September 14, 2026, Mayville City Council

The Mayville City Council met in regular session on September 14th, 2026, at 6:00 pm in the council chambers with Mayor Mewes presiding and the following Aldermen responding to call of the roll: O'Brien, Halvorson, Petersen. Absent: Soholt, Moen, Garrett. Also, in attendance: Gail Olstad, Julie Christianson, Cassie Tostenson, Cole Short, Rich Hart and Lucas Soine.

Petersen made a motion to accept the approval agenda on the following items:

1. **August 3rd, 2026, minutes (Monthly meeting)**
2. **October 5th is the Public Budget Hearing – 6pm.**
3. **Paving overlay to be completed as weather allows this week.**
4. **Gate City put an unpermitted bore pit in the street – follow up.**
5. **Stennes Demo**
6. **John – August 6th TC Meeting for Mayor/Auditors – update?**
7. **Auditor Approvals:**
   a. **Raffle Board Class of 2030**
   b. **Top Hat – Liquor Lic Transfer to MSU 09-20-26**
   c. **Raffle MPCG Dollars for Scholars 9-10-26 – 03-02-27.**

O'Brien seconded the motion, motion carried.

ENGINEER'S AGENDA
City of Mayville Council Meeting
Monday, September 14, 2026

1.0 Street & Storm Improvement District 2022-1
1.1 Awaiting further instruction

2.0 Sewer & Water Improvement District 2022-2
2.1 Remaining work
2.2 Moore Engineering Invoice SIN011637 - $5,904.05

3.0 Mayville Dam 2
3.1 Projected Final
3.2 CO5 – Balancing - $142,423.62
3.3 CAP 10 - $357,201.25
3.4 Moore Engineering Invoice SIN011634- $25,534.48

4.0 Lagoon
4.1 Status Update

Street & Storm Improvement District 2022-1
Brandon Reber reported from Admin & Physical plant meeting that nothing has been heard and awaiting further instructions.

Sewer & Water Improvement District 2022-2
Brandon Reber just stated that KPH Inc. is working on the remaining items left on the defective list. He brought an invoice payable to Moore Engineering $5,904.05. Petersen made the motion to approve payment to Moore Engineering for Sewer/Water $5,904.05. Halvorson seconded the motion and upon a roll call vote the following voted; Yea: O'Brien, Halvorson, Petersen; Nay: Zero; Absent: Moen, Garrett, Soholt.

Mayville Dam 2
Brandon spoke that there is a change order #5 – Balancing $142,423.62 to get quantities to actual. Petersen made a motion to accept the change order #5 $142,423.62; Halvorson seconded the motion and upon a roll call vote the following voted; Yea: Halvorson, Petersen, O'Brien; Nay: Zero; Absent: Moen, Garrett, Soholt.

Halvorson made the motion to approve Contractor application for Payment: Payment No. 10 to Comstock Construction $357,201.25. O'Brien seconded the motion and upon a roll call vote the following voted; Yea: Petersen, O'Brien, Halvorson; Nay: Zero; Absent: Soholt, Moen, Garrett.

O'Brien made the motion to approve payment to Moore Engineering $25,534.48. Halvorson seconded the motion and upon a roll call vote the following voted; Yea: Halvorson, Petersen, O'Brien; Nay: Zero; Absent: Moen, Soholt, Garrett.

Discussion was held about Gate City's unpermitted boring. Gate City did 3 asphalt patches. Gate City officials are proposing to inspect in the spring to see if anything needs to be done. Seal coat next year. Alderman O'Brien wants grinding, overlay, paving.

Mayville Lagoons

The status update is that there was late August testing done. Christian has stated that the lagoons are looking much better after Stabil Nutrition shut down.

O'Brien made the motion to approve August 2026 actual, and September 2026 estimated expenses.

