	st, wtr dist, wtr treat & dist	maintenance/operations	$454.17
24036	MayPort Truck & Auto	streets	maintenance/operations	$152.95
24065	Mayville Airport Authority	airport	specials	$25.54
24037	Midcontinent Communications	all	internet & phones	$1,386.45
24038	Miller's Fresh Foods	city hall	misc	$47.10
24039	Miller's Fresh Foods	library	programming	$20.74
24067	Moore Engineering	non dept	elevations	$4,200.00
24068	Moore Engineering	streets	Gate City Bank dig in street	$2,023.00
24066	MPEDC	MPEDC	sales tax	$6,685.49
24040	Naastad Brothers	water distribution	repair on gate valve	$9,604.02
24041	ND Enviornmental Quality	wtr dist	maintenance/operations	$343.49
24045	ND Library Association	library	cont education	$200.00
ACH	NDPERS	all	insurance	$11,064.74
24042	Neset Repair	wtr treat & dist	repair on pickup	$988.11
24043	Network Center	all	misc	$895.13
24044	Nilson Brand Law	city attorney	legal issues	$3,320.56
24047	OverDrive	library	periodicals	$1,500.00
24046	One call Concepts	wtr dist & ww coll	locates	$30.30
24048	Paulson Gravel Services	water distribution	leak on Hwy 200 - 80 yds gravel	$1,440.00
24049	Phillip Disselbrett	all	overpayment of water bill	$2.90
24050	Polar	auditor's office	lease on phones	$59.00
24051	Reliance Life Insurance	all	insurance	$191.75
24052	RMB	waste water treatment	lagoons samples	$1,899.00
24053	School Life	library	summer reading	$135.65
24054	Software Innovations	all	annual contract	$1,200.00
24055	Traill County Treasurer	specials	Stennes house	$573.05
24056	Traill County Treasurer	sheriff	monthly payment	$27,240.87
24057	Transystems	all	overpayment of water bill	$74.89
24058	Usps	all	postage for water bills	$387.77
24059	Valley Plains Equipment	streets	JD Mower	$78.36
24060	Valley United	streets	chemicals	$420.50
24061	Verizon Wireless	all	cell phones	$292.99
24062	Vestis	aud, streets & wtr treat	rugs	$638.89
24063	Waste Management	sanitation	garbage & recycling	$27,980.92
24064	Xcel Energy	all	electricity	$10,903.32
	H2O Deposits refunded			
24031	Janessa Kritzberger			$150.00
				$261,480.38

Halvorson seconded the motion, motion carried.

Approval of financial reports: 2025 entered, reconcile with PAYA, submitted to auditors. Moen made a suggestion to reconcile PAYA monthly. Petersen made the motion to accept the financials as presented. Halvorson seconded the motion, motion carried.

Review Calendars: July 2026 – October 2026: with old committee to be redone with org. changes if any.

Note: City Offices closed for the following holidays with council approval: Labor Day 09/07/26.

Physical Plant: 7a 07/06/26, 07/29/26, 09/09/26, 09/30/26, 10/28/26
Admin: 4:30p 07/06/26, 08/03/26, 09/14/26, 10/05/26
Council: 6p 07/06/26, 08/03/26, 09/14/26, 10/05/26

All audit pred due to Brady Martz on Aug 3rd.
Preliminary Budget due for 2027 Aug 3rd.
Budget hearing Date October 5th.

Committee meetings: Council meetings are on the first Monday in the month unless it is a holiday, then they are held the second Monday. The Physical Plant Committee is 7a the Wednesday preceding Council and Admin Committee is held council Monday at 4:30p.

Exceptions that arise at these committee and council meeting dates will be reviewed at the monthly City Council meetings. Moen made the motion to accept the calendars as presented. Halvorson seconded the motion, the motion carried.

Budget 2027: Levy to go to County 08/10/26. Have set October 5th as Public Budget Hearing – 6pm. Moen made the motion to approve the budget hearing as presented. O'Brien seconded the motion and upon a roll call vote the following voted; Yea: Garrett, O'Brien, Halvorson, Petersen, Soholt, Moen; Nay: Zero; Absent: None.

Gaming License: Pizza Shop (new owners) – anticipated open Aug 2nd. Petersen made the motion to approve the gaming license at Pizza Shop. Moen seconded the motion and upon a roll call vote the following voted; Yea: Soholt, Moen, Garrett, O'Brien, Halvorson, Petersen.

RZ Expires Feb 2027: The question that was brought to council is if they would like to extend it again. They changed the rule that once we drop we can no longer participate. Moen made the motion to extend the RZ. Petersen seconded the motion and upon a roll call vote the following voted; Yea: Halvorson, Petersen, Soholt, Moen, Garrett, O'Brien; Nay: Zero; Absent: None.

Landfill: Do we want to plan on extending our landfill license – Sept 2027. After discussion it was determined to extend our landfill license. O'Brien made the motion to extend the landfill license. Halvorson seconded the motion and upon a roll call vote the following voted; Yea: O'Brien, Halvorson, Petersen, Soholt, Moen, Garrett; Nay: Zero; Absent: None.

Jaffa Exemption: Bruce & Carole Jaffa have applied for the city tax exemption – 2 yr single family residential 57-02-08 (85). Petersen made the motion to approve this exemption. Soholt seconded the motion and upon a roll call vote the following voted; Yea: Garrett, O'Brien, Halvorson, Petersen, Soholt, Moen; Nay: Zero; Absent: None.

Verizon Tower: Charlie has been in charge of talking with Verizon about the yearly payment we receive from them. Right now, the city receives 9K each year. Charlie reached out to Verizon about getting more every year. He has had several conversations with Verizon. He has not heard back from them yet on a decision. Charlie reached out to other towns similar in size to Mayville. Twin Valley gets $14K, Detroit Lakes 20K, Mahnomen $40K, In earlier talks with Verizon – Charlie mentioned $18K but nothing has been heard back from Verizon. It was decided to table this until next month.

Nothing for the Sheriff's report

Moen made the motion to adjourn the meeting. O'Brien seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: _____
John Mewes