24072	ACME Equipment	waste water collection	electric lift - repair	$791.42
24073	Aflac Dental & Vision	all	insurance	$626.31
24074	Aflac Traditional	all	insurance	$1,025.25
24075	Alexis Whitehorn	library	Programming & website	$118.06
24076	Bill's Repair	streets	woods mower	$1,800.00
24077	Blackwater Pumping & Plumbing	city hall	new sink & faucet	$457.50
24078	Brady Martz	all	audit fee	$20,475.00
24079	Breidenbach Excavating	water distribution	leak on Hwy 200 - T Elliott	$2,520.00
24080	Brite-Way Window Cleaning	armory & city hall	misc	$320.00
24081	Canon Financial Services	all	lease on copiers	$350.96
24084	Dakota Natural Gas	wtr treat, fire dept & str	heating	$48.00
24085	Dalton Linder	armory	reimb for paint	$216.02
24086	Drew Petersen	cemetery	contract	$3,650.00
24087	ECRWD	water treatment	purchase of raw water	$5,625.66
24088	Elan Financial Services	all	misc	$1,865.24
ACH	Empower	all	retirement	$4,739.16
24089	Goose River Bank	wtr dist & ww coll & treat	collection fee	$23.27
24090	Grand Forks Utility Billing	water treatment	samples	$70.00
24091	Grand Forks Welding	streets	woods mower	$303.10
24092	H.E. Eversons	water treat & dist	maint/operation	$54.60
24093	Hawkins	water treatment	chemicals	$1,702.50
24094	Hillsboro Banner	non-dept	subscription to Banner	$45.00
24095	Ingram Library Services	library	books	$214.52
24096	Jemco-Maxair	water treatment	maint/operation	$1,240.27
24098	Kotaco Fuels	all	fuel for vehicles	$656.41
24099	Loffler	all	software for copier	$233.80
24101	MayPort Auto & Truck Parts	streets	maint/operation	$98.47
24102	MayPort Hardware Hank	all	maint/operation	$224.21
24125	Mayville Airport Authority	specials	August rec'd in September	$61.82
24103	Midcontinent Communications	all	internet & phones	$1,402.50
24104	Miller's Fresh Foods	city hall	misc	$77.50
24126	MPEDC	sales tax	July rec'd in August	$10,662.94
ACH	NDPERS	all	insurance	$11,064.74
24105	Network Center	all	backup, anti-virus, Office 365	$1,501.24
24106	Nilson Brand Law	city attorney	legal issues & retainer	$1,281.50
24108	Odin	library	periodicals	$34.84
24107	One Call Concepts	wtr dist & ww collection	locates	$45.90
24109	Patriot Fire & Safety	fire dept	repairs on two trucks	$1,277.94
24110	Patriot Fire & Safety	fire dept	repairs on two trucks	$1,360.06

24111	Paulson Gravel Services	water distribution	leak on Hwy 200 - T Elliott	$1,440.00
24112	Polar	auditor	phones	$59.00
24113	Reliance Standard Life Insurance	all	life insurance	$191.75
24114	RMB Enviromental Lab	waste water treatment	lagoon samples	$898.00
24115	Soholt Bakery	city hall	misc	$72.50
24116	Thermal Air	armory	maint/operation	$600.00
24117	Traill County Treasurer	sheriff	monthly payment	$27,240.87
24118	USA Blue Book	water treatment	maint/operation	$3,287.00
24119	USPS	all	postage for water bills	$387.27
24120	Verizon Wireless	all	cell phones	$292.99
24121	Vessco	water treatment	chlorinators	$18,573.20
24122	Vestis	all	rugs & first aid	$638.89
24123	Waste Management	sanitation	garbage & recycling	$28,533.64
24124	Xcel Energy	all	electricity	$10,357.90

	H2O Deposits refunded	
24082	City of Mayville (Kailey Olson	$24.66
24083	City of Mayville (Marcus Jones)	$113.63
24097	Kailey Olson	$125.34
24100	Marcus Jones	$36.37
		$170,347.30

Petersen seconded the motion and upon a roll call vote the following voted; Yea: Halvorson, O'Brien, Petersen; Nay: Zero; Absent: Garrett, Moen, Soholt.

Approval of financial reports: Tabled until after adjusting entries from auditors.

Review Calendars: September and October 2026:

Note: City Offices closed for the following holidays with Council approval:

Admin 4:30o & Physical Plant 4p 09/14/26, 10/05/26, 11/2/26
Council 6p 09/14/26, 10/05/26, 11/2/26.

Budget Hearing Date October 5th 6pm.

Committee meetings: Council meetings are on the first Monday in the month unless it is a holiday, then they are held the second Monday. The Physical Plant Committee & Admin Committee are held council Monday 4:00pm.

Exceptions that arise at these committee and council meeting dates will be reviewed at the monthly City Council meetings. Halvorson made the motion to accept the calendars as presented. Petersen seconded the motion, the motion carried.

Verizon Tower Antenna – contract or legal removal? This was tabled until later.

Add City emails, Goggle Cloud and Mayor phone line and number – Get quotes – Tabled for now.

Gaming License for Pizza Shop New owners – The license needed to be redone with the new Site Authorization for CAC – needed to match signage (Spies A Pizza- Tommy's Sports Bar. O'Brien made the motion to redo the site authorization and license to match with State. Halvorson seconded the motion and upon a roll call vote the following voted; Yea: O'Brien, Halvorson, Petersen; Nay: Zero; Absent: Soholt, Moen, Garrett.

Parcel #27-0002-06915-000 – Petri Building – no update.

Midco has sent their Franchise Renewal Notice – expires November 21st – no update.

Rip-Rap Placement at the Lagoons – NW Cell: Asked 3 local to provide – received 2. Chad's Excavating $58,000.00 and Paulson Gravel $52,210.00. O'Brien made the motion to approve and accept the bid from Paulson Gravel $52,210.00. Petersen seconded the motion and upon a roll call vote the following voted; Yea: Halvorson, Petersen, O'Brien; Nay: Zero; Absent: Garrett, Soholt, Moen.

City Policy when providing Goods and Services to the City when using Federal Funds – USDA and FEMA reviewed, contingent of City Attorney approval. The City attorney approved the City Policy. Halvorson made the motion to accept this policy. Petersen seconded the motion and upon a roll call vote the following voted; Yea: Petersen, O'Brien, Halvorson; Nay: Zero; Absent: Moen, Garrett, Soholt.

Satrom Variance – Contingent on Variance by 3 neighbors, 1 being North and Midco & Xcel for the Utility Easement (Lot lines) Satrom's are encroaching on the set back. City attorney just asked to make sure that the city gets a utility easement b/4 vacating the alley. Petersen made the motion to approve this variance. O'Brien seconded the motion and upon a roll call vote the following voted; Yea: Petersen, Halvorson, O'Brien; Nay: Zero; Absent: Moen, Soholt, Garrett.

Lagoon issues – as DEQ continues to work through their permitting process. It has been suggested that we amend our Mayville Portland agreement to require industrial permitting. O'Brien made the motion to approve amending our agreement with Portland to include industrial permitting. Halvorson seconded the motion and upon a roll call vote the following voted; Yea: O'Brien, Halvorson, Petersen; Nay: Zero; Absent: Garrett, Soholt, Moen.

Moen Variance – side yard will be 8 & 8 instead of 8 & 12. O'Brien made the motion to approve this variance. Halvorson seconded the motion and upon a roll call the following voted; Yea: Halvorson, O'Brien, Petersen; Nay: Zero; Absent: Soholt, Moen, Garrett.

Soine Variance – Lot 1, Block 1, Eastvold Addition – Lucas Soine was present and addressed the City Council regarding a request to construct a detached garage on Lot 1, Block 1, Eastvold Addition. Mr. Soine's residence is located on the adjacent Lot 2, Block 1, Eastvold Additon.

The City Council discussed the request and the applicable provisions of the City of Mayville Zoning Ordinance. The properties are located in the R-L limited residential district. Section 7.12 permits accessory uses and building with the R-L district. However, Section 2.241 defines an accessory use or structure as one that is subordinate to the principal use or building "on the same lot" and serves a purpose customarily incidental to the principal use or building.

Because the principal residence is located on Lot 2, and the proposed garage would be located on the separately platted Lot 1, the proposed garage does not meet the Ordinance's definition of an accessory structure. A stand-alone garage is also not separately identified as a permitted principal use withing the R-L district. The Council further discusses that the R-L district does not identify a stand-along garage on an adjacent lot as an authorized.

Based upon the existing Zoning ordinance, the proposed garage on Lot 1 does not comply with the current zoning requirements as presently proposed. O'Brien made the motion to decline the variance. Petersen seconded the motion and upon a roll call vote the following voted; Yea: Petersen, O'Brien, Halvorson; Nay: Zero; Absent: Moen, Garrett, Soholt.

O'Brien made the motion to approve the bid from Summit to fix the splitter at the lagoon and also include the diversion while being fixed. The bid from Summitt $10,600.00 did not include the diversion but it was approved to go through with it. Petersen seconded the motion and upon a roll call vote the following voted; Yea: O'Brien, Petersen, Halvorson; Nay: Zero; Absent: Garrett, Moen, Soholt.

O'Brien made the motion to approve buying a new Jetter. The cost is $70,000.00. There is no trade-in value for the used Jetter that the city owns now (70 years old). Halvorson seconded the motion and upon a roll call vote the following voted; Yea: Halvorson, O'Brien, Petersen; Nay: Zero; Absent: Moen, Soholt, Garrett. City auditor stated that it would be paid with sewer CIP money.

Rich Hart was present from the Mayville Fire & Rescue. Rich had sent to the auditor an amended/approved fire roster and annual report so she could forward on to the auditors. Rich also supplied the By Laws for the auditors. Rich spoke on the new radios that was mandated by the State. Mayville Fire & Rescue are having issues with them. If one fireman is in the building – they are not able to communicate with the firemen outside the building. Rich stated that he is working with the State Fire Marshall on this issue. Rich also brought up an idea of sending one or two firemen to help fight forest fires. He stated that he thought the fire department would get paid a per diem of up to $1300.00 a day but not really sure of the amount. He would send the firemen with the Chief's truck as they don't use very much as very rough riding vehicle. If not the Chief's truck then possibly the 200 or 82 trucks. The Forestry Service would be paying for this.

Nothing for the Sheriff's report

O'Brien made the motion to adjourn the meeting. Petersen seconded the motion, motion carried.

Attest: Julie Christianson
Julie Christianson, Deputy Auditor

Mayor: _____
John Mewes